JIM THORPE BOROUGH COUNCIL MEETING
September 12, 2024
MINUTES

Meeting called to order at 6:30 p.m. by President Strubinger with the pledge of allegiance and a moment of silence for the armed forces, first responders, and their families, as well as the service members who lost their lives while serving our country.

Roll Call of Members

Police Chief Schatz	Mayor Cinicola	Connor Rodgers
Borough Manager Sterner	Mike Yeastedt	Ted LaRizzio
Borough Secretary Klotz	Tom Chapman	Sydney Wernett
Solicitor Nanovic	Joanne Klitsch-absent	Greg Strubinger

Mayor's Report

Mayor Cinicola discussed the monthly Police Report.

Announcements

The Borough is accepting letters of interest for two (2) vacancies on the Shade Tree Committee, terms ending December 31, 2028 and December 31, 2025. If anyone is interested, please submit a letter of interest.

There is a vacancy on the Planning Commission, term ending on December 31, 2027. If anyone is interested, please submit a letter of interest.

There is a vacancy on the Zoning Hearing Board. Anyone interested in this seat should submit a letter of interest.

The Diligent Fire Company is having the 150th Anniversary Celebration on September 14th. The celebration starts at 12:00 p.m. and residents are encouraged to attend.

One-Way Directional traffic in the Heights will be taking place every weekend in October and the first two weekends in November. Police Chief Schatz and Mayor Cinicola will be going door to door in the Heights and explaining how the process will work and answer any questions they may have.

The Tire and Electronics Recycling Event is taking place on Saturday, October 19th from 7:00 a.m. through 11:30 a.m. Residents are asked to arrive no later than 11:15 a.m. as the recycling truck leaves promptly at 11:30 a.m.

Trick or Treat will be taking place on Wednesday, October 30th from 5:00 p.m. to 7:00 p.m.

Leaf Collection will be taking place October 30th through November 18th. Residents are being asked to call the Borough office when they are ready to have leaves picked up.

The Borough received a total of $42,700.00 in additional grant funding through DCNR for the Memorial Park Phase I & II Project. Greg Strubinger thanked Barry Isett and Associates for their work in securing this additional grant funding.

The Borough was awarded a $165,000.00 grant through the National Fish and Wildlife Foundation for the Construction Phase of the Silk Mill Run Restoration Project.

A reminder for residents: pertinent information for residents can be found and received through the Borough's All-Call, website, and Facebook page. Residents can sign up for the All-Calls through the Borough's website.

Proclamation
Diligent Fire Company – Due to the Fire Chief not being present at the meeting, the Proclamation will be awarded when he gets to the meeting.

Public Comment
Steve Ambrose – He thanked Borough Council for their continuous updates on 204 Center Avenue. He asked Borough Council to table the SALDO Ordinance so it gives residents more time to review the document. He also thinks the idea of the Police Department acquiring a drone is a great idea and he is totally in favor of.

Greg Strubinger then explained the process of how the Zoning and SALDO Ordinances came to be. They are "living, breathing" documents that can be changed at any time. If any resident has concerns, they can read and review the Ordinance, then bring their concerns to Borough Council to review and adjust if needed. He explained SALDO gives the option to grant waivers if needed. Zoning and SALDO were originally created and placed into law in 1997. These were put in place to protect the Borough and the residents. Both the Zoning and SALDO Ordinance revisions were funded through grants. This review process started back in 2019. A committee review group was formed and included Planning Commission members, Borough Council members, and residents. Meetings were held twice a month, advertised, and open to the public to attend. Both documents were reviewed and adjustments made by Planning Commission and Borough Council prior to formal adoption.

Gerry Strubinger – He commented about the Silk Mill Run Project because there was an article about it in the Times News the night before. He thought the Borough would have him be more involved in the process since his property boarders a good portion of the creek. He is afraid of what will happen with all of the water once the dams are breached. He explained he wants to be more involved in the process and would like to come to the meetings. He also asked how much grant funding the Borough has received for this project. Secretary Klotz said she thought it was between $500,000.00 and $600,000.00. She also explained to Gerry Strubinger that there haven't been any meetings scheduled lately, but she would let him know when the next one would be taking place.

Jim Yaich – He was there to discuss the JTCAA request and the movable stage he built for Sam Miller Field. He explained he doesn't mind paying for permit fees, but doesn't want to have to pay for an Architect to draw up plans for something he created in his head. It was explained to him that Borough Council does not have the authority to waive Tom Chapman said he would reach out to Bureau Veritas about the permits and is willing to help Jim and Sam Miller Field get these items accomplished.

Public Hearing
NONE

SALDO (Subdivision and Land Development Ordinance)
MOTION by Mike Yeastedt, second by Connor Rodgers to **approve Ordinance 2024-05 Subdivision and Land Development Ordinance (SALDO).** Greg Strubinger previously went over the SALDO process from start to finish during Public Comment. Motion carries 6-0.

Action

MOTION by Connor Rodgers, second by Sydney Wernett to **approve Council Meeting Minutes from August 1, 2024.** There were no comments. Motion carries 6-0.

MOTION by Connor Rodgers, second by Ted LaRizzio to **approve Council Meeting Minutes from August 8, 2024.** There were no comments. Motion carries 6-0.

MOTION by Mike Yeastedt, second by Connor Rodgers to **approve Expenditures from all Funds as presented.** There were no comments. Motion carries 6-0.

MOTION by Mike Yeastedt, second by Connor Rodgers to **approve the Treasurer's Report.** There were no comments. Motion carries 6-0.

MOTION by Connor Rodgers, second by Mike Yeastedt to **authorize the Solicitor to draft and advertise an amendment to the Vehicle and Traffic Ordinance for Contractor daily parking fees.** This was an oversight when updating the fees in the fee schedule in August. Motion carries 6-0.

Pennvest Funding Center Avenue Water Main Project

MOTION by Mike Yeastedt, second by Connor Rodgers to **approve Resolution 2024-19 Financial Assistance Application Authorization.** This is authorizing the Borough to apply for financing from Pennvest for the Center Avenue Water Main Project. Motion carries 6-0.

MOTION by Mike Yeastedt, second by Connor Rodgers to **approve the Letter of Responsibility.** This letter states the Borough of Jim Thorpe will be responsible for the repayment of the financing received through Pennvest and will adhere to any rules and regulations that are required through the program. Motion carries 6-0.

2024 LSA Monroe

MOTION by Mike Yeastedt, second by Tom Chapman to **approve the 2024 LSA Monroe grant application for the Asa Packer Mansion Electrical work totaling $164,330.00.** Borough is applying for grant funding through LSA Monroe for upgrades to the electric at the Asa Packer Mansion. Motion carries 6-0.

MOTION by Mike Yeastedt, second by Connor Rodgers to **approve Resolution 2024-20 2024 LSA Monroe Asa Packer Mansion Electrical Work.** This authorizes the Borough to apply for grant funding from the LSA Monroe Grant Program. Motion carries 6-0.

MOTION by Mike Yeastedt, second by Connor Rodgers to **authorize $15,165.00 worth of matching Borough Funds towards the Asa Packer Mansion Electrical Work Project.** There were no comments. Motion carries 6-0.

MOTION by Mike Yeastedt, second by Connor Rodgers to **authorize $15,165.00 worth of matching Asa Packer Mansion Funds towards the Asa Packer Mansion Electrical Work Project.** Motion carries 6-0.

MOTION by Mike Yeastedt, second by Connor Rodgers to **approve the 2024 LSA Monroe grant application for a Police Department Drone.** The Police Department is applying for grant funding through LSA Monroe for a Drone. This also includes licensing and training on the

drone. This drone will assist the Police Department in emergency situations. Motion carries 6-0.

MOTION by Mike Yeastedt, second by Connor Rodgers to **approve Resolution 2024-21 2024 LSA Monroe Police Department Drone.** This authorizes the Police Department to apply for grant funding from the LSA Monroe Grant Program. Motion carries 6-0.

MOTION by Mike Yeastedt, second by Tom Chapman to **approve 2025 Budget Work Session Meetings.** The meetings will take place on November 6th, 13th, and 20th at 6:30 p.m. as needed. The meetings will take place at Jim Thorpe Area High School in the LGI Room. Motion carries 6-0.

MOTION by Mike Yeastedt, second by Connor Rodgers to **approve the John Deere Wheel Loader Financing with Mauch Chunk Trust Company at 4.58%.** There were no comments. Motion carries 6-0.

MOTION by Mike Yeastedt, second by Ted LaRizzio to **approve the 2025 Police Pension Plan Minimum Municipal Obligation.** This is an annual contribution. Motion carries 6-0.

MOTION by Mike Yeastedt, second by Connor Rodgers to **approve the 2025 Non-Uniform Minimum Municipal Obligation.** This is a required annual contribution. Motion carries 6-0.

MOTION by Mike Yeastedt, second by Ted LaRizzio to **approve Guyette Communications-NEC Universe Blue Master Services Agreement.** The agreement has been updated as requested; no tax and reducing the amount of users. Motion carries 6-0.

MOTION by Mike Yeastedt, second by Connor Rodgers to **approve Cherry Avenue Paving & Improvements Project-Engineering Work Order 4159-EWO-11927.100 totaling $5,400.00.** The Water Manin portion of the project has been completed. The Engineering Work Order is for the paving and curb cuts. Motion carries 6-0.

MOTION by Mike Yeastedt, second by Ted LaRizzio to **approve the Waste Water Treatment Plant Blower Motor Replacement.** Northend is the lowest bidder at $7,774.59 including installation. Motion carries 6-0.

MOTION by Tom Chapman, second by Ted LaRizzio to **authorize the Public Works Committee to award after investigating the proposals further for the High Street Steps fencing, not to exceed $8,980.00.** The Borough received three quotes for the fencing and gates to block off the High Street Steps. One of the quotes was missing additional items the Borough had requested. Ted LaRizzio said he reviewed the quotes and Mount Pocono Fencing's quote is missing a support rail at the top and bottom of the steps, whereas the other two quotes include it. Manager Sterner asked Borough Council to sit down and write down in the specs what they want included on the quotes. Motion carries 6-0.

MOTION by Mike Yeastedt, second by Connor Rodgers to **authorize the Public Service Committee to meet on site of the School Alley Stormwater Project and determine the best alternative for the project.** There are three different alternatives to choose from. The Public Service Committee still need to meet on site with the Engineer. This is a budgeted for project. Motion carries 6-0.

MOTION by Ted LaRizzio, second by Sydney Wernett to **approve the 200-amp Electrical Upgrades to the Beer Garden Pavilion.** The Borough received two (2) proposals from Kresge Electric; one for a 100-amp upgrade or one for a 200-amp upgrade. Last year's Festival of Trees power issues is the reason for the requested proposals. Only a few items were being plugged in causing the breaker to trip. The cabling between the Block Building and the Pavilion is to be replaced. The trenching will be completed by Public Service. Motion carries 6-0.

Facilities Project
Public Works Building

MOTION by Mike Yeastedt, second by Connor Rodgers to **approve Bracy Payment Application #7 totaling $177,804.90.** This is for work completed and materials purchased from July 20, 2024 through August 20, 2024. Motion carries 5-0-1, with Tom Chapman abstaining due to being a subcontractor of the project.

MOTION by Mike Yeastedt, second by Ted LaRizzio to **approve Spillman Farmer Invoice #8121.22.17 totaling $2,509.76.** This is for professional services from July 1, 2024 through July 31, 2024. Motion carries 5-0-1, with Tom Chapman abstaining due to being a subcontractor of the project.

MOTION by Mike Yeastedt, second by Sydney Wernett to **approve Spillman Farmer Invoice #8121.22.18 totaling $16,447.54.** This is for professional services from May 10, 2024 through August 11, 2024. Motion carries 5-0-1, with Tom Chapman abstaining due to being a subcontractor of the project.

MOTION by Mike Yeastedt, second by Ted LaRizzio to **approve United Inspection Services Invoice #25466 totaling $7,773.38.** This is for testing completed during the month of August. Motion carries 5-0-1, with Tom Chapman abstaining due to being a contractor of the project.

MOTION by Mike Yeastedt, second by Sydney Wernett to **approve Requisition #8 – Partial Payment for work completed July 20, 2024 through August 20, 2024 totaling $204,410.88.** This includes Bracy Payment Application #7, Spillman Farmer Invoice #8121.22.17, Spillman Farmer Invoice #8121.22.18, and United Inspection Services Invoice #25466. Motion carries 5-0-1, with Tom Chapman abstaining due to being a subcontractor of the project.

MOTION by Mike Yeastedt, second by Ted LaRizzio to **approve Bracy Change Order #6 for a $6,280.00 decrease in contract price.** A pipe guardrail was deleted from the plans. Motion carries 5-0-1, with Tom Chapman abstaining due to being a subcontractor of the project.

MOTION by Mike Yeastedt, second by Ted LaRizzio to **approve Larry McCullion & Son's Change Order #2 (USDA #1) for a $670.00 decrease in contract price.** This is due to a change of an electric water heater to a gas hot water heater. Motion carries 5-0-1, with Tom Chapman abstaining due to being a subcontractor of the project.

MOTION by Mike Yeastedt, second by Ted LaRizzio to **approve Larry McCullion & Son's Change Order #3 (USDA #2) for a $6,828.00 increase in contract price.** This is to add three additional welder outlets. Motion carries 5-0-1, with Tom Chapman abstaining due to being a subcontractor of the project.

MOTION by Mike Yeastedt, second by Sydney Wernett to **table Larry McCullion & Son's Change Order #4 (USDA #3) for a $5,540.00 increase in contract price, Larry McCullion &**

Son's Change Order #5 (USDA #4) for a $2,590.00 increase in contract price, and Larry McCullion & Son's Change Order #6 (USDA #5) for a $2,737.00 increase in contract price. These three change orders pertain to the well and additional information is needed before proceeding with this additional work. Motion carries 5-0-1, with Tom Chapman abstaining due to being a subcontractor of the project.

MOTION by Mike Yeastedt, second by Ted LaRizzio to **approve Larry McCullion & son's Change Order #7 (USDA #6) for a $17,710.00 increase in contract price.** This will provide power to the flagpole and security gate. Mike Yeastedt explained the flagpole and the gate were included in the original design, but the design did not call for power to either item. Manager Sterner explained this mistake is on the the designer of the plans, not the electrician. Motion carries 5-0-1, with Tom Chapman abstaining due to being a subcontractor of the project.

MOTION by Mike Yeastedt, second by Ted LaRizzio to **approve Zurawa Invoice #1110-05 totaling $5,100.00.** This is for site visits, meetings, and administrative work completed the month of August. Motion carries 5-0-1, with Tom Chapman abstaining due to being a subcontractor of the project.

Memorial Hall
MOTION by Mike Yeastedt, second by Ted LaRizzio to **approve GR Noto Payment Application #7 totaling $60,086.25.** This is for work completed and materials purchased from July 20, 2024 through August 20, 2024. Motion carries 5-0-1, with Tom Chapman abstaining due to being a subcontractor of the project.

MOTION by Mike Yeastedt, second by Ted LaRizzio to **approve Bognet Payment Application #7R totaling $110,348.03.** This is for work completed and materials purchased from July 20, 2024 through August 20, 2024. Motion carries 5-0-1, with Tom Chapman abstaining due to being a subcontractor of the project.

MOTION by Mike Yeastedt, second by Ted LaRizzio to **approve JBM Mechanical Payment Application #6 totaling $14,737.50.** This is for work completed and materials purchased from July 20, 2024 from August 20, 2024. Motion carries 5-0-1, with Tom Chapman abstaining due to being a subcontractor of the project.

MOTION by Mike Yeastedt, second by Ted LaRizzio to **approve Reading Mechanical Payment Application #4 totaling $20,130.75.** This is for work completed and material purchased from July 20, 2024 through August 20, 2024. Motion carries 5-0-1, with Tom Chapman abstaining due to being a subcontractor of the project.

MOTION by Mike Yeastedt, second by Ted LaRizzio to **approve Spillman Farmer Amendment to Professional Services #2 for a $3,135.00 increase in contract price.** This is to allow the Civil Engineer from Collier's three (3) additional site visit inspections to the job site during construction. Motion carries 5-0-1, with Tom Chapman abstaining due to being a subcontractor of the project.

MOTION by Mike Yeastedt, second by Sydney Wernett to **approve Spillman Farmer Amendment to Professional Services #3 for a $1,538.75 increase in contract price.** This is to have Barry Isett & Associates conduct a field review of the trench that was dug by the Plumber. Motion carries 5-0-1, with Tom Chapman abstaining due to being a subcontractor of the project.

MOTION by Mike Yeastedt, second by Sydney Wernett to **approve Spillman Farmer Amendment to Professional Services #4 for a $1,650.00 increase in contract price.** This is to allow the Engineer to provide cross section detail for the retaining wall. Motion carries 5-0-1, with Tom Chapman abstaining due to being a subcontractor of the project.

MOTION by Mike Yeastedt, second by Ted LaRizzio to **approve Spillman Farmer Invoice #8122.22.18 totaling $2,286.28.** This is for professional services from July 1, 2024 through July 31, 2024. Motion carries 5-0-1, with Tom Chapman abstaining due to being a subcontractor of the project.

MOTION by Mike Yeastedt, second by Ted LaRizzio to **approve Spillman Farmer Invoice #8122.22.19 totaling $13,524.00.** This is for professional services from July 1, 2023 through August 11, 2024. Motion carries 5-0-1, with Tom Chapman abstaining due to being a subcontractor of the project.

MOTION by Mike Yeastedt, second by Ted LaRizzio to **approve United Inspection Services Invoice #25465 totaling $430.00.** This is for testing conducted on August 16, 2024. Motion carries 5-0-1, with Tom Chapman abstaining due to being a subcontractor of the project.

MOTION by Mike Yeastedt, second by Ted LaRizzio to **approve Requisition #8 – Partial Payment for work completed July 20, 2024 through August 20, 2024 totaling $221,499.93.** This includes GR Noto Payment Application #7, Bognet Payment Application #7R, JBM Mechanical Payment Application #6, Reading Mechanical Payment Application #4, Splimman Farmer Amendment to Professional Services #2, Spillman Farmer Amendment to Professional Services #3, Spillman Farmer Amendment to Professional Services #3, Spillman Farmer Invoice #8122.22.18, Spillman Farmer Invoice #8122.22.19, and United Inspection Services Invoice #25465. Motion carries 5-0-1, with Tom Chapman abstaining due to being a subcontractor of the project.

MOTION by Mike Yeastedt, second by Ted LaRizzio to **approve Bognet Change Order #8 for a $2,928.00 increase in contract price.** This is for additional hardware for select doors for security purposes. Motion carries 5-0-1, with Tom Chapman abstaining due to being a subcontractor of the project.

MOTION by Mike Yeastedt, second by Ted LaRizzio to **approve ratifying GR Noto Change Order #4 for a $38,697.31 increase in contract price.** This change order was already approved by the Buildings and Grounds Committee. This is for changes of a final review of the electrical plans requested by a Third-Party Inspector. Motion carries 5-0-1, with Tom Chapman abstaining due to being a subcontractor of the project.

MOTION by Mike Yeastedt, second by Ted LaRizzio to **approve Zurawa Invoice #1111-04 totaling $4,377.50.** This is for site visits, project meetings, and administrative items completed by Project Manager Kevin Zurawa during the month of August. Motion carries 5-0-1, with Tom Chapman abstaining due to being a subcontractor of the project.

Project Balances – Manager Sterner explained each report for the projects. The Memorial Hall Ledger has the starting project balance and adds or subtracts any Payment Applications, Change Orders, and Invoices. Currently, there is still a $3,655,835.30 remaining balance. The Memorial Hall Contingency report is the additional money held aside for Change Orders. With all of the Change Orders approved to date, there is $81,888.52 remaining for any additional Change Orders. The Memorial Hall Additional Funds Report is the excess money held aside to

cover expenses that are not covered by the grants and loans, such as Kevin Zurawa (Project Manager), Builder's Insurance, etc. There is $257,732.41 remaining for these extra expenses. The Public Works Garage Ledger has the starting project balance and adds or subtracts any Payment Applications, Change Orders, and Invoices. Currently, there is a $3,376,232.29 remaining balance. The Public Works Garage Contingency report is the additional money held aside for any additional Change Orders. With all of the Change Orders approved to date, there is $131,394.86 remaining for any additional Change Orders. The Public Works Garage Additional Funds Report is the excess money held aside to cover expenses that are not covered by the grants and loans, such as Kevin Zurawa (Project Manager), Builder's Insurance, etc. There is $402,505.77 remaining for these extra expenses.

Both projects are projected to wrap up around April 2025.

MOTION by Connor Rodgers, second by Tom Chapman to **approve Asa Packer Mansion Roof – Alan Kunsman Payment Application #1 totaling $172,746.67.** This is for work completed replacing the roof on the Asa Packer Mansion for the month of August. Motion carries 6-0.

MOTION by Mike Yeastedt, second by Tom Chapman to **authorize the Buildings and Grounds Committee to further investigate the Asa Packer Mansion Roof – Chimney Removal Change Order for a $16,200.00 increase in contract price.** The red brick chimney is falling apart and would either need to be repointed or removed. The roof has already been replaced around the chimney and would need to be removed, new plywood placed, and new roofing material placed if the chimney were to be removed. Motion carries 6-0.

MOTION by Mike Yeastedt, second by Tom Chapman to **approve High Street Wall Project – Axis Stabilization Payment Application #1 totaling $165,375.00.** This is for work completed on the High Street Wall from July 1, 2024 through July 31, 2024. Motion carries 6-0.

MOTION by Mike Yeastedt, second by Tom Chapman to **approve High Street Wall Project – Axis Stabilization Payment Application #2 totaling $243,000.00 conditioned upon the wall cap height being adequately addressed.** This is for work completed from August 1, 2024 through August 31, 2024. Mike Yeastedt discussed the gunnite and the shading issues with the newly replaced section of the Wall, as well as the issues with the height of the cap on the wall in lieu of the guardrail. The contractor followed the contour of the line, rather than the 42" requirement. The paving of the road has not yet been completed. Motion carries 6-0.

MOTION by Mike Yeastedt, second by Tom Chapman to **approve High Street Wall Project – Engineering Authorization.** There are remaining grant funds due to the High Street Wall Project coming in under. There is another section of the High Street Wall that is bulging and needing to be fixed. This will authorize the Engineer to proceed with the improvements to this additional section of the High Street Wall. Motion carries 6-0.

MOTION by Connor Rodgers, second by Mike Yeastedt to **approve Alternate #4 – Additional Lighting for the Memorial Park Project Phase I & II.** Manager Sterner explained with the additional grant funding from DCNR and Borough funds, adding additional lighting is now possible. Motion carries 6-0.

MOTION by Mike Yeastedt, second by Connor Rodgers to **approve listing a 2006 F-350 and 2007 Bearcat Leaf Debris Loader on Municibid.** There were no comments. Motion carries 6-0.

MOTION by Mike Yeastedt, second by Tom Chapman to **approve 204 Center Avenue Stipulation Agreement.** The property owner has signed the agreement. The hearing is scheduled on Monday. The Solicitor will ask the judge to have the property owner take raise the house or allow the Borough to take it down if not done within 20 days. Motion carries 6-0.

MOTION by Mike Yeastedt, second by Ted LaRizzio to **approve Barry Isett 204/206 Center Avenue Demolition & Structural Stabilization Agreement.** DCED recently sent an email accurately capturing the phone conversation between themselves and the Borough approving the stabilization of 206 Center Avenue when 204 Center Avenue has been raised. Motion carries 6-0.

MOTION by Mike Yeastedt, second by Tom Chapman to **approve 206 Center Avenue Construction Agreement conditioned upon the approval of the Solicitor and the Borough Manager.** Secretary Klotz explained she tried reaching out to the property owners, but were not able to get in touch with them to discuss the agreement. Motion carries 6-0.

MOTION by Connor Rodgers, second by Mike Yeastedt to **approve Jim Thorpe Borough Property Utility Tree Work conditioned upon meeting with the Water Department and following DEP recommendations.** Asplundh reached out to the Borough on behalf of PP&L to conduct routine maintenance work and treating the area with herbicide to prevent growth. The Water department contacted DEP because Asplundh is planning on conducting this maintenance around the Water Department. To ensure water quality, DEP gave recommendations to follow. Motion carries 6-0.

MOTION by Mike Yeastedt, second by Ted LaRizzio to **approve the 2024 Fall Foliage Operational Plan.** This plan is set up every year in preparation of Fall Foliage weekends. Mike Yeastedt asked if there was a plan in place to getting fire trucks down the Movie Hill in the event of an emergency. Chief Schatz explained there is a plan in place to have an officer at both ends of the road to block traffic. Motion carries 6-0.

Internship Agreement – PT Parking & Code Official – No action was taken.

Part-Time Parking Enforcement/Code Enforcement – No action was taken.

MOTION by Mike Yeastedt, second by Connor Rodgers to **approve ratifying employment for Employee #442 with an hourly rate of $13.00 effective August 13, 2024.** There were no comments. Motion carries 6-0.

MOTION by Mike Yeastedt, second by Sydney Wernett to **approve ratifying employment for Employee #443 with an hourly rate of $13.00 effective August 26, 2024.** There were no comments. Motion carries 6-0.

MOTION by Mike Yeastedt, second by Sydney Wernett to **table the Zoning Hearing Board letter of interest.** Borough Council would like to continue to accept letters of interest for th Zoning Hearing Board Alternate seat. Motion carries 6-0.

MOTION by Mike Yeastedt, second by Sydney Wernett to **approve the Flag Donation Program.**

Junior Council Person – No action was taken. Greg Strubinger asked for this item to be placed in Old Business.

MOTION by Mike Yeastedt, second by Sydney Wernett to **approve Asa Packer Mansion Refusal for Emergency Services/Incident Reporting Form.** This form was initially used by the Lion's Club when they oversaw operations at the Mansion. The Borough's Insurance Company and Solicitor reviewed the form. Motion carries 6-0.

MOTION by Mike Yeastedt, second by Ted LaRizzio to **approve Asa Packer Mansion Logo Contest.** The contest is open to students who attend Jim Thorpe Area High School and Carbon Career & Technical Institute. The contest will be held from September 13th through October 31st. The winner will receive a $100.00 prize and either a t-shirt or hoodie with the winning designed logo on it. Motion carries 6-0.

MOTION by Mike Yeastedt, second by Ted LaRizzio to **approve JTTA Request for Olde Time Christmas.** JTTA will be holding this event the first three weeks in December. The tree lighting ceremony will take place on Friday, December 6th in Josiah Whit Park. There will be holiday music provided during the weekends. The Public Service Department will help set up the Christmas Tree in Josiah White Park and hanging wreaths along Broadway. Motion carries 6-0.

MOTION by Mike Yeastedt, second by Connor Rodgers to **approve the 2024 Festival of Trees.** This year the number of trees has been downsized from 65 to 50. Tress will still be $45.00. The electric in the is currently in the works to be corrected so the event doesn't experience the same issues with brakers tripping like last year's event. The lightning of the tress will take place on December 3rd at 6:30 p.m. Motion carries 6-0.

JTCAA RFA-Waiver of Zoning and UCC – This was discussed during Public Comment.

MOTION by Mike Yeastedt, second by Sydney Wernett to **table Seidel RFA – Extend Switchback Avenue.** The Streets Department will need to further review. Motion carries 6-0.

MOTION by Tom Chapman, second by Mike Yeastedt to **approve Account #2853 Payment Plan.** There were no comments. Motion carries 6-0.

MOTION by Mike Yeastedt, second by Connor Rodgers to **approve six (6) New Utility Liens to File.** There were no comments. Motion carries 6-0.

MOTION by Mike Yeastedt, second by Ted LaRizzio to **approve one (1) Utility Rate Change Report.** One account will be going from residential to commercial. Motion carries 6-0.

Exonerations

MOTION by Mike Yeastedt, second by Ted LaRizzio to **approve the monthly Exoneration Report.** There were no comments. Motion carries 6-0.

Committees

Administration
NONE

Public Service
NONE

Police
NONE

Buildings/Parks
NONE

Emergency Services
NONE

Due to the Fire Chief not being able to make the meeting, Greg Strubinger read aloud the Proclamation celebrating the 150th Anniversary of the Diligent Fire Company.
MOTION by Mike Yeastedt, second by Tom Chapman to **approve the Diligent Fire Company Proclamation.** There were no additional comments. Motion carries 6-0.

Old Business
NONE

Executive Session
NONE

Adjourn
MOTION by Mike Yeastedt, second by Sydney Wernett to **adjourn the meeting.** There were no comments. Motion carries 6-0. The meeting ended at 8:59 p.m.

Respectfully Submitted,

Brooke Klotz
Borough Secretary