JIM THORPE BOROUGH COUNCIL
September 10, 2026
AGENDA
Virtual Meeting Link:
https://www.anymeeting.com/JTBorough
Join by phone: +15717484021
PIN: 916 9051#
Quick dial: +15717484021,9169051#

Pledge of Allegiance

Roll Call of Members & Officials

Announcement

1. International Property Maintenance Board vacancy - five (5) year term expires 12/31/29
2. Planning Commission vacancy – four (4) year term expires 12/31/27
3. Shade Tree Commission vacancy – five (5) year term expires 12/31/29
4. Zoning Hearing Board Alternate vacancy – three (3) year term expires 12/31/27
5. Library Board Vacancy – annual term expires 12/31/26
6. Jim Thorpe Tourism Agency Day of Giving – 9/11 to Benefit Jim Thorpe Fire Department
7. Representative Heffley Scam Seminar at Memorial Hall – 9/16 at 7:00 p.m. – 8:00 p.m.
8. Volunteer Center of Lehigh Valley Day of Caring – 9/17 Memorial Hall Kitchen – being rescheduled to a later date
9. Halloween Parade – October 24th at 2 p.m. (rain date October 25th)
10. Trick or Treat – October 29th 6 p.m. to 8 p.m.
11. Tire & Electronics Recycling Event – November 7th 7:00 a.m. to 11:00 a.m.
12. Reminder for Residents: Pertinent info can be found/received through All Call, Website, & FB page

Mayor's Report

Public Comment – limited to 3 minute per person – public is encouraged to submit public comments via regular mail, email or place in drop box at municipal office

Presentation

13. Scouting America Troop #555 Certificates
14. Merchants Victorians – Van Camberis: Station Home & Caboose Community Concept

SALDO (Subdivision and Land Development Ordinance)

Action

15. Borough Council Seat Appointment
16. Council Work Session Meeting Minutes from August 6, 2026
17. Council Meeting Minutes from August 13, 2026
18. Expenditures from all Funds as presented
19. Treasurer's Report
20. Line Item Transfers
    a. General Fund
    b. Sanitation Fund
    c. Sewer Fund
    d. Water Fund
    e. Special Revenue Fund
        i. Asa Packer Mansion
21. Ordinance 2026-05 Amendments to JTB Codes Section 355 Sewers & Section 431 Water-EDU Determination – for consideration
22. Peddling & Soliciting Ordinance Amendment-Multiple Locations & Fees – advertise for adoption
23. Zoning Ordinance Amendment-Parking Requirements for Traditional Bed & Breakfast Use – advertise for Public Hearing
24. Resolution 2026-11 Housing Unit Renumbering to Comply with Carbon County Public Safety System

25. Resolution 2026-16 Authorizing the Application of a DCED Main Street Matters Grant for Downtown Vehicle & Pedestrian Safety and ADA Enhancement Project
    a. Request for reduced match (ratify)
    b. Funding Commitment Letter
26. Resolution 2026-17 Authorizing the Application of a Local Share Assessment Statewide Grant for the High Street Wall Phase III Project
    a. Grant Request Letter
    b. Funding Commitment Letter
27. Resolution 2026-18 Authorizing the Application of a Local Share Assessment Statewide Grant for the Front Street Improvements Project
    a. Grant Request Letter
    b. Funding Commitment Letter
28. Resolution 2026-19 Authorizing the Application of a Local Share Assessment Monroe Grant for the Memorial Park Phase III Project
    a. Grant Request Letter
    b. Funding Commitment Letter
29. Resolution 2026-20 Authorizing the Application of a Local Share Assessment Monroe Grant for Police Body Cameras and Replacement LPRs
    a. Grant Request Letter
30. Resolution 2026-21 Fee Schedule Update
31. Resolution 2026-22 – Approving the Police Pension Contribution for the 2027 Year
32. Police Pension Minimum Municipal Obligation Authorization for 2027 – $105,504.00
33. Non-Uniform Pension Minimum Municipal Obligation Authorization for 2027 – $166,764.00
34. Facilities Project
    a. Eckert Seamans Cherin & Mellot Litigation Rates for 2026
    b. Public Works Building
    c. Memorial Hall
35. Memorial Park Project
    a. Phase I
    b. Phase II
36. Center Avenue Water Main Project
    a. Entech Engineering Invoice #0104013 - $12,118.81
37. Memorial Hall Insurance Restoration Project
    a. Kresge Services Invoice #7036 - $484.95
38. Silk Mill Run Dam Removal & Restoration Project
    a. Flyway Excavating Payment Application #2 - $74,050.00
    b. Dam Breach Completion Certifications
        i. Dams 1&2
        ii. Dam 3
        iii. Dam 4
39. 2026 Street Paving Project
    a. Change Order #2 - $_____ increase
    b. Change Order #3 - $_____ increase
    c. Payment Application #1
40. Asa Packer Mansion HVAC Project
    a. Barry Isett Authorization for Services - $19,000.00
41. Asa Packer Mansion Porch Project Quotes
42. Asa Packer Mansion Tree Removal
43. Water Treatment Plant (West) Purchase Order – Water Tank Concrete Repair $7,153.00 (ratify)
44. Waste Water Treatment Plant Purchase Order – Replace Blower $8,828.20 (ratify)
45. Barco Products PO BP082026 – picnic tables $5,061.72 (ratify)
46. NEPA Business Technologies – IT Support Hours $6,750.00
47. Dillies Boiler Maintenance
48. 2027 Budget and 2026 End of Year Meetings
49. Employment
    a. Police Officer Resignation
    b. Civil Service List & Advertise Position
50. Asa Packer Mansion Event Request – Matthew Birkbeck Book Signing 10/24/26 from 1:00 p.m. to 3:00 p.m.
51. Utility Requests
    a. Account #3070 Sewer Credit - $40.56

b. Account #7880 Sewer Credit - $21.30
c. Account #7085 Sewer Credit - $57.69

52. Utility Rate Change Report (1)
53. Utility Lien Report (0)

Exoneration Request

54. Monthly Report (4)

Committees

Administration

Public Service (Sewer/Sanitation/Water/Streets)

Police

Buildings/Parks

Kemmerer Park

Asa Packer Mansion

Shade Tree Committee

Emergency Services

Planning Commission

Old Business

55. Readdressing Phase II
56. Blight Landbank
57. Contractor Licenses
58. Front Street Stormwater Project
59. Well Ordinance
60. High Street Road Directional Signage
61. Junior Council Person
62. Peddling & Soliciting Ordinance – Musicians and Street Entertainers
63. Evans RFA – Asa Packer Mansion digital 3D model
64. APM Endowment Fund

Executive Session

65. Personnel
66. Real Estate

Adjourn

Agenda Subject to Change Without Notice
Revised: 9.8.26x2; 9.9.26

This Institution is an Equal Opportunity Provider and Employer