



MULTI-DISCIPLINE ENGINEERS AND CONSULTANTS

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Date: October 30, 2019

Project #: 1051219.000

Meeting #: 2

Project Name: Memorial Park Master Site Planning

Location: Borough Hall, East 10th Street, Jim Thorpe, PA

Time: 6:30 - 8:30pm

Attendees: The meeting began with a review of the previous meeting and identifying items from each member's homework. The following is a list of the attendees. Two committee members were unable to attend the meeting and in marked in gray text.

Greg Strubinger – Council Member

Joe Micko – Planning Commission

Connor Rodgers – Junior Council Person Program

Clem McGinley – Jim Thorpe Rotary Club, Summer Recreation Program

Natalie Rodgers – Borough Resident

Keith McQuait – Commander of American Legion

Emily Sofranko – Jim Thorpe Athletics Coach

Maureen Sterner – Jim Thorpe Borough Manager

Christine Mildner – Barry Isett & Associates

Ashley Eichlin – Barry Isett & Associates

Purpose:

Discuss committee homework – Wish List

Evaluate existing features and resources in the park

Review the recreational needs for surrounding neighborhood

Review Property Condition Assessment report summary

Review next task items to complete this reporting quarter (January)

1. Minutes: Homework "Wish List" Review: Each committee was asked to compile a list of "Wish List" items that they wanted to see in Memorial Park. Committee members were also suggested to get community input as well. The following "Wish List" items were given: (** signify items that were addressed by more than one committee member.

Memorandum of Meeting

- ****Improve existing basketball courts**
 - Make them regulation size
 - Small court does not get used
 - New materials/backboards desired
- Volleyball courts
- Horseshoes
 - To use with picnic rentals; rent Horseshoes from the Borough
- Skatepark
- Splash Pad
- ADA friendly playground equipment
- Remove dated playground equipment
- Big Slide
- Braille Trail/Braille integrated into monuments
- Pathway upgrades
- Informational App
- Multi-Sensory Amenities
- Jim Thorpe Signage
- LED information board/Community digital bulletin board
- Information kiosk
- Renovate WWI memorials
 - Specifically, the stone memorial
 - WWI Memorial emphasis
 - Contemplation Space
- Water Feature (Fountain)
- Programming that promotes volunteerism
 - Adoption options
- Programming that can promote sponsoring
- Bandshell (Establish Music/Movies in the Park)
- Bathroom Renovations
 - More bathrooms
 - Higher bathroom visibility
- More Pavilions
- Shaded and green areas
 - Spaces for mothers
 - Age-sensitive layout between the used
- Lighting – Solar Panels
- Designated area summer camps storage
- Age-Sensitive Layout
- ****ADA elements**
 - ADA swings
- Kitchen facility in pavilions

Memorandum of Meeting

Development of Site Plan Maps

Two analysis plans were presented to the committee. Circulation, Character and Use, and Environmental Factors were included in this analysis. The following discussion points were addressed:

- Current sanitary issues: Single stalls for men and women's restrooms 14 porta potties were used during the Fourth of July celebration event.
- Fern Street is often used as overflow parking for adjacent residents.
- Rainwater does not drain well from the basketball courts.
- Basketball surfaces need to be repaved. Signs of cracking, etc.
- Security fencing may be installed if nuisance continues by kids.
- There is ongoing discussion about making 9th street/10th street a one-way loop though the park
- One committee member asked if the high school ball fields can be used during the summer recreation programs

2. Design Concepts

The Committee was given a large base plan and paper symbols. As a group, they worked together to plan a design concept.

3. Community Survey

The committee was given a draft survey template. Each committee will take home the draft, review, and provide recommendations to improve and tailor the survey to Jim Thorpe residents. Additional edits to the survey were agreed to be due by November 15, with a finalized version being complete by November 22. Options for distribution to residents was discussed, and it was agreed that the survey would be completed by paper copy, available at the Borough Hall, or online using SurveyMonkey.

Action: Committee

- November 15 - Each committee member to review the survey draft and respond with any comments or edits.
- Second Week in December: Survey Push

Isett

- November 22 - BIA to finalize the survey
- BIA to confirm the survey response time frame
- BIA to review methods of preventing residents from submitting more than one paper survey

Next Meeting Date

Wednesday January 29th, 2019 at 6:30pm
Jim Thorpe Borough Hall

Recorded by: A. Eichlin/C. Mildner

Copies: Attendee List

Memorandum of Meeting