JIM THORPE BOROUGH COUNCIL
August 7, 2025
WORK SESION AGENDA

Pledge of Allegiance

Roll Call of Members & Officials

Announcement

1. Shade Tree Committee Vacancy- five (5) year term expires 12/31/28
2. Shade Tree Committee Vacancy- five (5) year term expires 12/31/25
3. International Property Maintenance Board- five (5) year term expires 12/31/29
4. Zoning Hearing Board Alternate Seat Vacancy- three (3) year term expires 12/31/2027
5. Reminder for Residents: Pertinent info can be found/received through All Call, Website, & FB page

Mayor's Report

Public Comment – limited to 2 minute per person – public is encouraged to submit public comments via regular mail, email or place in drop box at municipal office

Public Hearing

6. Liquor License Transfer

SALDO (Subdivision and Land Development Ordinance)

Action

7. Council Meeting Minutes from July 10, 2025
8. Expenditures from all Funds as presented
9. Treasurer's Report
10. CBDG
    a. Resolution 2025-13 2025 CBDG Grant
    b. FY 2025 General Application
    c. 2024 Cooperation Agreement
11. Resolution 2025-14 Liquor License Transfer
12. Resolution 2025-15 Third Party Inspections
13. Alternate Health Inspections & Code Enforcement – Keystone Consulting Engineers
14. WTP – HACH Equipment Warranties & Maintenance Agreement
15. WWTP Purchase Order - $10,706.00 for spare Submersible Mixer
16. Facilities Project
    a. Public Works Building
        1. Larry McCullion & Son's Certificate of Substantial Completion
        2. Larry McCullion & Son's Payment Application #10 - $16,042.50
        3. KC Mechanical Certificate of Substantial Completion
        4. KC Mechanical Payment Application #10 - $31,500.00
        5. Reading Mechanical Payment Application #10 - $69,300.00
        6. Bracy Payment Application #19 - $182,293.70
        7. Requisition #20 – Partial Payment for Work Completed - $299,136.20
        8. United Inspection Services Invoice #3,150.00
        9. Zurawa Invoice #1110-14 - $4,080.00
        10. Zurawa Invoice #1110-15 - $4,760.00
        11. Larry McCullion & Son's Change Order #13 (USDA #10) $700.00 decrease – electrical work bid on but not installed
    b. Memorial Hall
        1. Bognet Certificate of Substantial Completion
        2. GR Noto Certificate of Substantial Completion
        3. Reading Mechanical Certificate of Substantial Completion
        4. Bognet Change Order #25 - $2,732.41 for siding patches
        5. Bognet Change Order #26 - $2,387.31 for removal of abandoned vent stack
        6. Bognet Change Order #27 - $5,590.21 increase for interior and exterior door changes
        7. Zurawa Invoice #1111-13 - $2,167.50
        8. Zurawa Invoice #1111-14 - $2,465.00

17. Memorial Park Project
    a. Phase I
        1. LB Construction Payment Application #7 - $10,431.00
    b. Phase II
        1. LB Construction Payment Application #7 - $12,042.00
        2. Barry Isett & Associates Invoice #202320 - $3,588.80
18. Center Avenue Water Main Project
    a. Entech Engineering Invoice #0097335 - $6,865.45
    b. Entech Engineering Invoice #0097783 - $4,115.00
19. High Street Wall Project
    a. Axis Stabilization Payment Application #4 - $27,767.00
20. Trick or Treat – October 30th 6 pm-8pm
21. Olde Time Christmas
22. Gasker RFA – Veteran's Dinner

Exoneration Request

23. Monthly Report (1)

Committees

Administration

24. PMVB - attending August 14th meeting
25. Abdalla RFA – attending August 14th meeting
26. Cyber Insurance Policy

Public Service (Sewer/Sanitation/Water/Streets)

27. Municipal Waste Vacant Unit Options
28. Water Tank Appropriations Submittal – Not Selected
29. Roberts – 57 High Street Water/Sewer Fees
30. Garcia RFA – Water Meter
31. WTP Doors & Canopy Project

Police

32. Vehicle & Traffic Ordinance – draft proposed Amendments
    a. One-Way Streets
    b. Stops Signs
    c. 15-Minute Parking Space
33. Catholic Churches of JT RFA – 20-minute parking spaces
34. Police Department Ordinance – Update Staff Positions
35. Gavornick RFA – Curfew
36. JTPD Personnel – Parking & Codes Enforcement

Buildings/Parks

37. Pest Control
38. Memorial Hall Weekly Cleaning Proposals
39. Kemmerer Park Lease Agreement Addendum

Asa Packer Mansion

40. Main Street Matters Grant – Electrical Work & HVAC
41. Rack Cards – Photographer
42. 501c3 Update
43. Behrens RFA – wedding photos on grounds
44. Mansion Personnel

Emergency Services

45. Gavornick RFA – Fire Siren
46. JTFD Personnel - Chief

Planning Commission

47. Kanick Minor Subdivision Plans dated 4.2.25 (revised 6.17.25)

Old Business

48. Readdressing Phase II
49. Blight Landbank
50. Contractor Licenses
51. Front Street Stormwater Project
52. Well Ordinance
53. Past Due Utilities Garbage
54. High Street Road Directional Signage
55. Junior Council Person
56. Zoning Hearing Board Alternate letter of interest
57. Peddling & Soliciting Ordinance – Musicians and Street Entertainers
58. Streets Department F550 Financing
59. Evans RFA – Asa Packer Mansion digital 3D model
60. Carbon County Open Space Program – Fall 2025 Round

Executive Session

61. Personnel
62. Real Estate

Adjourn

Agenda Subject to Change Without Notice

Revised: 7.18.25 7.22.25 7.23.25 7.28.25 7.29.25 7.30.25 7.31.25 8.4.25 8.5.25