Jim Thorpe Planning Commission
September 15, 2026
Meeting Minutes

The Planning Commission Meeting was called to order at 6:30 p.m. by Sean McFadden. The meeting was held in Memorial Hall, 115 East 10th Street, Jim Thorpe, PA. Notes taken by PC member McGuire in Secretary Klotz absence.

Roll Call of Members

Sean McFadden	Louis Hall	Nancy Porambo
Joanne Klitsch	James Dougher -absent	
John McGuire	Secretary Brooke Klotz-absent	

Visitors present

None

Minutes and Motions

MOTION by Joanne Klitch, second by Nancy Porambo to **approve the July 21, 2026 meeting minutes.** There were no comments. Motion carries 6-0.

Subdivision and Land Development (SALDO)

Bernhard Lot Consolidation - **Motion** by Louis Hall, seconded by Nancy Porambo to **Table discussion until next meeting.** Motion carries 4-2.

- Discussion was tabled for 2 reasons
    - Applicant was not in attendance to bring forward any pertinent information
    - PC members were split on whether this should be considered a simple lot consolidation or it should be considered a change of use first then a lot consolidation. The properties are in commercial zone (C2) and are all owned by the applicant.
- Kandick Subdivision Plan signing
    - The plan was signed by vice chair Sean McFadden and plans to be returned to the office the next day.

Ordinances

NONE

Grants

MOTION by Joanne Klitch, second by Nancy Porambo to **approve sending a Planning Consistency Letter for the 2026 DCED Main Street Matters for the Downtown Vehicle & Pedestrian Safety Project.** Motion carries 6-0

Motion by Joanned Klitch,second by Louis Hall to **approve sending a Planning Consistency Letter for the 2026 LSA Statewide for the High Street Wall Project (Phase III). Motion carries 6-0**

Motion by Joanne Klitch, second by John McGuire to **approve sending a Planning Consistency Letter for the 2026 LSA Statewide for the Front Street Improvement Project. Motion Carries 6-0**

Motion by Joanned Klitch, second by Nancy Porambo to **approve sending a Planning Consistency Letter for the 2026 LSA Monroe for the Memorial Park Phase III Project. Motion carries 6-0**

Motion by Joanne Klitch, second by John McGuire to **approve sending a Planning Consistency Letter for the 2026 LSA Monroe for Police Body Cameras and LPRs. Motion carries 6-0**

Borough Council Items

Vice Chair Sean McFadden reviewed the appointment of Mike Hartman to the vacant Borough Council seat.

Old Business

- Nancy Porambo requests information from Council on the re-addressing plans for Leisure Land section of the borough, as the time consuming work to re-address the area was done by the PC Committee a few years ago and no action has been taken as of the writing of these notes.
- Louis Hall requested an update from Council on the safety inspections for long and short term rental and B&B rentals.
    - Are they being done?
    - If so, what checklist is being used.

Suggestions or Recommendations

NONE

Adjournment

MOTION by Louis Hall, second by Nancy Porambo to **adjourn the meeting.** There were no comments. Motion carries 6-0. The meeting ended at 7:20 p.m.

Respectfully submitted,

Brooke Klotz
Assistant Borough Manager/Secretary