JIM THORPE BOROUGH COUNCIL
April 10, 2025
AGENDA

Pledge of Allegiance

Roll Call of Members & Officials

Announcement

1. Shade Tree Committee Vacancy- five (5) year term expires 12/31/28
2. Shade Tree Committee Vacancy- five (5) year term expires 12/31/25
3. International Property Maintenance Board- five (5) year term expires 12/31/29
4. Zoning Hearing Board Regular Seat Vacancy- five (5) year term expires 12/31/26
5. Zoning Hearing Board Alternate Seat Vacancy- three (3) year term expires 12/31/2027
6. Pick Up the Poconos April 26th
7. Street Sweeping – April 28th through May 9th
8. Jim Thorpe Birthday Celebration May 17th
9. Spring 2025 Tire & Electronics Recycling Event - June 7th 7 a.m.-11:30 a.m.
10. PSAB Hometown Heroes Picture Honor Program
11. Reminder for Residents: Pertinent info can be found/received through All Call, Website, & FB page

Mayor's Report

Public Comment – limited to 2 minute per person – public is encouraged to submit public comments via regular mail, email or place in drop box at municipal office

SALDO (Subdivision and Land Development Ordinance)

Action

12. Council Meeting Minutes from March 6, 2025
13. Council Meeting Minutes from March 13, 2025
14. Expenditures from all Funds as presented
15. Treasurer's Report
16. Line Item Transfers
17. Resolution 2025-06 Fee Schedule
18. Center Avenue Water Main Project
    a. Ordinance 2025-02 – Center Avenue Pennvest Financing
    b. Resolution 2025-07 – Pennvest Financing Water Service Rates
    c. Eckert Seamans – Project Proposal, Bond Council
    d. Nanovic Law Offices – Project Proposal, Legal Services
    e. Entech Engineering EWO 230420.100 – Additional Preconstruction Work $70,250.00
    f. Bids Received
        1. Consider Intent to Award and Authorization for Entech Engineering to issue Award conditioned upon receipt & approval of all required paperwork
19. Vehicle & Traffic Ordinance Amendment-No Parking & Permit Parking Stickers – authorize Solicitor to advertise
20. Parking Lot Tax – authorize Solicitor to draft Zoning Ordinance Amendment
21. Borough Council & Mayor Compensation – authorize Solicitor to draft Ordinance
22. Chemical Bids Received
23. Street Paving Bids Received
24. WWTP Liquid Sludge Proposals
25. WWTP Sewer Relining Proposals
26. 2025 Flag Order
27. 2025 IT Hardware Order
28. 2025 IT Service Contract
29. Entech EWO 250235.000 – 2025 DCED Multimodal Grant Application $4,700.00
30. WTP Purchase Order – 8 Channel Video Recorder $7,775.00
31. Flagstaff Camera System
32. Facilities Project
    a. Public Works Building
        1. Larry McCullion & Sons Payment Application #9 $25,688.00
        2. Reading Mechanical Payment Application #7 $40,950.00

3. KC Mechanical Payment Application #8 $44,482.50
4. Requisition #16 – Partial Payment for Work Completed $71,120.50
5. United Inspection Services Invoice #25733 $430.00
6. Zurawa Invoice #1110-11 $7,055.00
7. KC Mechanical Change Order #3 (USDA #3) $4,500.00 increase – temporary heat in garage
8. Reading Mechanical Change Order #3 (USDA #6) $15,033.73 increase – sand/oil separator
9. Authorized Signature Form

b. Memorial Hall
1. Bognet Payment Application #14 $166,677.50
2. GR Noto Payment Application #14 $19,616.53
3. JBM Mechanical Payment Application #12 $2,632.50
4. Reading Mechanical Payment Application #10 $51,435.76
5. United Inspection Services Invoice #25734 $430.00
6. Requisition #15 – Partial Payment for Work Completed
7. Zurawa Invoice #1111-10 $4,887.50
8. Bognet Change Order #18 (USDA #17) $4,675.17 increase – floor joints (ratify)
9. Bognet Change Order #19 (USDA #18) $11,655.13 increase – EIFS

33. Memorial Park Project
    a. Phase I
        1. Barry Isett & Associates Invoice #0198369 $1,980.00
    b. Phase II
        1. Barry Isett & Associates Invoice #0198370 $1,710.00
34. Blight Remediation Project
    a. Hadley Construction Payment Application #2 $60,300.00
    b. Hadley Payment Application #3 $13,400.00
    c. Barry Isett & Associates Invoice #0198165 $4,924.80
35. 13th Street Stormwater Project
    a. Temporary Repair Easements
        1. 150 West 13th Street
        2. 68 West 13th Street
36. Tax Rolls Update – EIT, delinquent Occupation & Per Capita, LST
37. WWTP Liquid Sludge Removal – authorize to bid
38. Public Service Items to list on Municibid
39. Memorial Bench Program
40. Livestreaming of Meetings
41. Civil Service – establish list for 1st Line Officers
42. ZHB Regular Seat – letter of interest
43. Borough Employment
    a. Employee #455 – change of status from probationary to regular employment
44. Asa Packer Mansion
    a. Borough Employment
    b. Membership Program
    c. Patriotic Decorations for Summer
    d. Social Media – Facebook & Instagram
45. JTCAA request – Vendor & Yard Sale event
46. Lion's Club Request – Halloween Parade 10/26/25 @ 2:00 p.m.
47. JTNB RFA – Hot Dog Day May 30th
48. Ruch RFA – Block Party
49. Herman RFA – Vacate unopened street
50. Joyce & Bird RFA – 2023 unpaid taxes
    a. JTB waiver of 2023 taxes and fees
    b. Letter to JTASD requesting consideration to waive 2023 taxes and fees
    c. Letter to CC Commissioners requesting consideration to waive 2023 taxes and fees
51. Klotz RFA – Borough Employees group tour of Asa Packer Mansion
52. Account #3897 Sewer Credit Request $434.14
53. Account #3145 Payment Plan
54. Utility Rate Change Report (2)
55. Utility Lien Report (6)

Exoneration Request

56. Monthly Report (4)

Committees

Administration

57. Borough Employment

Public Service (Sewer/Sanitation/Water/Streets)

58. 902 Recycling Grant – Leaf Vac Truck

Police

Buildings/Parks

Asa Packer Mansion

Emergency Services

Old Business

59. Readdressing Phase II
60. Blight Landbank
61. Contractor Licenses
62. Front Street Stormwater Project
63. Well Ordinance
64. Past Due Utilities Garbage
65. Municipal Waste Vacant Unit Options
66. High Street Road Directional Signage
67. Junior Council Person
68. Zoning Hearing Board Alternate letter of interest
69. Peddling & Soliciting Ordinance – Musicians and Street Entertainers
70. Streets Department F550 Financing
71. Evans RFA – Asa Packer Mansion digital 3D model
72. Timber Harvesting of Borough Lands
73. Carbon County Open Space Program – Fall 2025 round

Executive Session

74. Personnel
75. Real Estate

Adjourn

Agenda Subject to Change Without Notice Revised:
4.7.25 4.8.25 4.9.25