JIM THORPE BOROUGH COUNCIL
February 6, 2025
WORK SESSION AGENDA

Pledge of Allegiance

Roll Call of Members & Officials

Announcement

1. Shade Tree Committee Vacancy- five (5) year term expires 12/31/28
2. Shade Tree Committee Vacancy- five (5) year term expires 12/31/25
3. International Property Maintenance Board- five (5) year term expires 12/31/29
4. Zoning Hearing Board Alternate Seat Vacancy- three (3) year term expires 12/31/2027
5. Borough awarded DEP Growing Greener Grant $150,000.00 for Silk Mill Run Restoration Project
6. Reminder for Residents: Pertinent info can be found/received through All Call, Website, & FB page

Mayor's Report

Public Comment – limited to 2 minute per person – public is encouraged to submit public comments via regular mail, email or place in drop box at municipal office

SALDO (Subdivision and Land Development Ordinance)

Action

7. Council Meeting Minutes from January 2, 2025
8. Council Meeting Minutes from January 9, 2025
9. Expenditures from all Funds as presented
10. Treasurer's Report
11. Ordinance 2025-01 Vehicle & Traffic Amendment - Additional Paid Parking on Broadway, Parking Violation Fines, Vehicle Registrations/Inspections, and Jaywalking
12. Downtown Parking Modification Letter
13. Resolution 2025-02 PA Municipal Retirement Contribution
14. Inn at Jim Thorpe Conditional Use Application extension request
15. 82 East 3rd Street – Assignment of Right to Purchase Addendum
16. 2025 Chemical Bids – authorization to advertise for bids
17. Allied Control Services Water Treatment Plant Service Contract $5,343.00
18. Civic Ready All-Call Renewal $5,040.00
19. Streets Department F550 Financing
20. High Street Wall Project
    a. Entech Engineering Invoice #0094048 $285.00
    b. Entech Engineering Invoice #0094049 $19,648.15
    c. Entech Engineering Invoice #0094669 $6,834.83
    d. Axis Change Order #2 $116,000.00 increase
    e. Axis Stabilization Payment Application #3 $204,375.00
21. Facilities Project
    a. Public Works Building
        1. Larry McCullion & Son's Payment Application #7 $27,000.00
        2. KC Mechanical Payment Application #6 $64,313.17
        3. Bracy Payment Application #13 $121,933.50
        4. Reading Mechanical Payment Application #5
        5. Spillman Farmer Invoice #8121.22.21 $15,402.93
        6. Spillman Farmer Invoice #8121.22.22 $10,450.00
        7. Requisition #14 – Partial Payment for Work Completed
        8. United Inspection Services Invoice #25681 $2,329.00
        9. Zurawa Invoice #1110-09 $6,502.50
        10. Spillman Farmer Amendment to Professional Services #4 $9,900.00

11. Larry McCullion & Son's Change Order #9 (USDA #7) – no cost time extension (ratify)
12. Larry McCullion & Son's Change Order #11 (USDA #8) $5,540.00 credit – well connection
13. KC Mechanical Change Order #2 (USDA #2) – no cost time extension (ratify)
14. Reading Mechanical Change Order #4 (USDA #2) – no cost time extension (ratify)

b. Memorial Hall
1. GR Noto Payment Application #12 $132,093.01
2. Bognet Payment Application #13 $429,927.25
3. Reading Mechanical Payment Application #8 $37,809.99
4. Spillman Farmer Invoice #8122.22.23 $11,450.36
5. Requisition #13 – Partial Payment for Work Completed
6. Zurawa Invoice #1111-08 $5,100.00
7. Reading Mechanical Change Order #3 (USDA #3) – no cost time extension (ratify)
8. Bognet Change Order #17 (USDA #16) $12,344.04 increase - changes for studs, drywall, and ceiling (ratify)
9. HUD Funding $1,468,000.00 – Pay Down Interim Loan

22. Memorial Park Project
a. Phase I
1. LB Construction Payment Application #1 $16,906.50 (ratify)
2. LB Construction Payment Application #2 $3,240.00
3. DCED Greenways, Trails and Recreation Time Extension Request to June 30, 2026
4. DCED LSA Monroe Time Extension Request to June 30, 2026

b. Phase II
1. LB Construction Payment Application #1 $18,796.50 (ratify)
2. LB Construction Change Order #1 $11,000.00 increase (Add Alternate 3- Reinstall Salvageable Playground Equipment)
3. LB Construction Change Order #2 $94,000.00 increase (Add Alternate 4- Lighting)
4. LB Construction Payment Application #2 $40,230.00
5. DCED Greenways, Trails and Recreation Time Extension Request to June 30, 2025

23. Blight Remediation Project
a. Barry Isett Invoice #0195596 $4,100.56
b. Barry Isett Invoice #0196866 $5,420.00
c. DCED Time Extension Request to June 30, 2026

24. Jim Thorpe Little League Parade – April 26th
25. Hein RFA – Trash Refund
26. Account #9429 – Request to waive late fees
27. Account #5290 – Sewer Credit Request $10.14
28. Account #0255 – Sewer Credit Request $114.92
29. Account #2875 – Sewer Credit Request $170.42
30. Account #7323 – Sewer Credit Request $69.14
31. New Utility Liens to File (11)

Exoneration Request

32. Monthly Report (0)

Committees

33. General Capital Reserve Fund – authorize PLGIT savings account
34. Parking Lot Tax
35. Britalian's Request – filming promotion
36. PA Broadband Initiative
37. Increase in Borough Official Compensation Maximums
38. Borough Apparel
39. PSAB Hometown Heroes Banner Honor Program
40. Igoe Recommendations
41. Jim Thorpe Birthday Celebration
42. The Outlander Film Production

Administration

Public Service (Sewer/Sanitation/Water/Streets)

43. Center Avenue Water Main Project
44. Waste Water Treatment Plant NPDES renewal
45. Public Services Employment
46. Municibid Listing Approval – Various Streets Department Items
47. Silk Mill Run Restoration Project Update
48. CCTI Stormwater Cooperative Projects correspondence

Police

49. One-Way Traffic Pattern in Heights
50. Police Employment
    a. Establishment of Corporal Position
    b. Approve Corporal Job Description
    c. Approve notification to Civil Service Committee to begin process and testing

Buildings/Parks

51. Lehigh Canal Recreation Commission Agreement
52. Kemmerer Park Rentals

Asa Packer Mansion

53. Lion's Club Financial Audit
54. Water Meter Installation
55. Authorization to advertise for additional guides

Emergency Services

56. Fire Department Account – Statement of Investment Policy

Old Business

57. Readdressing Phase II
58. Blight Landbank
59. Contractor Licenses
60. Front Street Stormwater Project
61. Well Ordinance
62. Past Due Utilities Garbage
63. Municipal Waste Vacant Unit Options
64. High Street Road Directional Signage
65. Junior Council Person
66. Zoning Hearing Board Alternate letter of interest
67. Peddling & Soliciting Ordinance – Musicians and Street Entertainers

Executive Session

68. Personnel
69. Real Estate

Adjourn

Agenda Subject to Change Without Notice

Revised: 1.9.25 1.10.25 1.13.25 1.14.25 1.15.25 1.17.25 1.20.25 1.21.25 1.22.25 1.23.25 1.24.25
1.27.25 1.28.25 1.29.25 1.30.25 1.31.25 2.3.25 2.4.25 2.5.25