JIM THORPE BOROUGH COUNCIL WORK SESSION
January 2, 2025
AGENDA

Pledge of Allegiance

Roll Call of Members & Officials

Announcement

1. Shade Tree Committee Vacancy- five (5) year term expires 12/31/28
2. Shade Tree Committee Vacancy- five (5) year term expires 12/31/25
3. Zoning Hearing Board Alternate Seat Vacancy- three (3) year term expires 12/31/2027
4. Reminder for Residents: Pertinent info can be found/received through All Call, Website, & FB page

Proclamation

5. National Law Enforcement Day

Public Comment – limited to 2 minute per person – public is encouraged to submit public comments via regular mail, email or place in drop box at municipal office

SALDO (Subdivision and Land Development Ordinance)

Action

6. Council Meeting Minutes from December 5, 2024
7. Council Meeting Minutes from December 12, 2024
8. Council Meeting Minutes from December 30, 2024
9. Expenditures from all Funds as presented
10. Treasurer's Report
11. Appointments
    a. Jim Thorpe Zoning Hearing Board member 5-year term expires 12/31/2029
    b. Jim Thorpe Planning Commission member 4-year term expires 12/31/2028
    c. Jim Thorpe Planning Commission member 4-year term expires 12/31/2028
    d. International Property Maintenance Board member 5-year term expires 12/31/2029
    e. Vacancy Board 1-year term expires 12/31/2025
    f. Dimmick Memorial Library Board Representative 1-year term expires 12/31/2025
    g. Carbon County Council of Governments Representative 1-year term
    h. Lehigh Canal Recreation Board Representative 1-year term
    i. Carbon County Communications Representative 1-year term
    j. Fire Department Officers
        1. Chief
        2. Deputy Chief
    k. Carbon County Tax Collection Committee Delegate
    l. Carbon County Tax Collection Committee Alternate Delegate
    m. Assistant Secretary
    n. Open Records Officer (Right to Know)
    o. Sewage & Well Enforcement Officer, as per proposal
    p. Sewage & Well Enforcement Alternate Officer, as per proposal
    q. Solicitor at a retainer salary of $16,127.64, plus rate per proposal
    r. Zoning Hearing Board Solicitor per proposal
    s. Engineer
        1. General per proposal
        2. Stormwater Management, Sidewalks, Recreation, and Blight per proposal
        3. Vehicle & Pedestrian Traffic per proposal
    t. Zoning & Building Code Official/Property Maintenance & Nuisance Official/Plumbing Inspector per proposal
    u. Borough Secretary at a rate of $_____
    v. Borough Treasurer at a rate of $_____

w. Part-Time Health Inspector at a rate of $_____

12. JTB-Teamster's Agreement
13. Approve Non-Union Wages
    a. Parking & Code Enforcement Official #1
    b. Parking & Code Enforcement Official #2
    c. Part-Time Police Officers
    d. Utility Billing Secretary
    e. Administrative Assistant
    f. Water Department Supervisor
    g. Sewer Department Supervisor
    h. Streets Department Supervisor
    i. Part-Time Building/Groundskeeper
14. Novak WTP License issued – Promote to Licensed Plant Operator as per rate set by Teamster's Agreement
15. Resolution 2025-01 Bituminous Price Adjustment
16. Facilities Project
    a. Public Works Building
        1. Larry McCullion & Son's Payment Application #6 $74,700.00
        2. Bracy Payment Application #12 $270,905.62
        3. KC Mechanical Payment Application #5 $159,472.80
        4. Spillman Addendum #3 $10,450.00
        5. United Inspection Services Invoice #25660 $1,816.00
        6. Requisition #13 – Partial Payment for Work Completed
    b. Memorial Hall
        1. Bognet Payment Application #11 $314,726.47
        2. JBM Mechanical Payment Application #10 $14,715.00
        3. GR Noto Payment Application #11 $180,825.39
        4. United Inspection Services Invoice #25638 $430.00
        5. Requisition #12 – Partial Payment for Work Completed
        6. GR Noto Change Order #6 (USDA #5) $124,866.64 increase (audiovisual system) - ratify
17. Asa Packer Mansion Roof Project – Kunsman Payment Application #5 $36,908.15
18. Streets Department F550 Financing
19. Account #9090 – Sewer Credit Request due to leak

Exoneration Request

20. Monthly Report (0)

Committees

Administration

Public Service (Sewer/Sanitation/Water/Streets)

21. CCTI Stormwater Cooperative Projects

Police

22. Employee #422 Full-Time Employment Status
23. Ordinance 2025-01 Vehicle & Traffic Amendment Review
    a. Additional Paid Parking on Broadway
    b. Parking Violation Fines
    c. Vehicle Registration/Inspections
    d. Jaywalking
24. 57 Race St LLC/Mertz Barn LLC application to vacate portion of Race Street Alley

Buildings/Parks

Asa Packer Mansion

Emergency Services

Old Business

25. Readdressing Phase II
26. Blight Landbank
27. Contractor Licenses
28. Front Street Stormwater Project
29. Well Ordinance
30. Past Due Utilities Garbage
31. Municipal Waste Vacant Unit Options
32. High Street Road Directional Signage
33. Junior Council Person
34. Zoning Hearing Board Alternate letter of interest
35. Peddling & Soliciting Ordinance – Musicians and Street Entertainers

Executive Session

36. Personnel

Adjourn

Agenda Subject to Change Without Notice

Revised: 12.17.24 12.18.24 12.23.24 12.24.24 12.31.24