CERTIFICATE OF USE AND OCCUPANCY APPLICATION FOR CHANGE OF USE

115 East 10th St.
Jim Thorpe, PA 18229
Phone: 570-325-3025
Fax: 325-8154
https://www.jtborough.org/

PROPERTY OWNER INFORMATION

Property Owner:_____

Mailing Address:_____ City:_____

State:_____ Zip Code:_____ Phone:_____

Cell:_____ Email:_____

Property Address:_____ Tax Map ID No.:_____

Current use:_____Proposed Use: _____

Number of Bedrooms: _____ Maximum Occupancy: _____ Number of Parking Spaces: _____

Location of Parking Spaces: _____

APPLICANT INFORMATION

Name: _____ _____

Mailing Address:_____ City:_____

State:_____ Zip Code:_____ Phone:_____

Cell:_____ Email Address:_____

INCLUDED WITH THIS APPLICATION SHALL BE THE FOLLOWING:

1. Floor plan of area to be occupied (drawn to scale).
2. Plot plan depicting existing and proposed improvements, parking & lighting if applicable.
3. Copy of PennDOT Highway Occupancy Permit or Township Encroachment Permit.

NOTE: Confirmation of adequate Sewer System Capacity may require further documentation or testing as determined by The Borough of Jim Thorpe

NOTE: Plan must be submitted to the Building Code Official for approval as well.

By signing the application, I certify that all facts set forth within the application and all accompanying documentation are true and correct. This application is being made by me to induce official action on the part of The Borough of Jim Thorpe. I understand that any false statements made herein are subject to the penalties of 18Pa. C.S. 4904 relating to unsworn falsification to authorities.

Print Name:_____

Signature of Owner:_____ Date:_____

Print Name:_____

Signature of Lessee:_____ Date:_____

Approval of Sewage Enforcement Officer:_____ Date:_____

Approval of Zoning Officer:_____ Date:_____