JIM THORPE BOROUGH COUNCIL
September 3, 2026
AGENDA
Virtual Meeting Link:
https://www.anymeeting.com/JTBorough
Join by phone: +15717484021
PIN: 916 9051#
Quick dial: +15717484021,9169051#

**Pledge of Allegiance**

**Roll Call of Members & Officials**

**Announcement**

1. International Property Maintenance Board vacancy - five (5) year term expires 12/31/29
2. Planning Commission vacancy – four (4) year term expires 12/31/27
3. Shade Tree Commission vacancy – five (5) year term expires 12/31/29
4. Zoning Hearing Board Alternate vacancy – three (3) year term expires 12/31/27
5. Jim Thorpe Tourism Agency Day of Giving – 9/11 to Benefit Jim Thorpe Fire Department
6. Representative Heffley Scam Seminar at Memorial Hall – 9/16 at 7:00 p.m. – 8:00 p.m.
7. Volunteer Center of Lehigh Valley Day of Caring – 9/17 Memorial Hall Kitchen
8. Halloween Parade – October 24th at 2 p.m. (rain date October 25th)
9. Trick or Treat – October 29th 6 p.m. to 8 p.m.
10. Tire & Electronics Recycling Event – November 7th 7:00 a.m. to 11:00 a.m.
11. Reminder for Residents: Pertinent info can be found/received through All Call, Website, & FB page

**Public Comment** – limited to 3 minute per person – public is encouraged to submit public comments via regular mail, email or place in drop box at municipal office

**Presentation**

12. DCNR – Stacie Hall: Glen Onoko Construction Project
13. Scouting America Troop #555 Certificates
14. Merchants Victorians – Van Camberis: Station Home & Caboose Community Concept (September 10, 2026 meeting)

**SALDO (Subdivision and Land Development Ordinance)**

**Action**

15. Borough Council Seat Appointment
16. Council Work Session Meeting Minutes from August 6, 2026
17. Council Meeting Minutes from August 13, 2026
18. Expenditures from all Funds as presented
19. Treasurer's Report
20. Line Item Transfers
    a. General Fund
    b. Sanitation Fund
    c. Sewer Fund
    d. Water Fund
    e. Special Revenue Fund
        i. Asa Packer Mansion
21. Ordinance 2026-05 Amendments to JTB Codes Section 355 Sewers & Section 431 Water - EDU Determination
22. Resolution 2026-11 Housing Unit Renumbering to Comply with Carbon County Public Safety System
23. Resolution 2026-16 Authorizing the Application of a DCED Main Street Matters Grant for Downtown Vehicle & Pedestrian Safety and ADA Enhancement Project
    a. Request for reduced match (ratify)
    b. Funding Commitment Letter (ratify)
24. Resolution 2026-17 Authorizing the Application of a Local Share Assessment Statewide Grant for the High Street Wall Phase III Project
    a. Grant Request Letter

b. Funding Commitment Letter

25. Resolution 2026-18 Authorizing the Application of a Local Share Assessment Statewide Grant for the Front Street Improvements Project
    a. Grant Request Letter
    b. Funding Commitment Letter
26. Resolution 2026-19 Authorizing the Application of a Local Share Assessment Monroe Grant for the Memorial Park Phase III Project
    a. Grant Request Letter
    b. Funding Commitment Letter
27. Resolution 2026-20 Authorizing the Application of a Local Share Assessment Monroe Grant for Police Body Cameras and Replacement LPRs
    a. Grant Request Letter
28. Resolution 2026-21 Fee Schedule Update
29. Resolution 2026-22 – Approving the Police Pension Contribution for the 2027 Year
30. Police Pension Minimum Municipal Obligation Authorization for 2027
31. Non-Uniform Pension Minimum Municipal Obligation Authorization for 2027
32. Facilities Project
    a. Eckert Seamans Cherin & Mellot Litigation Rates for 2026
    b. Public Works Building
    c. Memorial Hall
33. Memorial Park Project
    a. Phase I
    b. Phase II
34. Center Avenue Water Main Project
    a. Entech Engineering Invoice #0104013 - $12,118.81
35. Memorial Hall Insurance Restoration Project
    a. Kresge Services Invoice #7036 - $484.95
36. Silk Mill Run Dam Removal & Restoration Project
    a. Flyway Excavating Payment Application #2 - $74,050.00
37. 2026 Street Paving Project
    a. Change Order #2 - $_____ increase
    b. Change Order #3 - $_____ increase
    c. Payment Application #1
38. Asa Packer Mansion HVAC Project
    a. Barry Isett Authorization for Services - $19,000.00
39. Asa Packer Mansion Porch Project – approve bids and award project
40. Water Treatment Plant (West) Purchase Order – Water Tank Concrete Repair $7,153.00 (ratify)
41. Waste Water Treatment Plant Purchase Order – Replace Blower $8,828.20 (ratify)
42. Barco Products PO BP082026 – picnic tables $5,061.72 (ratify)
43. NEPA Business Technologies – IT Support Hours $6,750.00
44. Utility Requests
    a. Account #3070 Sewer Credit - $40.56
    b. Account #7880 Sewer Credit - $21.30
    c. Account #7085 Sewer Credit - $57.69
45. Utility Rate Change Report (1)
46. Utility Lien Report (0)

**Exoneration Request**

47. Monthly Report (4)

**Committees**

48. Library Board Vacancy
49. 2027 Budget and 2026 End of Year Meetings

Administration

50. Zoning Ordinance Amendment – parking requirements for traditional bed & breakfast use
51. Peddling & Soliciting Ordinance Amendment – Multiple Locations & Fees

Public Service (Sewer/Sanitation/Water/Streets)

52. Public Service Garage Snow Guards

Police

53. Employment
    a. Police Officer
    b. Civil Service List

Buildings/Parks

Kemmerer Park

Asa Packer Mansion

54. APM Endowment Fund
55. Event Request – Matthew Birkbeck Book Signing 10/24 from 1:00 p.m. – 3:00 p.m.

Shade Tree Committee

Emergency Services

56. Reading Mechanical Estimate – Dillies Boiler Maintenance $5,730.00

Planning Commission

**Old Business**

57. Readdressing Phase II
58. Blight Landbank
59. Contractor Licenses
60. Front Street Stormwater Project
61. Well Ordinance
62. High Street Road Directional Signage
63. Junior Council Person
64. Peddling & Soliciting Ordinance – Musicians and Street Entertainers
65. Evans RFA – Asa Packer Mansion digital 3D model

**Executive Session**

66. Personnel
67. Real Estate

**Adjourn**

Agenda Subject to Change Without Notice

Revised: 8.21.26; 8.24.26; 8.25.26; 8.26.26; 8.28.26; 8.31.26; 9.1.26x4; 9.2.26x2