JIM THORPE BOROUGH COUNCIL
February 13, 2025
AGENDA

**Pledge of Allegiance**

**Roll Call of Members & Officials**

**Announcement**

1. Shade Tree Committee Vacancy- five (5) year term expires 12/31/28
2. Shade Tree Committee Vacancy- five (5) year term expires 12/31/25
3. International Property Maintenance Board- five (5) year term expires 12/31/29
4. Zoning Hearing Board Alternate Seat Vacancy- three (3) year term expires 12/31/2027
5. Borough awarded DEP Growing Greener Grant $150,000.00 for Silk Mill Run Restoration Project
6. PSAB Hometown Heroes Picture Honor Program
7. Reminder for Residents: Pertinent info can be found/received through All Call, Website, & FB page

**Mayor's Report**

**Public Comment** – limited to 2 minute per person – public is encouraged to submit public comments via regular mail, email or place in drop box at municipal office

**SALDO (Subdivision and Land Development Ordinance)**

**Action**

8. Council Meeting Minutes from January 2, 2025
9. Council Meeting Minutes from January 9, 2025
10. Expenditures from all Funds as presented
11. Treasurer's Report
12. Ordinance 2025-01 Vehicle & Traffic Amendment - Additional Paid Parking on Broadway, Parking Violation Fines, Vehicle Registrations/Inspections, and Jaywalking
13. Downtown Parking Modification Letter
14. Resolution 2025-02 PA Municipal Retirement Contribution
15. Inn at Jim Thorpe Conditional Use Application extension request
16. 82 East 3rd Street – Assignment of Right to Purchase Addendum
17. Lehigh Canal Recreation Commission Agreement
18. Center Avenue Water Main Project Schedule – authorization to advertise
19. 2025 Chemical Bids – authorization to advertise for bids
20. Municibid Listing Approval – Various Streets Department Items
21. 2025 Street Sweeping
22. Allied Control Services Water Treatment Plant Service Contract $5,343.00
23. Civic Ready All-Call Renewal $5,040.00
24. Borough Apparel Purchase Order
25. Asa Packer Mansion Water Meter Installation
26. General Capital Reserve Fund – authorize PLGIT savings account
27. Fire Department Account – Statement of Investment Policy
28. High Street Wall Project
    a. Entech Engineering Invoice #0094048 $285.00
    b. Entech Engineering Invoice #0094049 $19,648.15
    c. Entech Engineering Invoice #0094669 $6,834.83
    d. Axis Change Order #2 $116,000.00 increase
    e. Axis Stabilization Payment Application #3 $204,375.00
29. Facilities Project
    a. Public Works Building
        1. Larry McCullion & Son's Payment Application #7 $27,000.00
        2. KC Mechanical Payment Application #6 $64,313.17

3. Bracy Payment Application #13 $121,933.50
4. Reading Mechanical Payment Application #5 $34,200.00
5. Spillman Farmer Invoice #8121.22.21 $15,402.93
6. Spillman Farmer Invoice #8121.22.22 $10,450.00
7. Requisition #14 – Partial Payment for Work Completed $247,122.39
8. United Inspection Services Invoice #25681 $2,329.00
9. Zurawa Invoice #1110-09 $6,502.50
10. Spillman Farmer Amendment to Professional Services #4 $9,900.00
11. Larry McCullion & Son's Change Order #9 (USDA #7) – no cost time extension (ratify)
12. Larry McCullion & Son's Change Order #11 (USDA #8) $5,540.00 credit – well connection
13. KC Mechanical Change Order #2 (USDA #2) – no cost time extension (ratify)
14. Reading Mechanical Change Order #4 (USDA #2) – no cost time extension (ratify)

b. Memorial Hall
1. GR Noto Payment Application #12 $132,093.01
2. Bognet Payment Application #13 $429,927.25
3. Reading Mechanical Payment Application #8 $37,810.00
4. Spillman Farmer Invoice #8122.22.23 $11,450.36
5. Requisition #13 – Partial Payment for Work Completed $611,058.76
6. Zurawa Invoice #1111-08 $5,100.00
7. Reading Mechanical Change Order #3 (USDA #3) – no cost time extension (ratify)
8. Bognet Change Order #17 (USDA #16) $12,344.04 increase - changes for studs, drywall, and ceiling (ratify)
9. HUD Funding $1,468,000.00 – Pay Down Interim Loan

30. Memorial Park Project
a. Phase I
1. LB Construction Payment Application #1 $16,906.50 (ratify)
2. LB Construction Payment Application #2 $3,240.00
3. DCED Greenways, Trails and Recreation Time Extension Request to June 30, 2026
4. DCED LSA Monroe Time Extension Request to June 30, 2026

b. Phase II
1. LB Construction Payment Application #1 $18,796.50 (ratify)
2. LB Construction Change Order #1 $11,000.00 increase (Add Alternate 3- Reinstall Salvageable Playground Equipment)
3. LB Construction Change Order #2 $94,000.00 increase (Add Alternate 4- Lighting)
4. LB Construction Payment Application #2 $40,230.00
5. DCED Greenways, Trails and Recreation Time Extension Request to June 30, 2025

31. Blight Remediation Project
a. Barry Isett Invoice #0195596 $4,100.56
b. Barry Isett Invoice #0196866 $5,420.00
c. DCED Time Extension Request to June 30, 2026

32. Employment
a. Public Service Department Employment
b. Asa Packer Mansion Guides – authorization to advertise
c. Police
1. Establishment of Corporal Position
2. Approve Corporal Job Description
3. Approve notification to Civil Service Committee to begin process and testing
4. Testing Fees for Corporal Position – JTB responsibility

33. Britalian's Request – filming promotion
34. Jim Thorpe Little League Parade – April 26th
35. Hein RFA – Trash Refund
36. Account #9429 – Request to waive late fees
37. Account #5290 – Sewer Credit Request $10.14
38. Account #0255 – Sewer Credit Request $114.92
39. Account #2875 – Sewer Credit Request $170.42
40. Account #7323 – Sewer Credit Request $69.14

41. New Utility Liens to File (11)

**Exoneration Request**

42. Monthly Report (0)

**Committees**

Administration

Public Service (Sewer/Sanitation/Water/Streets)

Police

Buildings/Parks

Asa Packer Mansion

43. Committee Update

Emergency Services

**Old Business**

44. Readdressing Phase II
45. Blight Landbank
46. Contractor Licenses
47. Front Street Stormwater Project
48. Well Ordinance
49. Past Due Utilities Garbage
50. Municipal Waste Vacant Unit Options
51. High Street Road Directional Signage
52. Junior Council Person
53. Zoning Hearing Board Alternate letter of interest
54. Peddling & Soliciting Ordinance – Musicians and Street Entertainers
55. Streets Department F550 Financing
56. Parking Lot Tax
57. Increase in Borough Official Compensation Maximums

**Executive Session**

58. Personnel
59. Real Estate

**Adjourn**

Agenda Subject to Change Without Notice
Revised: 2.7.25 2.11.25 2.12.25