JIM THORPE BOROUGH COUNCIL MEETING
April 10, 2025
MINUTES

Meeting called to order at 6:30 p.m. by President Strubinger with the pledge of allegiance and a moment of silence for the armed forces, first responders, and their families.

Roll Call of Members

Police Chief Schatz	Mayor Cinicola	Mike Yeastedt
Borough Manager Sterner	Connor Rodgers	Ted LaRizzio
Borough Secretary Klotz	Tom Chapman	Sydney Wernett
Solicitor Nanovic	Joanne Klitsch	Greg Strubinger
Solicitor Metzger	Sewer Sup. Nahhas	

Announcements

The Borough is accepting letters of interest for two (2) vacancies on the Shade Tree Committee, terms ending December 31, 2028 and December 31, 2025. If anyone is interested, please submit a letter of interest.

There is a vacancy on the International Property Maintenance Board. This is a five-year term expiring December 31, 2029.

There is a vacancy on the Zoning Hearing Board. This is for a Regular seat that is a five-year term expiring December 31, 2026. If anyone is interested, please submit a letter of interest.

There is a vacancy on the Zoning Hearing Board (Alternate seat). This is a three-year term that expires December 31, 2027. Anyone interested in this seat should submit a letter of interest.

Pick Up the Poconos is taking place on April 26th.

Borough Street Sweeping will be taking place April 28th through May 9th, weather dependent. The updated schedule is posted on the Borough's website and Facebook page.

The Jim Thorpe Birthday Celebration will be taking place on Saturday, May 17th. The celebration starts at 10:30 a.m. at the monument and will consist of a presentation of flowers, followed by a smudge ceremony, and words from local officials.

The 2025 Spring Tire and Electronics Recycling Event will be taking place on Saturday, June 7th from 7:00 a.m. until 11:30 a.m.

The Pennsylvania State Association of Boroughs (PSAB) Annual Conference theme is Hometown Heroes. Any residents interested in participating should submit pictures to the Borough office no later than April 25th.

A reminder for residents: pertinent information for residents can be found and received through the Borough's All-Call, website, and Facebook page. Residents can sign up for the All-Calls through the Borough's website.

Mayor's Report

Mayor Cinicola discussed the March statistics from the Police Department. There was a total of 5,337 mile driven, 163 traffic citations issued, and a total of 209 calls.

Public Comment

Greg Strubinger explained the Borough had received a few letters from residents Nicole Silvia, Pat Brunson, and Cathleen Fisher, concerned about the possibility of not livestreaming the Borough meetings.

Troy Brown – He thanked the Police Department, Borough Council, and Manager Sterner. He explained he would like to see South Avenue and Pine Avenue one-way. He also explained he submitted two Request for Actions; one for a bighted property and one for an unregistered vehicle on a property.

Wayne Smith – He asked for an update on the Coal Street properties that were damaged in a fire. Manager Sterner explained the Building Codes Enforcement Officer was at the properties last week. The half that the fire started on has been boarded up and at this time, there are no violations.

Jim Yaich – He discussed his concerns with the Parking Lot Tax that Borough Council is considering and asked how it affects non-profits.

Steve Ambrose – He explained he would like to see the meetings continue to be livestreamed.

Sharon Pinto – She thanked Borough Council for listening to resident's concerns about the Fall Foliage traffic. She also expressed her concerns about the air quality in the Heights due to the steam trains.

Brian Evans – He thanked Borough Council for the adjustment of the street sweeping schedule. He explained he submitted a Request for Action in February about creating a 3-D interior model of the Asa Packer Mansion and asked if there was an update or if Borough Council had any questions. He also addressed his concerns about the parking lot tax and its effects on residents and workers, as well as the possibility of ending livestreaming of the meetings.

Ciro Pinto – He thanked Borough Council for the traffic control during Fall Foliage. He asked if the Borough has any plans in place in case there is ever a train derailment. Chief Schatz explained County EMA has plans in place should that type of event happen.

Bob Schaninger – He requested grass and flowers be planted in front of the new Welcome to Jim Thorpe sign. He requested Borough Council contact PennDOT about milling and paving for the Center Avenue Water Main Project. He informed Borough Council about the contractor's doing the work at the Court House not getting tickets for parking illegally. He explained additional parking spots can be added from the Marion Hose Bar on up. He asked that the Water Treatment Plant buildings be painted all one color, as each building is currently a different color. He gave his opinion on the Mayor and Municipal Officials compensation. He felt Borough Council should receive $250.00 a month and the Mayor should receive $300.00 a month.

Amy Kubishin – She addressed her concerns about the possibility of ending livestreaming of the Council meetings. She explained ending livestreaming shows lack of transparency. She agreed with the Pinto's on the air quality because of the steam trains.

Public Hearing
NONE

SALDO (Subdivision and Land Development Ordinance)
NONE

Action
MOTION by Mike Yeastedt, second by Sydney Wernett to **approve Council meeting minutes from March 6, 2025.** There were no comments. Motion carries 7-0.

MOTION by Mike Yeastedt, second by Sydney Wernett to **approve Council meeting minutes from March 13, 2025.** There were no comments. Motion carries 7-0.

MOTION by Mike Yeastedt, second by Sydney Wernett to **approve Expenditures from all Funds as presented.** There were no comments. Motion carries 7-0.

MOTION by Mike Yeastedt, second by Connor Rodgers to **approve the Treasurer's Report.** There were no comments. Motion carries 7-0.

MOTION by Mike Yeastedt, second by Ted LaRizzio to **approve the Line Item Transfers.** These transfers will cover the cost of additional hours needed for the 2025 IT Service Contract. Motion carries 7-0.

MOTION by Mike Yeastedt, second by Sydney Wernett to **approve Resolution 2025-06 Fee Schedule.** This includes correcting the placement of some Zoning Items in the Resolution. A Curative Amendment is now placed under Hearings before the Governing Body and a Validity Challenge is now placed under Zoning Hearing Board. The pricing for each does not change. Motion carries 7-0.

Center Avenue Water Main Project
MOTION by Mike Yeastedt, second by Connor Rodgers to **approve Ordinance 2025-02 Center Avenue Pennvest Financing.** Solicitor Ryan Mentzger, who is the Borough's Bond Council, discussed the Ordinance. The Ordinance covers the original project estimate of $4,250,000.00. The low bid came in at $3,500,000.00. The Pennvest loan repayment would be 1% for the first 5 years and 1.7% for the remaining years. Motion carries 7-0.

MOTION by Mike Yeastedt, second by Connor Rodgers to **approve Resolution 2025-07 Pennvest Financing Water Service Rates.** This Resolution allows the Borough to pay back the Water Fund once the loan is received. Motion carries 7-0.

MOTION by Mike Yeastedt, second by Connor Rodgers to **approve Eckert Seamans Project Proposal for Bond Council.** There were no comments. Motion carries 7-0.

MOTION by Mike Yeastedt, second by Joanne Klitsch to **approve Nanovic Law Office Project Proposal for Legal Services.** There were no comments. Motion carries 7-0.

MOTION by Mike Yeastedt, second by Connor Rodgers to **approve Entech Engineering Work Order #230420.100 totaling $70,250.00.** This is for additional preconstruction work needed for the project. Motion carries 7-0.

MOTION by Mike Yeastedt, second by Connor Rodgers to **accept the low bid from Pact One, LLC in the amount of $2,574,700.00 for the Center Avenue Water Main Project and authorize Entech Engineering to issue the intent to award conditioned upon receipt and approval of all required paperwork from Pact One.** There were no comments. Motion carries 7-0.

MOTION by Connor Rodgers, second by Mike Yeastedt to **authorize the Solicitor to advertise the Vehicle and Traffic Ordinance Amendment-No Parking and Permit Parking Sticker placement.** There were no comments. Motion carries 7-0.

MOTION by Mike Yeastedt, second by Connor Rodgers to **authorize the Solicitor to draft a Zoning Ordinance Amendment for a Parking Lot Tax.** There were no comments. Motion carries 7-0.

Borough Council and Mayor Compensation-authorize Solicitor to draft Ordinance – No action taken. Greg Strubinger explained he is against raising the compensation from what it currently is. He explained that members of Borough Council shouldn't be doing this for the money. Mike Yeastedt said this change would not go into effect until the election of each seat. He feels the increase should be $500.00 below the maximum allowable amount, similar to what is currently in place. Joanne Klitsch said Borough Council does the work for the people and the compensation should be increased. Manager Sterner said she would update the chart of Council's compensation recommendations.

MOTION by Mike Yeastedt, second by Sydney Wernett to **approve the lowest 2025 Chemical Bids as presented for the following items: Sodium Permanganate, Dense Soda Ash, Liquid Chlorine, Ortho/Polyphosphate Blend-Carus 8100, Ortho/Polyphosphate Blend-Carus 8500, Poly Aluminum Chloride, Sodium Hypo-Chlorite 15%, Magnesium Hydroxide Wet 60%, and KC-138 Polyacrylamide Emulsion.** These are chemicals needed for the Water and Sewer Departments. Motion carries 7-0.

MOTION by Mike Yeastedt, second by Sydney Wernett to **accept the lowest bid of $142,754.00 by Barker and Barker for the 2025 Road Paving Project consisting of Flagstaff Road, Packer Hill Road, Race Street, and the 400 and 700 blocks of Center Street.** The were no comments. Motion carries 7-0.

MOTION by Mike Yeastedt, second by Sydney Wernett to **accept Environmental Service Corporation's bid of $8,100.00 for the Waste Water Treatment Plant's Liquid Sludge Removal.** Sewer Supervisor Nahhas was in attendance to answer any questions Borough Council may have, as well as to give his recommendation. Motion carries 7-0.

MOTION by Mike Yeastedt, second by Joanne Klitsch to **accept Mr. Rehab's low bid of $47,076.20 to complete Sewer relining.** Sewer Supervisor recommended Mr. Rehab because they had the lowest quote, they reline the sewer lines with a thicker material than the other contractor, and they have completed work for the Borough before. Motion carries 7-0.

MOTION by Mike Yeastedt, second by Joanne Klitsch to **authorize bidding out Liquid Sludge Removal for the Waste Water Treatment Plant.** Sewer Supervisor Nahhas explained there is

only one way to get rid of the sludge, and contracting it out to be removed would be used as a secondary way to removing the sludge. Motion carries 7-0.

MOTION by Sydney Wernett, second by Mike Yeastedt to **approve the 2025 Flag Order.** Extra flags were ordered for additional areas in the Borough. Motion carries 7-0.

MOTION by Mike Yeastedt, second by Sydney Wernett to **approve the 2025 IT Hardware Order.** This is annual replacement of older computer equipment. Motion carries 7-0.

MOTION by Mike Yeastedt, second by Sydney Wernett to **approve the 2025 IT Service Contract.** Manager Sterner explained the contract includes an additional 85 hours and NEPA will alert the Borough if the hours are running low. Motion carries 7-0.

MOTION by Mike Yeastedt, second by Sydney Wernett to **approve Entech Engineering Work Order #250235.000 totaling $4,700.00 for the 2025 DCED Multimodal Grant Application.** This authorizes Entech to submit the Multimodal Grant application of behalf of the Borough. Motion carries 7-0.

MOTION by Mike Yeastedt, second by Sydney Wernett to **approve the Water Treatment Plant Purchase Order for an 8 Channel Video Recorder totaling $7,775.00.** This is a COSTARS item. Motion carries 7-0.

MOTION by Mike Yeastedt, second by Sydney Wernett to **approve the Flagstaff Camera System.** The total cost for everything is $14,619.84. An additional $8,619.84 will need to be transferred from the Capital Reserve Fund to cover the entire costs to operate the camera system. Chief Schatz explained if someone were to get caught dumping illegally, they would receive a $1,000.00 fine. Motion carries 7-0.

Facilities Projects

Public Works Building

MOTION by Mike Yeastedt, second by Joanne Klitsch to **approve Larry McCullion & Sons Payment Application #9 totaling $25,688.00.** This is for work completed and materials purchased from February 20, 2025 through March 20, 2025. Motion carries 6-0-1, with Tom Chapman abstaining due to being a subcontractor on the projects.

MOTION by Mike Yeastedt, second by Joanne Klitsch to **approve Reading Mechanical Payment Application #7 totaling $40,950.00.** This is for work completed and materials purchased from February 20, 2025 through March 20, 2025. Motion carries 6-0-1, with Tom Chapman abstaining due to being a subcontractor on the projects.

MOTION by Mike Yeastedt, second by Sydney Wernett to **approve KC Mechanical Payment Application #8 totaling $44,482.50.** This is for work completed and materials purchased from February 20, 2025 through March 20, 2025. Motion carries 6-0-1, with Tom Chapman abstaining due to being a subcontractor on the projects.

MOTION by Mike Yeastedt, second by Joanne Klitsch to **approve Requisition #16-Partial Payment for Work Complete totaling $111,120.50.** This includes Larry McCullion & Sons Payment Application #9, Reading Mechanical Payment Application #7, and KC Mechanical Payment Application # 8. Motion carries 6-0-1, with Tom Chapman abstaining due to being a subcontractor on the projects.

MOTION by Mike Yeastedt, second by Ted LaRizzio to **approve United Inspection Service Invoice #25733 totaling $430.00.** This is for testing completed on March 26, 2025. Motion carries 6-0-1, with Tom Chapman abstaining due to being a subcontractor on the projects.

MOTION by Mike Yeastedt, second by Joanne Klitsch to **approve Zurawa Invoice #1110-11 totaling $7,055.00.** This is for site visits, meetings, and administrative work completed during the month of March. Motion carries 6-0-1, with Tom Chapman abstaining due to being a subcontractor on the projects.

MOTION by Mike Yeastedt, second by Sydney Wernett to **approve KC Mechanical Change Order #3 (USDA #3) for a $4,500.00 increase in contract price.** This is for supplying temporary heat in the Garage. Motion carries 6-0-1, with Tom Chapman abstaining due to being a subcontractor on the projects.

MOTION by Mike Yeastedt, second by Joanne Klitsch to **approve Reading Mechanical Change Order #3 (USDA #6) for a $15,033.73 increase in contract price.** This is for completing the work for the sand/oil separator. Motion carries 6-0-1, with Tom Chapman abstaining due to being a subcontractor on the projects.

MOTION by Sydney Wernett, second by Mike Yeastedt to **approve the Public Works Garage Authorized Signature Form.** This will allow Greg Strubinger, Mike Yeastedt, and Secretary Klotz to sign the closing loan documents. Motion carries 6-0-1, with Tom Chapman abstaining due to being a subcontractor on the projects.

Memorial Hall
MOTION by Mike Yeastedt, second by Sydney Wernett to **approve Bognet Payment Application #14 totaling $166,677.50.** This is for work completed and materials purchased from February 20, 2025 through March 20, 2025. Motion carries 6-0-1, with Tom Chapman abstaining due to being a subcontractor on the projects.

MOTION by Mike Yeastedt, second by Sydney Wernett to **approve GR Noto Payment Application #14 totaling $19,616.53.** This is for work completed and materials purchased from February 20, 2025 through March 20, 2025. Motion carries 6-0-1, with Tom Chapman abstaining due to being a subcontractor on the projects.

MOTION by Mike Yeastedt, second by Sydney Wernett to **approve JBM Mechanical Payment Application #12 totaling $2,632.50.** This is for work completed and materials purchased from February 20, 2025 through March 20, 2025. Motion carries 6-0-1, with Tom Chapman abstaining due to being a subcontractor on the projects.

MOTION by Mike Yeastedt, second by Sydney Wernett to **approve Reading Mechanical Payment Application #10 totaling $51,435.76.** This is for work completed and materials purchased from February 20, 2025 through March 20, 2025. Motion carries 6-0-1, with Tom Chapman abstaining due to being a subcontractor on the projects.

MOTION by Mike Yeastedt, second by Sydney Wernett to **approve United Inspection Services Invoice #25734 totaling $430.00.** This is for testing completed on March 26th. Motion carries 6-0-1, with Tom Chapman abstaining due to being a subcontractor on the projects.

MOTION by Mike Yeastedt, second by Sydney Wernett to **approve Requisition #15-Partial Payment for Work Completed totaling $240,792.29.** This includes Bognet Payment Application #14, GR Noto Payment Application #14, JBM Mechanical Payment Application #12, Reading Mechanical Payment Application #10, and United Inspection Services Invoice #25734. Motion carries 6-0-1, with Tom Chapman abstaining due to being a subcontractor on the projects.

MOTION by Mike Yeastedt, second by Joanne Klitsch to **approve Zurawa Invoice #1111-10 totaling $4,887.50.** This is for site visits, meetings, and administrative work completed during the month of March. Motion carries 6-0-1, with Tom Chapman abstaining due to being a subcontractor on the projects.

MOTION by Mike Yeastedt, second by Ted LaRizzio to **approve ratifying Bognet Change Order #18 (USDA #17) for a $4,675.17 increase in contract price.** This is for floor joints on the upper floor. Motion carries 6-0-1, with Tom Chapman abstaining due to being a subcontractor on the projects.

MOTION by Mike Yeastedt, second by Sydney Wernett to **approve Bognet Change Order #19 (USDA #18) for a $11,655.13 increase in contract price.** This is for additional EIFS repairs to the building. Motion carries 6-0-1, with Tom Chapman abstaining due to being a subcontractor on the projects.

Memorial Park Project
Phase I
MOTION by Mike Yeastedt, second by Sydney Wernett to **approve Barry Isett & Associates Invoice #0198369 totaling $1,980.00.** This is for project administration during the month of February. Motion carries 7-0.

Phase II
MOTION by Mike Yeastedt, second by Sydney Wernett to **approve Barry Isett & Associates Invoice #0198370 totaling $1,710.00.** This is for project administration during the month of February. Motion carries 7-0.

Blight Remediation Project – There has been a lien of $160,000.00 placed on the property. Solicitor Nanovic explained he believes the property will go up for tax sale at some point in the future.
MOTION by Mike Yeastedt, second by Sydney Wernett to **approve Hadley Construction Payment Application #2 totaling $60,300.00.** This is for work completed and materials purchased through the month of March. Motion carries 7-0.

MOTION by Mike Yeastedt, second by Sydney Wernett to **approve Hadley Payment Application #3 totaling $13,400.00.** This will be the final payment application for the project. Motion carries 7-0.

MOTION by Mike Yeastedt, second by Sydney Wernett to **approve Barry Isett & Associates Invoice #0198165 totaling $4,924.80.** This is for structural drawings and construction documents. Motion carries 7-0.

13th Street Stormwater Project
MOTION by Mike Yeastedt, second by Joanne Klitsch to **approve the Temporary Repair Easement Contract for 150 West 13th Street.** This is for the Stormwater Project taking place on 13th Street. Motion carries 7-0.

MOTION by Mike Yeastedt, second by Joanne Klitsch to **approve the Temporary Repair Easement Contract for 68 West 13th Street.** This is for the Stormwater Project taking place on 13th Street. Motion carries 7-0.

MOTION by Mike Yeastedt, second by Sydney Wernett to **approve Tax Rolls Update-EIT, delinquent Occupation & Per Capita, and LST.** The individuals on the updated list are deceased. Motion carries 7-0.

MOTION by Mike Yeastedt, second by Joanne Klitsch to **approve listing Public Service Items to Municibid.** The items to be listed are used tire chain hooks, 6-gallon fuel tank, plow lights and wiring, lighting lens covers, box of Allen bolts, hand pumps, 1986 Mauldin 550 Paver, and traffic light poles. Motion carries 7-0.

MOTION by Mike Yeastedt, second by Ted LaRizzio to **approve the updates to the Memorial Bench Program.** Updates include changing the application for a bench to include assumption of risk and liability and three different types of benches have been added for the Borough parks. Motion carries 7-0.

MOTION by Mike Yeastedt, second by Ted LaRizzio to **approve updating the Livestream and Social Media Policy.** The update will go into effect when meetings will start taking place at Memorial Hall again. The update includes changing the way the meetings are livestreamed from Facebook to utilizing the new phone system. A link to watch the meeting live will be provided on the website and the recording of the meeting will be active for an additional 30 days afterwards. Motion carries 7-0.

MOTION by Mike Yeastedt, second by Joanne Klitsch to **approve the Civil Service Commission establishing a list for 1st Line Officers.** The list will be good for two years. Motion carries 7-0.

MOTION by Mike Yeastedt, second by Joanne Klitsch to **appoint Nikolas Cinicola to the recently vacated Zoning Hearing Board Regular Seat.** This is a five-year term expiring on December 31, 2026. Motion carries 7-0.

MOTION by Mike Yeastedt, second by Joanne Klitsch to **approve changing the employment status for Employee #455 from probationary to regular employment.** There were no comments. Motion carries 7-0.

MOTION by Mike Yeastedt, second by Joanne Klitsch to **offer employment to Applicant #220 as a Tour Guide for the Asa Packer Mansion at a rate of $13.00 an hour.** There were no comments. Motion carries 7-0.

MOTION by Mike Yeastedt, second by Joanne Klitsch to **offer employment to Applicant #240 as a tour guide for the Asa Packer Mansion at a rate of $13.00 an hour.** There were no comments. Motion carries 7-0.

MOTION by Mike Yeastedt, second by Joanne Klitsch to **offer employment to Applicant #320 as a Tour Guide for the Asa Packer Mansion at a rate of $13.00 an hour.** There were no comments. Motion carries 7-0.

MOTION by Mike Yeastedt, second by Joanne Klitsch to **offer employment to Applicant #420 as a Tour Guide for the Asa Packer Mansion at a rate of $13.00 an hour.** There were no comments. Motion carries 7-0.

MOTION by Mike Yeastedt, second by Joanne Klitsch to **approve the Membership Program for the Asa Packer Mansion.** A Student Membership will be $25.00, a Senior Membership will be $35.00, an Adult Membership will be $40.00, and a Family Membership will be $90.00 for the 2025 season. Memberships include unlimited visits to the Mansion and discounts to the gift shop. Motion carries 7-0.

MOTION by Mike Yeastedt, second by Joanne Klitsch to **approve Patriotic Decorations for the Asa Packer Mansion for summer.** There were no comments. Motion carries 7-0.

MOTION by Mike Yeastedt, second by Sydney Wernett to **approve starting a Facebook and Instagram page for the Asa Packer Mansion.** There were no comments. Motion carries 7-0.

MOTION by Mike Yeastedt, second by Joanne Klitsch to **approve the JTCAA request-Vendor and Yard Sale Event.** The event will take place on May 10th from 11:00 a.m. to 5:00 p.m. Vendors will be required to obtain a Transient Merchant License. Motion carries 7-0.

MOTION by Mike Yeastedt, second by Joanne Klitsch to **approve the Lion's Club Request to hold the Halloween Parade on October 26, 2025 at 2:00 p.m.** Chief Schatz explained he spoke with the Lion's Club, and agreed to try the new route proposed this year. He explained if it doesn't work, then the parade will go back to the original route. Motion carries 7-0.

MOTION by Mike Yeastedt, second by Joanne Klitsch to **approve JTNB Request for Action to hold Hot Dog Day on May 30, 2025.** Hot Dog Day will be held at both branches in town. The rain date will be June 6th. Motion carries 7-0.

MOTION by Mike Yeastedt, second by Joanne Klitsch to **approve Ruch Request for Action to hold a Block Party on June 1, 2025.** The Block Party would be on the 200 block of Center Street and would be from 2:00 p.m. to 8:00 p.m. Motion carries 7-0.

MOTION by Mike Yeastedt, second by Sydney Wernett to **approve cleaning the Paper Street in the Herman Request for Action.** Timothy Herman requested the paper street next to his property be cleaned up or vacate it. Motion carries 7-0.

MOTION by Mike Yeastedt, second by Tom Chapman to **approve Bird and Joyce Request for Action waiving the Borough 2023 Taxes and Fees.** Ralph Bird and Rachel Joyce recently received a notice for unpaid taxes for 2023 and 2024. When they purchased their property through tax sale, they were initially told all the taxes were included, but 2023 taxes never were. The Borough taxes amount to $402.64. Motion carries 7-0.

MOTION by Mike Yeastedt, second by Joanne Klitsch to **approve sending a letter to Jim Thorpe Area School District requesting consideration to waive 2023 taxes and fees.** There were no comments. Motion carries 7-0.

MOTION by Mike Yeastedt, second by Joanne Klitsch to **approve sending a letter to the Carbon County Commissioners requesting consideration to waive 2023 taxes and fees.** There were no comments. Motion carries 7-0.

MOTION by Mike Yeastedt, second by Joanne Klitsch to **approve Klotz Request for Action allowing Borough employees take a group tour of the Asa Packer Mansion.** The group tour would be after the employee shifts are finished for the day. Motion carries 7-0.

MOTION by Mike Yeastedt, second by Joanne Klitsch to **approve Account #3897 Sewer Credit Request totaling $434.14 conditioned upon providing a receipt of corrections.** The property had a blown line to the water heater. Motion carries 7-0.

MOTION by Sydney Wernett, second by Mike Yeastedt to **approve Account #3145 Payment Plan.** There were no comments. Motion carries 7-0.

MOTION by Mike Yeastedt, second by Joanne Klitsch to **approve the Utility Rate Change Report (2).** There were no comments. Motion carries 7-0.

MOTION by Mike Yeastedt, second by Joanne Klitsch to **approve the Utility Lien Report (6).** There were no comments. Motion carries 7-0.

Exonerations
MOTION by Joanne Klitsch, second by Mike Yeastedt to **approve the monthly Exoneration Report.** There were no comments. Motion carries 7-0.

Committees

Administration
Borough Employment – This item was discussed in Executive Session.

Public Service (Sewer/Sanitation/Water/Streets)
902 Recycling Grant-Leaf Vac Truck – This item was not discussed.

Police
NONE

Buildings/Parks
NONE

Asa Packer Mansion
NONE

Emergency Services
NONE

Old Business
NONE

Executive Session

MOTION by Sydney Wernett, second by Mike Yeastedt to **adjourn into Executive Session for Personnel, Real Estate, and Litigation.** There were no comments. Motion carries 7-0. The meeting paused at 9:09 p.m.

MOTION by Mike Yeastedt, second by Sydney Wernett to **resume the meeting.** There were no comments. Motion carries 7-0. The meeting resumed at 10:20 p.m.

MOTION by Mike Yeastedt, second by Joanne Klitsch to **appoint Employee #1725 to the position of Assistant Borough Manager/Borough Secretary commencing on April 20, 2025 at a salary of $55,000.00.** There was a roll call vote:

Joanne Klitsch – yes
Connor Rodgers – no
Mike Yeastedt – yes
Sydney Wernett – yes
Tom Chapman – yes
Ted LaRizzio – yes
Greg Strubinger – no

Motion carries 5-2.

Adjourn

MOTION by Mike Yeastedt, second by Joanne Klitsch to **adjourn the meeting.** There were no comments. Motion carries 7-0. The meeting ended at 10:21 p.m.

Respectfully Submitted,

Brooke Klotz
Borough Secretary