JIM THORPE BOROUGH COUNCIL
December 4, 2025
WORK SESION AGENDA

Pledge of Allegiance

Roll Call of Members & Officials

Announcement

1. Shade Tree Committee Vacancy- five (5) year term expires 12/31/28
2. Shade Tree Committee Vacancy- five (5) year term expires 12/31/25
3. International Property Maintenance Board- five (5) year term expires 12/31/29
4. Reminder for Residents: Pertinent info can be found/received through All Call, Website, & FB page

Mayor's Report

Public Comment – limited to 2 minute per person – public is encouraged to submit public comments via regular mail, email or place in drop box at municipal office

SALDO (Subdivision and Land Development Ordinance)

5. Bielicki Lot Line Adjustment dated 7.29.25 (revised 9.12.25) acknowledgement

Action

6. JTTA Winterfest
7. JTTA Fall Foliage
8. ICC Fall Foliage
9. America 250PA – JTSQC Committee Update
10. Silk Mill Restoration Construction Phase Bid Specs
11. Council Budget Meeting Minutes from November 5, 2025
12. Council Work Session Meeting Minutes from November 6, 2025
13. Council Budget Meeting Minutes from November 12, 2025
14. Council Meeting Minutes from November 13, 2025
15. Expenditures from all Funds as presented
16. Treasurer's Report
17. 2026 Budgets
18. Ordinance 2025-09 Tax Levy
19. Ordinance 2025-10 Water & Sewer Ordinance Amendment – Keystone Study and Tapping Fees
20. Ordinance 2025-11 Fire Department Amendment – Additional Officer Positions
21. Resolution 2025-31 Thomas R Highland Community Room
22. Resolution 2025-32 Emergency Purchase of HVAC for Memorial Hall
23. Memorial Hall Purchase Order - $27,376.53 HVAC Unit
24. Waste Water Treatment Plant Purchase Order - $23,260.00 Submersible Mixers (2)
25. Facilities Project
    a. Public Works Building
        a. KMZurawa Invoice 1110-17 - $1,020.00
        b. Eckert Seamans Bond Counsel - $23,256.28
        c. Nanovic Law Legal - $10,250.00
        d. Requisition #24 - $34,796.28
    b. Memorial Hall
        a. KMZurawa Invoice 1111-16 - $2,890.00
        b. Eckert Seamans Bond Counsel - $23,217.44
        c. Nanovic Law Legal - $10,250.00
        d. Bognet Payment Application #18 $30,406.30
        e. Requisition #20
        f. JBM Mechanical Change Order #5 (USDA #2) $11,041.64 decrease – Building Permit Fee & Incomplete Items (ratify)
        g. Bureau Veritas HVAC building permit fees - $5,921.92
26. Memorial Park Project
    a. Phase I
    b. Phase II
27. Center Avenue Water Main Project
    a. Entech Invoice #99443 - $35,132.75

b. PACT One Payment Application #4 - $788,806.17

28. January Meetings – schedule & advertise
29. Catholic Churches of JT Request – Parking Spaces for Dumpster
30. James RFA – Elimination of two Parking Spaces
31. Nalesnik RFA – Purchase of Borough Property
32. Long RFA – Dead End/No Through Sign
33. Fulks RFA – Hall rental LB Morris Staff
34. Hibbler RFA – Hall rental MCT Training
35. Newton RFA – Hall rental Wedding Reception
36. Cook RFA – Hall rental Knights of Columbus 100th Anniversary Celebration
37. Utility Lien Report (2)
38. Utility Rate Change Report (1)

Exoneration Request

39. Monthly Report (0)

Committees

40. Shade Tree Commission Letters of Interest
41. JTB Organizational Chart
42. Colonial Life Voluntary Benefits
43. Rental Inspections
44. Data Centers
45. Civic Plus

Administration

Public Service (Sewer/Sanitation/Water/Streets)

46. Tapping Fees

Police

Buildings/Parks

47. 9/11 Memorial Trail update Teams meeting – December 9, 2025; 6:30 – 7:00 pm
48. Memorial Hall Rental/Use Policy & Fees
49. 101 East 10th Street building
50. Various Building Items Purchases

Asa Packer Mansion

Emergency Services

51. Additional Officer Positions

Planning Commission

52. Resignation letter

Old Business

53. Readdressing Phase II
54. Blight Landbank
55. Contractor Licenses
56. Front Street Stormwater Project
57. Well Ordinance
58. High Street Road Directional Signage
59. Junior Council Person
60. Peddling & Soliciting Ordinance – Musicians and Street Entertainers
61. Evans RFA – Asa Packer Mansion digital 3D model

Executive Session

62. Personnel
63. Real Estate

Adjourn

Agenda Subject to Change Without Notice

Revised: 11.20.25; 11.21.25; 11.24.25; 11.26.25; 12.2.25; 12.3.25

This Institution is an Equal Opportunity Provider and Employer