

Jim Thorpe Planning Commission Meeting Notes

November 20, 2018

1. Call to Order; Meeting called to order at 6:33

2. Roll Call;

Present; Lou Hall, Joe Micko, Dr. Clem McGinley, Jolene Evens, Joanne Klitch and John McGuire

Absent; Nancy Porambo

Officials; Borough Manager Maureen Sterner and Borough Engineer Matt

3. Visitors Present;

Representing Carbon County; Attorney Ed Hughes, Project Engineers Chris Muldoon and Jeff Gross

Public; Andrew Roberts and Jake Ahner

4. County Plans for 76 Susquehanna Street

The County representatives came in front of the JTPC seeking recommended final approval for the Susquehanna Street Project. They reviewed and commented on the Entech letter No. 4159.19 of November 16, 2018 addressed to the JTPC Chair Louis Hall that addressed the final plans and documents submitted by the County. After a lengthy discussion the JTPC voted unanimously to table the recommendation for final approval until the next meeting, siting the following conditions to be resolved;

- A Maintenance Agreement for the storm sewer pipe(s)
- Loss of Borough parking spaces (kiosks); income reimbursement
- Equipment lay down area
- Trees – Shade Tree Commission recommendation
- Capitalization of project
- Retaining Walls/Anchored Rock Faces – agreement(s) with adjoining property owners
- Grading Plan – rock catchment area should include detains on the depressed area
- Improvements Agreement

- Foot traffic during construction – the Commission is requesting you provide plan to address foot traffic and pedestrian safety
- Approval for the highway occupancy permit must be provided to the Borough as the permit will not be submitted until mid-December
- The PA DOT traffic impact report must be provided to the Borough as this has been the one of the biggest concerns to the JTPC and Council

The motion to table the recommendation for final approval was made by Joanne Klitch, seconded by Joe Micko, with all in favor. The motion to table the approval passed.

5. Hearing of Visitors

No comments were offered

6. Special Meeting for Kuhn minor sub division conditional approval

An addition to the minutes from the November 6, 2018 special meeting for the conditional approval of the Kuhn minor sub division will be made adding Kevin Thompson to the visitors list.

7. Status of previous meeting tasks

A. Re-addressing Eastern Side of Leisure Land

- The County (Emergency is addressing this and will be sending a letter to Council stating that the Borough will be held liable for any issues caused by incorrect addressing and no action taken by Council. The Counties participation will assist the PC and Council on the way forward with this issue. Residents of GOE have benefited from the corrected addressing and they and the PC feel it appropriate the entire borough follow suit.

B. Short term rentals

No Updates at this time but the committee is scheduling the next meeting

C. Permit Parking

Lou stated he has more information that will aid in completing the ordinance and will be scheduling the next committee meeting

D. Burning Ordinance

A section was added to address open burning and it was sent to Council for comment. As of this meeting no comments were received. John to follow up on this

8. Discussion of Projects

A. Borough Park Planning Review

Borough Manager Sterner reported the DCNR grant for \$25,000 was granted for the Master site Plan for Memorial Plant. We should be able to start the project in the spring.

9. Suggestions or comments

- NEPA met with the Parking and Traffic Study Committee updating them on the results of first part of their study and information gathering. They will be sending the Borough a copy of the results which will be distributed to the PC. Main concerns around jay walking and the lack of crosswalks and clear vehicle and pedestrian traffic routes. New information derived from the kiosks will be used in developing solutions. The project is ongoing.

- What to do with the parking meter poles remaining from the kiosk upgrade is a topic of concern for a couple of reasons, one is appearance and safety. Borough Management and Council are developing a plan to address this issue.

10. Old business

Approval of previous meeting minutes

- Aug 21, 2018 meeting; Motion to approve was made by Jolene, seconded by Doc with all in favor. Motion passed

-Sep 18, 2018 meeting; Motion to approve was made by Doc, seconded by John with all in favor. Motion passed

-Oct 16, 2018 meeting; Motion to approve was made by Doc, seconded by Joanne with all in favor. Motion passed

11. Adjournment; Meeting adjourned at 7:45. Motion to adjourn was made by John seconded by all with all in favor. Motion passed