Jim Thorpe Planning Commission
July 21, 2026
Meeting Minutes

The Planning Commission Meeting was called to order at 6:30 p.m. by James Dougher. The meeting was held in Memorial Hall, 115 East 10th Street, Jim Thorpe, PA.

Roll Call of Members

Sean McFadden-absent	Louis Hall-absent	Nancy Porambo
Joanne Klitsch	James Dougher	
John McGuire	Secretary Brooke Klotz	

Minutes and Motions

MOTION by Nancy Porambo, second by John McGuire to **approve the June 16, 2026 meeting minutes.** There were no comments. Motion carries 4-0.

Subdivision and Land Development (SALDO)

NONE

Ordinances

NONE

Grants

MOTION by Louis Hall, second by Joanne Klitsch to **approve sending a Planning Consistency Letter for the 2026 CFA Multimodal Downtown Vehicle & Pedestrian Safety Project.** Secretary Klotz explained this project replaces sidewalks and updates pedestrian crossing areas in the downtown. Motion carries 4-0.

MOTION by Nancy Porambo, second by Joanne Klitsch to **approve sending a Planning Consistency Letter for the 2026 CFA Multimodal High Street Wall Project (Phase III).** Secretary Klotz explained this project is the final phase of the High Street Wall Project and will replace the last section of the wall. Motion carries 4-0.

Borough Council Items

Secretary Klotz reviewed the following items from the July 9th Borough Council meeting:

Makofka Lot Consolidation dated June 4, 2026 Conditional Approval – Solicitor Nanovic will need to verify the new deed is correct before it is officially approved.

Zoning Ordinance Amendment for Data Center Provisions – A Public Hearing was held and the amendment has been advertised for consideration at the August 13th Borough Council meeting.

Zoning Map – Borough Council authorized drafting of a new map based on committee recommendations.

Old Business

John McGuire would like to discuss with Borough Council finishing the readdressing project. James Dougher explained he has tried to bring this subject up to Borough Council, but they have not expressed any urgency to finish. Secretary Klotz explained there was a meeting recently held with County GIS, Zoning, admin staff, and three Council members to go over how addresses are determined based on the 911 standards and Borough's Ordinance. Nancy Porambo asked if Borough Council has made any determinations on the rental safety inspection list that was submitted to them last year. Secretary Klotz explained Borough Council still has not made any determinations yet.

MOTION by Nancy Porambo, second by James Dougher to **request the status of the checklist and implementation of safety inspections for rental units.** There were no comments. Motion carries 4-0.

MOTION by James Dougher, second by Nancy Porambo to request Borough Council authorize Planning Commission to complete the readdressing of Leisureland. There were no comments. Motion carries 4-0.

Visitor's Present & Hearing of Visitors

Matthew Cohen – He handed out a packet to Planning Commission and discussed it's contents. It pertained to the Zoning District 20 West Broadway is in and asked about their allowable use. He explained back in 1977, Borough Council at the time extended the C-2 Zoning district just above 20 West Broadway's property line through Ordinance 77-13. John McGuire explained he didn't think the C-2 District existed in that area and while Planning Commission is not Zoning, they

and Borough Council are trying to make the Zoning Map correct. He recommended that Solicitor Nanovic review the packet submitted by Matthew Cohen. **MOTION** by John McGuire, second by Nancy Porambo to **send the documentation to Solicitor Nanovic to clarify the Zoning area from Ordinance 77-13 regarding 20 West Broadway.** There were no further comments. Motion carries 4-0.

Suggestions or Recommendations

NONE

Adjournment

MOTION by John McGuire, second by Joanne Klitsch to **adjourn the meeting.** There were no comments. Motion carries 4-0. The meeting ended at 7:10 p.m.

Respectfully submitted,

Brooke Klotz
Assistant Borough Manager/Secretary