Jim Thorpe Planning Commission
December 17, 2024
Meeting Minutes

The Planning Commission Meeting was called to order at 6:28 p.m. by Louis Hall. The meeting was held in the Borough Office, 101 East 10th Street, Jim Thorpe, PA.

Roll Call of Members

Sean McFadden	Louis Hall	Nancy Porambo
Joanne Klitsch-left @ 7:03	James Dougher-absent	Ted LaRizzio
John McGuire	Secretary Brooke Klotz	

Visitor's Present & Hearing of Visitors

NONE

Minutes and Motions

MOTION by Nancy Porambo, second by Sean McFadden to **approve the October 15, 2024 meeting minutes.** There were no comments. Motion carries 6-0.

Subdivision and Land Development (SALDO)

NONE

Ordinances

MOTION by Nancy Porambo, second by John McGuire to **request Borough Council authorize the Solicitor draft an amendment to the Short-Term Rental Ordinance to include rentals of single rooms in a house.** Secretary Klotz explained to Planning Commission the current situation where certain residents are renting single bedrooms in their homes on a short-term basis. The request is to have Planning Commission review the Short-Term Rental Ordinance and other Ordinances for amendments they feel need to be made. Nancy Porambo explained in past meetings, Planning Commission discussed safety concerns they would like to see addressed in both the Short-Term Rental Ordinance and Bed & Breakfast Ordinance; such as ensuring there are smoke detectors, second floor fire escapes, and exit maps posted for guests. John McGuire expressed his concerns with parking requirements not being followed currently with allowable Short-Term Rentals. He explained this is a parking and safety issue as the Borough's current infrastructure cannot handle the number of tourists coming into the Borough. Louis Hall explained there are two issues at hand that need to be addressed; safety concerns and single room rentals. Motion carries 5-0.

MOTION by Louis Hall, second by Sean McFadden to **request Borough Council increase the annual Short-Term Rental Permit Fee to include the costs of an Annual Inspection to follow the guidelines spelled out in the Short-Term Rental Ordinance are being upheld.** There were no additional comments. Motion carries 5-0.

Borough Council Items

Planning Commission-2 terms expiring 12.31.28 (to be appointed at the 1.9.25 BC meeting) – Louis Hall explained he would like for Borough Council to reappoint him to Planning Commission, but would be unable to chair due to his current schedule.

Old Business

NONE

Suggestions or Recommendations

NONE

Adjournment

MOTION by Nancy Porambo, second by John McGuire to **adjourn the meeting.** There were no comments. Motion carries 5-0. The meeting ended at 7:19 p.m.

Respectfully submitted,

Brooke Klotz
Borough Secretary