JIM THORPE BOROUGH COUNCIL
January 9, 2025
AGENDA

Pledge of Allegiance

Roll Call of Members & Officials

Announcement

1. Shade Tree Committee Vacancy- five (5) year term expires 12/31/28
2. Shade Tree Committee Vacancy- five (5) year term expires 12/31/25
3. International Property Maintenance Board- five (5) year term expires 12/31/29
4. Zoning Hearing Board Alternate Seat Vacancy- three (3) year term expires 12/31/2027
5. Reminder for Residents: Pertinent info can be found/received through All Call, Website, & FB page

Mayor's Report

Proclamation

6. National Law Enforcement Day

Public Comment – limited to 2 minute per person – public is encouraged to submit public comments via regular mail, email or place in drop box at municipal office

SALDO (Subdivision and Land Development Ordinance)

Action

7. Council Meeting Minutes from December 5, 2024
8. Council Meeting Minutes from December 12, 2024
9. Council Meeting Minutes from December 30, 2024
10. Expenditures from all Funds as presented
11. Treasurer's Report
12. Appointments
    a. Jim Thorpe Zoning Hearing Board member 5-year term expires 12/31/2029
    b. Jim Thorpe Planning Commission member 4-year term expires 12/31/2028
    c. Jim Thorpe Planning Commission member 4-year term expires 12/31/2028
    d. Vacancy Board 1-year term expires 12/31/2025
    e. Dimmick Memorial Library Board Representative 1-year term expires 12/31/2025
    f. Carbon County Council of Governments Representative 1-year term
    g. Lehigh Canal Recreation Board Representative 1-year term
    h. Carbon County Communications Representative 1-year term
    i. Fire Department Officers
        1. Chief
        2. Deputy Chief
    j. Carbon County Tax Collection Committee Delegate
    k. Carbon County Tax Collection Committee Alternate Delegate
    l. Assistant Secretary
    m. Open Records Officer (Right to Know)
    n. Sewage & Well Enforcement Officer, as per proposal
    o. Sewage & Well Enforcement Alternate Officer, as per proposal
    p. Solicitor at a retainer salary of $16,127.64, plus rate per proposal
    q. Zoning Hearing Board Solicitor per proposal
    r. Engineer
        1. General per proposal
        2. Stormwater Management, Sidewalks, Recreation, and Blight per proposal
        3. Vehicle & Pedestrian Traffic per proposal
    s. Zoning & Building Code Official/Property Maintenance & Nuisance Official/Plumbing Inspector per proposal

t. Borough Secretary at a rate of $22.69
u. Borough Treasurer at a rate of $24.54

13. JTB-Teamster's Agreement
14. Approve Non-Union Wages
    a. Parking & Code Enforcement Official #1
    b. Parking & Code Enforcement Official #2
    c. Part-Time Police Officers
    d. Utility Billing Secretary
    e. Administrative Assistant
    f. Water Department Supervisor
    g. Sewer Department Supervisor
    h. Streets Department Supervisor
    i. Part-Time Building/Groundskeeper
    j. Part-Time Asa Packer Mansion Tour Guide
    k. Part-Time Asa Packer Mansion Tour Guide Key Holder
15. Employee #422 Full-Time Employment Status – Parking & Code Enforcement Official #1
16. Novak WTP License issued – Promote to Licensed Plant Operator as per rate set by Teamster's Agreement effective 1/1/2025
17. Ordinance 2025-01 Vehicle & Traffic Amendment: Additional Paid Parking on Broadway, Parking Violation Fines, Vehicle Registrations/Inspections, and Jaywalking – authorize Solicitor to advertise
18. Resolution 2025-01 Bituminous Price Adjustment
19. CCTI Stormwater Cooperative Projects
20. Facilities Project
    a. Public Works Building
        1. Larry McCullion & Son's Payment Application #6 $74,700.00
        2. Bracy Payment Application #12 $270,905.62
        3. KC Mechanical Payment Application #5 $159,472.80
        4. Spillman Addendum #3 $10,450.00
        5. United Inspection Services Invoice #25660 $1,816.00
        6. Requisition #13 – Partial Payment for Work Completed $506,894.42
        7. Zurawa Invoice #1110-08 $4,292.50
    b. Memorial Hall
        1. Bognet Payment Application #11 $314,726.47
        2. JBM Mechanical Payment Application #10 $14,715.00
        3. GR Noto Payment Application #11 $180,825.39
        4. United Inspection Services Invoice #25638 $430.00
        5. Requisition #12 – Partial Payment for Work Completed $510,696.86
        6. Zurawa Invoice #1111-07 $4,080.00
        7. GR Noto Change Order #6 (USDA #5) $124,866.64 increase (audiovisual system) - ratify
21. Asa Packer Mansion Roof Project – Kunsman Payment Application #5 $36,908.15
22. Blight Remediation Project
    a. Barry Isett Invoice #196158 $2,030.00
23. Parking Enforcement Handheld
24. Streets Department F550 Financing
25. 2025 PSAB Annual Conference Attendance Approval – June 1st to 4th
26. Account #9090 – Sewer Credit Request due to leak
27. Utility Rate Change Report (2)

Exoneration Request

28. Monthly Report (0)

Committees

Administration

Public Service (Sewer/Sanitation/Water/Streets)

Police

29. 57 Race St LLC/Mertz Barn LLC application to vacate portion of Race Street Alley

Buildings/Parks

Asa Packer Mansion

Emergency Services

Old Business

30. Readdressing Phase II
31. Blight Landbank
32. Contractor Licenses
33. Front Street Stormwater Project
34. Well Ordinance
35. Past Due Utilities Garbage
36. Municipal Waste Vacant Unit Options
37. High Street Road Directional Signage
38. Junior Council Person
39. Zoning Hearing Board Alternate letter of interest
40. Peddling & Soliciting Ordinance – Musicians and Street Entertainers

Executive Session

41. Personnel
42. Litigation

Adjourn

Agenda Subject to Change Without Notice
Revised: 1.2.25 1.3.25 1.6.25 1.8.25