JIM THORPE BOROUGH COUNCIL
November 5, 2026
WORK SESSION AGENDA
Virtual Meeting Link:
https://www.anymeeting.com/JTBorough
Join by phone: +15717484021
PIN: 916 9051#
Quick dial: +15717484021,9169051#

Pledge of Allegiance

Roll Call of Members & Officials

Announcement

1. International Property Maintenance Board vacancy - five (5) year term expires 12/31/29
2. Planning Commission vacancy – four (4) year term expires 12/31/27
3. Shade Tree Commission vacancy – five (5) year term expires 12/31/29
4. Zoning Hearing Board Alternate vacancy – three (3) year term expires 12/31/27
5. Seeking letters of Interest for the following seats opening in 2027:

   2 - four (4) year terms for Planning Commission expiring in 2030
   1 - five (5) year term for Zoning Hearing Board (regular) expiring in 2031
   1 – six (6) year term for Civil Service Commission expiring in 2033
   1 – five (5) year term for International Property Maintenance Board expiring in 2032
   1 – annual term for Vacancy Board
   1 – annual term for Lehigh Canal Recreation Committee
   1 – annual term for Carbon County Communication Commission
   1 – annual term for Library Board
   1 – annual term for Carbon County Council of Governments
   1 – annual term for Cabon County Council of Governments Alternate

6. Borough Council Work Session Meeting scheduled for October 28, 2026 was cancelled
7. Tire & Electronics Recycling Event – November 7th 7:00 a.m. to 11:00 a.m.
8. Leaf Collection November 2nd through November 20th
9. Festival of Trees – December 1st at 5:30 p.m.
10. Thank you to Kresge Electric for their donation of electrical services at JT Mausoleum and lighting at Asa Packer Mansion
11. Reminder for Residents: Pertinent info can be found/received through All Call, Website, & FB page

Presentation

12. Lehigh Canal Recreation Committee – Doug Makofka

Public Comment – limited to 3 minute per person – public is encouraged to submit public comments via regular mail, email or place in drop box at municipal office

Public Hearing

13. Zoning Ordinance Amendment – Parking Requirements for Traditional B&B's
    a. Recommendation from Jim Thorpe Planning Commission
14. Smokeshows Nitro Ice Cream Appeal

SALDO (Subdivision and Land Development Ordinance)

Action

15. JTTA – Winterfest
16. Council Work Session Meeting Minutes from October 1, 2026
17. Council Meeting Minutes from October 8, 2026
18. Council Budget Work Session Meeting Minutes from October 14, 2026
19. Council Budget Work Session Meeting Minutes from October 21, 2026

20. Expenditures from all Funds as presented
21. Treasurer's Report
22. Asa Packer Mansion Proclamation – 2026 Carbon Chamber's Tourism Business of the Year
23. Facilities Project
    a. Eckert Seamans Cherin & Mellot Litigation Rates for 2026
    b. Public Works Building
    c. Memorial Hall
24. Memorial Park Project
    a. Phase I
    b. Phase II
25. Center Avenue Water Main Project
    a. Entech Engineering Invoice #104923 - $1,383.18
26. Memorial Hall Insurance Restoration Project
27. Silk Mill Run Dam Removal & Restoration Project
    a. Wildlands Conservancy Invoice #101926 - $52,118.00
    b. PA Governor's Award for Environmental Excellence – authorization to submit project
28. 2026 Street Paving Project
    a. New Enterprise Stone & Lime Invoice #3071360 - $341,418.64
    b. New Enterprise Stone & Lime Change Order #1 - $57,276.23 increase
29. Utility Requests (1)
    a. Account #9230 Payment Plan
30. Utility Rate Change Report (1)
31. Utility Lien Report (9)

Exoneration Request

32. Monthly Report (0)

Committees

33. JT Independent Film Festival 4/29/27-5/2/27
34. PA State Association of Boroughs Communications Contest – authorization to submit new website project
35. PA Municipal Retirement System Agreement Amendments
    a. 2026 Pension Contribution - $3.70/hour regular time
    b. 2027 Pension Contribution - $3.80/hour regular time

Administration

36. 2026 Audit Proposal
37. Evans RFA – Meeting Videos
38. Advanced Code Consultants Agreement – Updated to include UCC

Public Service (Sewer/Sanitation/Water/Streets)

39. Employee #424 - Promote to Licensed Waste Water Treatment Plant Operator as per rate set by Teamster's Agreement effective 10/14/2026

Police

40. General Order 4.22 – Protected Information
41. Vehicle & Parking Ordinance – amendment to regulate ATM parking
42. Shop With A Cop – donation request
43. Saunders RFA – fire police assistance for December 12; Annual Snowflake 5K Walk/Run

Buildings/Parks

44. Lizzie Grace Charitable Foundation LLC Request – Special Hall Rental Rate

Kemmerer Park

Asa Packer Mansion

45. Formation of an Advisory Board

Shade Tree Committee

Emergency Services

46. NIMS Training – Council Member Update
47. Fire Department SOP Update

Planning Commission

Old Business

48. Readdressing Phase II
49. Blight Landbank
50. Contractor Licenses
51. Front Street Stormwater Project
52. Well Ordinance
53. High Street Road Directional Signage
54. Junior Council Person
55. Peddling & Soliciting Ordinance – Musicians and Street Entertainers
56. Evans RFA – Asa Packer Mansion digital 3D model
57. APM Endowment Fund
58. Peddling & Soliciting Ordinance Amendment-Multiple Locations & Fees – advertise for adoption

Executive Session

59. Personnel
60. Real Estate

Adjourn

Agenda Subject to Change Without Notice

Revised: 10.19.26; 10.22.26; 10.23.26; 10.27.26; 10.30.26; 11.3.26; 11.3.26