JIM THORPE BOROUGH COUNCIL
April 3, 2025
WORK SESSION AGENDA

Pledge of Allegiance

Roll Call of Members & Officials

Announcement

1. Shade Tree Committee Vacancy- five (5) year term expires 12/31/28
2. Shade Tree Committee Vacancy- five (5) year term expires 12/31/25
3. International Property Maintenance Board- five (5) year term expires 12/31/29
4. Zoning Hearing Board Regular Seat Vacancy- five (5) year term expires 12/31/26
5. Zoning Hearing Board Alternate Seat Vacancy- three (3) year term expires 12/31/2027
6. Asa Packer Mansion Opening Day April 5th
7. Pick Up the Poconos April 26th
8. Street Sweeping – April 28th through May 9th
9. Jim Thorpe Birthday Celebration May 17th
10. Spring 2025 Tire & Electronics Recycling Event - June 7th 7 a.m.-11:30 a.m.
11. PSAB Hometown Heroes Picture Honor Program
12. Blue Ridge Cable Fiber Upgrade
13. Reminder for Residents: Pertinent info can be found/received through All Call, Website, & FB page

Mayor's Report

Public Comment – limited to 2 minute per person – public is encouraged to submit public comments via regular mail, email or place in drop box at municipal office

SALDO (Subdivision and Land Development Ordinance)

Action

14. Council Meeting Minutes from March 6, 2025
15. Council Meeting Minutes from March 13, 2025
16. Expenditures from all Funds as presented
17. Treasurer's Report
18. Resolution 2025-06 Fee Schedule
19. Center Avenue Water Main Project
    a. Ordinance 2025-02 – Center Avenue Pennvest Financing
    b. Resolution 2025-07 – Pennvest Financing Water Service Rates
    c. Eckert Seamans – Project Proposal, Bond Council
    d. Nanovic Law Offices – Project Proposal, Legal Services
    e. Entech Engineering EWO 230420.100 – Additional Preconstruction Work $70,250.00
    f. Bids Received
        1. Consider Intent to Award and Authorization for Entech Engineering to issue Award conditioned upon receipt & approval of all required paperwork
20. Chemical Bids Received
21. Street Paving Bids Received
22. WWTP Liquid Sludge Proposals
23. 2025 Flag Order
24. 2025 IT Hardware Order
25. Entech EWO 250235.000 – 2025 DCED Multimodal Grant Application $5,500.00
26. WTP Purchase Order – 8 Channel Video Recorder $8,205.00
27. Facilities Project
    a. Public Works Building
        1. Bracy Payment Application #15
        2. Larry McCullion & Sons Payment Application #9 $25,688.00
        3. Reading Mechanical Payment Application #7 $40,950.00
        4. KC Mechanical Payment Application #8 $44,482.50
        5. Requisition #16 – Partial Payment for Work Completed
        6. United Inspection Services Invoice #25733 $430.00
        7. Zurawa Invoice #1110-11 $7,055.00

8. KC Mechanical Change Order #3 (USDA #3) $4,500.00 increase – temporary heat in garage
9. Authorized Signature Form

b. Memorial Hall
1. Bognet Payment Application #14 $166,677.50
2. GR Noto Payment Application #14 $19,616.53
3. JBM Mechanical Payment Application #12 $2,632.50
4. Reading Mechanical Payment Application #10
5. United Inspection Services Invoice #25734 $430.00
6. Requisition #15 – Partial Payment for Work Completed
7. Zurawa Invoice #1111-10 $4,887.50

28. Memorial Park Project
a. Phase I
1. Barry Isett & Associates Invoice #0198369 $1,980.00
b. Phase II
1. Barry Isett & Associates Invoice #0198370 $1,710.00
29. Blight Remediation Project
a. Hadley Construction Payment Application #2 $60,300.00
b. Hadley Payment Application #3 $13,400.00
c. Barry Isett & Associates Invoice #0198165 $4,924.80
30. Timber Harvesting of Borough Lands
31. Tax Rolls Update – EIT, delinquent Occupation & Per Capita, LST
32. JTCAA request – Vendor & Yard Sale event
33. JTNB RFA – Hot Dog Day May 30th
34. Ruch RFA – Block Party
35. Herman RFA – Vacate unopened street
36. Joyce & Bird RFA – 2023 unpaid taxes
37. Klotz RFA – Borough Employees group tour of Asa Packer Mansion
38. Account #3897 Sewer Credit Request $434.14
39. Account #3145 Payment Plan
40. Utility Rate Change Report (2)
41. Utility Lien Report (6)

Exoneration Request

42. Monthly Report (4)

Committees

43. ZHB Regular Seat – letter of interest
44. Carbon County Open Space Program – Fall 2025 round
45. Borough Council & Mayor Compensation
46. Lehigh Canal Recreation Commission Representative Meeting
47. 2025 IT Service Contract

Administration

48. Livestreaming of Meetings
49. Parking Lot Tax
50. Borough Employment

Public Service (Sewer/Sanitation/Water/Streets)

51. CCTI Stormwater Project – Temporary Easement & Right of Way Agreements
52. Flagstaff Camera System
53. Public Service Items to list on Municibid
54. 902 Recycling Grant – Leaf Vac Truck
55. Liquid Sludge Removal Bid

Police

56. Vehicle & Traffic Ordinance Amendment – No Parking & Permit Parking Stickers
57. Halloween Parade – Saturday October 26th at 2:00 p.m.

Buildings/Parks

58. Memorial Bench Program

Asa Packer Mansion

59. Borough Employment
60. Membership Program
61. Patriotic Decorations for Summer
62. Social Media – Facebook & Instagram

Emergency Services

Old Business

62. Readdressing Phase II
63. Blight Landbank
64. Contractor Licenses
65. Front Street Stormwater Project
66. Well Ordinance
67. Past Due Utilities Garbage
68. Municipal Waste Vacant Unit Options
69. High Street Road Directional Signage
70. Junior Council Person
71. Zoning Hearing Board Alternate letter of interest
72. Peddling & Soliciting Ordinance – Musicians and Street Entertainers
73. Streets Department F550 Financing
74. Evans RFA – Asa Packer Mansion digital 3D model

Executive Session

75. Personnel
76. Real Estate

Adjourn

Agenda Subject to Change Without Notice Revised:
3.19.25 3.21.25 3.24.25 3.25.25 3.26.25 3.27.25 3.31.25 4.1.25 4.2.25