JIM THORPE BOROUGH COUNCIL
June 5, 2025
WORK SESION AGENDA

Pledge of Allegiance

Roll Call of Members & Officials

Announcement

1. Shade Tree Committee Vacancy- five (5) year term expires 12/31/28
2. Shade Tree Committee Vacancy- five (5) year term expires 12/31/25
3. International Property Maintenance Board- five (5) year term expires 12/31/29
4. Zoning Hearing Board Alternate Seat Vacancy- three (3) year term expires 12/31/2027
5. Spring 2025 Tire & Electronics Recycling Event - June 7th 7 a.m.-11:30 a.m.
6. Borough Awarded 2024 LSA Monroe Grant - $100,000.00 for Asa Packer Mansion Electrical Improvements
7. County Awarded 2024 LSA Monroe Grant - $465,000.00 for Law Enforcement Radios
8. Borough Awarded 2025 Hotel Tax Funding - $16,000.00 for Tourism Planning & Management
9. Borough Awarded 2025 PMVB Community Impact Grant – $10,000.00 for Tourism Planning & Management
10. Borough Awarded 904 Municipal Recycling Program Grant - $2,942.55
11. Reminder for Residents: Pertinent info can be found/received through All Call, Website, & FB page

Mayor's Report

Public Comment – limited to 2 minute per person – public is encouraged to submit public comments via regular mail, email or place in drop box at municipal office

SALDO (Subdivision and Land Development Ordinance)

Action

12. America 250 PA Borough Events – Dave Gasker
13. Council Meeting Minutes from May 1, 2025
14. Council Meeting Minutes from May 8, 2025
15. Expenditures from all Funds as presented
16. Treasurer's Report
17. Resolution 2025-09 – Housing Unit Re-Numbering
18. Resolution 2025-10 – People, Parks & Community Grant Resolution for Memorial Park Phase III
19. Resolution 2025-11 – FY 2025 CBDG Project Approval
20. Liquid Sludge Removal Bids Received
21. Entech Engineering Work Order #P250368.000 - $3,000.00 Broadway Pressure Reducing Vault
22. Facilities Project
    a. Public Works Building
        1. Bracy Payment Application #15
        2. Bracy Payment Application #16
        3. Spillman Farmer Invoice #8121.22.26 - $6,160.00
        4. Spillman Farmer Invoice #8121.22.27 - $9,900.00
        5. Spillman Farmer Invoice #8121.22.28 - $1,232.00
        6. Requisition #18 – Partial Payment for Work Completed
        7. Zurawa Invoice #1110-13 - $3,230.00
    b. Memorial Hall
        1. GR Noto Payment Application #16 - $64,941.04
        2. Bognet Payment Application #16 - $109,614.67
        3. Requisition #17 – Partial Payment for Work Completed
        4. Zurawa Invoice #1111-12 - $3,400.00
        5. GR Noto Change Order #9R1 (USDA #6) - $6,955.00 increase for additional data/electrical receptacles (ratify)
        6. Authorized Signature Form
23. Memorial Park Project
    a. Phase I
        1. LB Construction Payment Application #5 - $37,233.00
        2. Barry Isett & Associates Invoice #0197519 - $2,970.00
        3. Barry Isett & Associates Invoice #0196267 - $1,650.00
        4. Barry Isett & Associates Invoice #0200321 - $1,540.00

b. Phase II
    1. LB Construction Payment Application #5 - $8,388.00
    2. Barry Isett & Associates Invoice #0195791 - $1,520.00
    3. Barry Isett & Associates Invoice #0196268 - $760.00
    4. Barry Isett & Associates Invoice #0197505 - $1,995.00
    5. Barry Isett & Associates Invoice #0200408 - $1,235.00

24. Center Avenue Water Main Project
    a. Entech Engineering Work Order #P250348.000 - $2,000.00
25. High Street Wall Project
    a. Entech Engineering Order #P230363.100 - $1800.00
26. Tourism Management Assistance Request
    a. Carbon County Commissioners
    b. Railroad
27. Lisa Napoletano Running with the Angels Request – Memorial 5K May 9, 2026
28. Immaculate Conception Church RFA – Halloween Party October 19, 2025
29. Utility Lien Report (3)

Exoneration Request

30. Monthly Report (14)

Committees

31. 2025 Borough Events
    a. Memorial Park Ribbon Cutting & Go Joe 28 – July 24th
    b. Memorial Hall Grand Opening – September 17th or 18th
    c. JT Public Works Grand Opening – September 21st or 22nd

Administration

Public Service (Sewer/Sanitation/Water/Streets)

32. Race Street Fence
33. DEP – Source Water Protection Technical Assistance Program-Source Water Protection Plan
34. Timber Harvesting
35. Streets Department Tractor

Police

36. Municibid Items
37. Traffic Control Services – BCM Proposal
38. Parking Lot Tax
39. Employment
    a. Corporal Position
    b. Officer Testing
    c. Police Officer Resignation
    d. Parking Enforcement Officer Resignation
    e. Authorize advertising of Enforcement Officer position opening
    f. PT Officer Rate

Buildings/Parks

40. Kemmerer Park Fall Foliage Weekends Additional Food Sources

Asa Packer Mansion

41. Library Fundraiser

Emergency Services

Planning Commission

Old Business

42. Readdressing Phase II
43. Blight Landbank
44. Contractor Licenses
45. Front Street Stormwater Project

46. Well Ordinance
47. Past Due Utilities Garbage
48. Municipal Waste Vacant Unit Options
49. High Street Road Directional Signage
50. Junior Council Person
51. Zoning Hearing Board Alternate letter of interest
52. Peddling & Soliciting Ordinance – Musicians and Street Entertainers
53. Streets Department F550 Financing
54. Evans RFA – Asa Packer Mansion digital 3D model
55. Carbon County Open Space Program – Fall 2025 Round

Executive Session

56. Personnel
57. Real Estate

Adjourn

Agenda Subject to Change Without Notice

Revised: 5.15.25 5.19.25 5.20.25 5.21.25 5.27.25 5.28.25 5.30.25 6.2.25 6.3.25 6.4.25