JIM THORPE BOROUGH COUNCIL
September 11, 2025
AGENDA

Pledge of Allegiance

Roll Call of Members & Officials

Announcement

1. Shade Tree Committee Vacancy- five (5) year term expires 12/31/28
2. Shade Tree Committee Vacancy- five (5) year term expires 12/31/25
3. International Property Maintenance Board- five (5) year term expires 12/31/29
4. Zoning Hearing Board Alternate Seat Vacancy- three (3) year term expires 12/31/2027
5. Executive Session held 9/9
6. Victorian House Tour 9/14 from 12 pm-5 pm – includes Asa Packer Mansion
7. Borough Office Closed on 9/22 & 9/23 for Moving
8. Halloween Parade 10/25 at 2 pm – rain date 10/26
9. Trick or Treat 10/30 from 6 pm-8 pm
10. Leaf Collection – 10/29 through 11/19
11. Fall Tire & Electronics Recycling Event 11/1 from 7 am-11:30 am
12. Reminder for Residents: Pertinent info can be found/received through All Call, Website, & FB page

Mayor's Report

Public Comment – limited to 2 minute per person – public is encouraged to submit public comments via regular mail, email or place in drop box at municipal office

Public Hearing

SALDO (Subdivision and Land Development Ordinance)

13. Kanick Minor Subdivision dated April 2, 2025 (revised June 17, 2025) time extension

Action

14. Roberts 57 High Street Water Sewer Fees
15. Timber Harvesting
16. Council Meeting Minutes from August 7, 2025
17. Council Meeting Minutes from August 14, 2025
18. Expenditures from all Funds as presented
19. Treasurer's Report
20. Line Item Transfers
21. Facilities Project
    a. Public Works Building
        1. Reading Mechanical Certificate of Substantial Completion
        2. Reading Mechanical Payment Application #11 - $89,236.35
        3. Bracy Certificate of Substantial Completion
        4. Bracy Payment Application #20 - $385,482.80
        5. Project Management Inspection Services Cost Adjustment Request
        6. Requisition #21 - $474,719.15
        7. Interim Loan Modification - Time
        8. Project Closeout Documents
            a. Ordinance 2025-04 PWG Loan Closeout
            b. Resolution 2025-17 PWG Loan Closeout
            c. USDA Closing Documents Package
    b. Memorial Hall
        1. JBM Mechanical Certificate of Substantial Completion
        2. Reading Mechanical Payment Application #13 - $37,965.38
        3. GR Noto Payment Application #18 - $9,323.30
        4. Requisition #19 - $47,288.68
        5. Interim Loan Modification - Time
        6. Project Closeout Documents
            a. Ordinance 2025-05 MH Project Loan Closeout

    b. Resolution 2025-18 MH Project Loan Closeout
    c. USDA Closing Documents Package
22. Memorial Park Project
    a. Phase I
        1. DCNR Extension Request Letter
        2. LB Construction Payment Application #8
    b. Phase II
        1. LB Construction Payment Application #8
23. Center Avenue Water Main Project
    a. PACT One Payment Application #1 - $799,690.08
24. Ordinance 2025-___Vehicle & Traffic Amendment – One-Way Streets, Stop Signs, 15-Minute Parking Space – authorize to advertise
25. Ordinance 2025-___Police Department Amendment – Update of Staff Positions – authorize to advertise
26. Ordinance 2025-___Fire Department Amendment – Membership Residency Requirements – authorize to advertise
27. Ordinance 2025-___Zoning Amendment – Non-Residential Parking Lots – authorize to advertise
28. 2025 LSA Monroe Grant
    a. Resolution 2025-19 2025 LSA Monroe Lehighton Ambulance
    b. Lehighton Ambulance Grant Authorization Letter
    c. Resolution 2025-20 2025 LSA Monroe Police Department Drone
    d. Police Grant Authorization Letter
    e. Resolution 2025-21 Asa Packer Mansion HVAC
    f. Mansion Grant Authorization Letter
    g. JTB Match Letter
    h. APM Match Letter
29. 2026 Police Pension Plan Minimum Obligation $161,445.00
30. Resolution 2025-22 Eliminating Police Officer Pension Contribution
31. 2026 Non-Uniform Minimum Municipal Obligation $147,004.00
32. Resolution 2025-23 PMRS Pension Contribution
33. Municibid
    a. Resolution 2025-24 Public Service Items to Sell on Municibid
    b. Resolution 2025-25 Police Department Items to Sell on Municibid
    c. Bids Received – Police Department Items
34. Streets Department F550 Financing
    a. MCTC Lease Purchase
    b. Authorized Signers
35. Diligent Bay Window Repair/Replace Quote
36. Sidewalk Repair Quote
37. Buildings/Groundskeeping Equipment
    a. Tractor w/Snow Blower Attachment & Cab Enclosure - $9,762.39
    b. Leaf Vac Attachment $2,995.00
    c. Trailer $799.99
38. Meeting Chairs - $3,445.00
39. T-Mobile Hometown Grant – Memorial Hall Kitchen Equipment
40. Sports Marketing & Tourism Account-Tourism Management Grant – 9th Street Garage
41. Lead Line Replacement Loan Program
42. Past Due Utilities Garbage
43. Water & Sewer Fees New Customers; Change of Use; EDU's
44. Kunsman Roof Maintenance Agreement
45. Zoning Map Update
46. Safety Inspections for all Rental Housing Units
47. 2026 Budget and End of Year Meetings
48. Tourism Improvement Meeting – 9/29 @ 1:30 pm
49. Employment
    a. Police Department – Officer
    b. Police Department – Parking & Code Enforcement
    c. Police Department – Officer Probationary Period
    d. Water Department – WTP Operator Trainee
    e. Employee #383
50. Zoning Hearing Board Alternate – Letters of Interest
51. Kemmerer Board Appointment
52. Fritz RFA – Late Fees
53. Utility Lien Report (12)

54. Utility Rate Changes (3)

Exoneration Request

55. Monthly Report (7)

Committees

Administration

Public Service (Sewer/Sanitation/Water/Streets)

Police

Buildings/Parks

Asa Packer Mansion

Emergency Services

Planning Commission

Old Business

56. Readdressing Phase II
57. Blight Landbank
58. Contractor Licenses
59. Front Street Stormwater Project
60. Well Ordinance
61. High Street Road Directional Signage
62. Junior Council Person
63. Peddling & Soliciting Ordinance – Musicians and Street Entertainers
64. Evans RFA – Asa Packer Mansion digital 3D model
65. Carbon County Open Space Program
66. Borough Railroad Group

Executive Session

67. Personnel
68. Real Estate
69. Litigation

Adjourn

Agenda Subject to Change Without Notice

Revised: 9.7.25 9.8.25 9.9.25 9.10.25