RESOLUTION 2026-24
BOROUGH OF JIM THORPE

FEE SCHEDULE RESOLUTION
October 8, 2026

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Jim Thorpe, County of Carbon, Commonwealth of Pennsylvania that the schedule of fees and charges for the Borough of Jim Thorpe is as follows:

For all permits, any costs incurred by Jim Thorpe Borough which exceed the referenced fee will be billed to the applicant. Permit Application Fee is the minimum due and are non-refundable & will be credited on the cost of approved permit total.

Administration	
Photocopy Charge	$ 0.25 per page
Zoning Map	$ 2.00
Fax Charge	$ 1.00 per page
Returned Check Service Fee	$ 35.00 per item plus, bank fee
Police	
Incident Report	$ 15.00
Accident Report	$ 15.00
Photographs – first photo	$ 35.00
each additional photo	$ 10.00
Kiosk/Parking Rates (Monday through Thursday)	$ 2.00/hour
	$ 1.50/hour (cash discount)
Kiosk/Parking Rates (Friday through Sunday & Holidays)	$ 2.50/hour
	$ 2.00/hour (cash discount)
Kiosk Space Rental (Builders & Contractors)	$ 20.00
Parking Cone Deposit (refunded after return of cones)	$ 25.00
Parking Barricade Deposit (refunded after return of barricades)	$ 70.00
Parking Sign Deposit (refunded after return of signage)	$ 5.00
Miscellaneous	
Moving Permit	$ 10.00
Sidewalk Repair/Replace Permit	$ 10.00
Vendor Permit (per person, per location)	$ 30.00 daily
Vendor Permit (per person, per location)	$ 400.00 annually
Plumbing License	$ 50.00 annual
On-Lot Sewage Systems Pumper/Hauler License	$ 50.00 annual
Health License - New	$ 120.00 annual
Health License - Renew	$ 60.00 annual
Health Re-Inspection	$ 60.00 annual
Health License – Duplicate Copy	$ 5.00 each
Parking Lot Space Rental Fee	$ 60.00 monthly
Parking Permit	$ 15.00
Permit Parking Guest Pass	$ 7.50 (online)
Permit Parking Guest Pass	$ 5.00 (in-person cash discount)

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Handicap Parking Sign Application	$ 250.00
Handicap Parking Sign Renewal	$ 30.00 annual
Pool/Hot Tub Renewal Permit (for water re-fills, if necessary)	$ 35.00
Recycling Can	$ 15.00

Hearings

Application for Property Maintenance Code Board of Appeals	$ 100.00
Application for PA UCC Board of Appeals	$ 1,000.00
Borough Council Appeal Hearing (including short-term rental)	$ 1,000.00
Borough Council Other Hearing	$ 1,000.00
Borough Council Zoning Ordinance Curative Amendment	$10,000.00

All requests for any unused portions of fees paid must be submitted, in writing, to the Borough

Sewage Enforcement

(Note: no excavation or digging is included in the below rates)

On-Lot Sewage Systems Pumper/Hauler License	$ 50.00
On-Lot Sewage Permit – New Testing	$ 828.00
Design Review/Permit Issuance	$ 120.00 minimum
On-Lot Sewage Permit – Repair	$ 540.00
Design/Re-Use Review	$ 120.00
On-Lot Septic Renewal Fee (Reverification prior testing)	$ 414.00
Well Permit	$ 60.00
Well Renewal Permit	$ 60.00
Subdivision – Field Testing	$ 828.00 per lot
Planning Module Review	$ 60.00 per hour
Sewage Enforcement Officer Hourly Rate	$ 60.00

(including, but not limited to malfunctions, investigations, hearings, office related work, etc.)
If Sewage Enforcement Officer determines the number of inspections will exceed the minimum charge, Applicant is responsible for the costs of additional inspection fees.

General Engineering

Engineering Hourly Rate	$220.00

Zoning and Subdivision

"See Attachment A which is incorporated herein by reference as though set forth at length."

Utility Services

"See Attachment B which is incorporated herein by reference as though set forth at length."

Uniform Construction Codes

"See Attachment C which is incorporated herein by reference as though set forth at length."

FEES FOR APPLICATION & PERMITS OBTAINED SUBSEQUENT TO CONSTRUCTION ARE DOUBLE THE NORMAL AMOUNT

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Park Facilities Rental

Memorial Park Beer Garden Rental – Borough Resident	$ 175.00
Non-Borough Resident	$ 225.00
Memorial Park Concession Building – Borough Resident	$ 175.00
Non-Borough Resident	$ 225.00
Memorial Park Pavilion – Borough Resident	$ 175.00
Non-Borough Resident	$ 225.00
Kemmerer Park – Borough Resident	$ 100.00
Non-Borough Resident	$ 150.00

Cancellations with more than 60 days' notice will receive a full refund of deposit paid, provided a new rental party is secured for the reservation date

Cancellations of 60 days or less will not receive a refund of deposit paid

Memorial Hall Rental

Event	Rate six (6) hour period	Reservation Booking Fee (non-profits may be eligible for a deposit discount refund portion)	Deposit #2 (6 months prior to event)	Deposit #2 (3 months prior to event)	Additional Hours Rate
Borough Resident Group					
Borough Resident (not included below)	500.00	500.00			75.00
Borough Non-Profit	500.00	500.00			75.00
Borough Corporate	500.00	500.00			75.00
Borough Wedding	2,000.00	1,000.00	500.00	500.00	300.00
Borough Commercial/For-Profit	2,000.00	1,000.00	500.00	500.00	300.00
Borough Other Group	2,000.00	1,000.00	500.00	500.00	300.00
Non-Borough Resident Group					
Non-Borough Resident	750.00	750.00			125.00
Non-Borough Non-Profit	750.00	750.00			125.00
Non-Borough Corporate	750.00	750.00			125.00
Non-Borough Wedding	3,000.00	1,500.00	750.00	750.00	500.00
Non-Borough Commercial/For-Profit	3,000.00	1,500.00	750.00	750.00	500.00
Non-Borough Other Group	3,000.00	1,500.00	750.00	750.00	500.00

RESOLUTION 2026-24
BOROUGH OF JIM THORPE

FEE SCHEDULE RESOLUTION

October 8, 2026

Memorial Hall Audio/Visual Rental Rates

	Rate	Security Deposit (refundable)	Additional Hours Rate
PA System (microphones)	110.00	100.00	15.00
Audio/Visual (projector/screens)	110.00	100.00	15.00
ADA devices		100.00	
6 hour period	60.00		
1 hour training	50.00		
	110.00		

Cancellations are subject to forfeiture of deposits and additional fees as written in rental agreement, as adopted by Borough Council 2/12/2026

RESOLUTION 2026-24
BOROUGH OF JIM THORPE

FEE SCHEDULE RESOLUTION
October 8, 2026

Effective Date
Unless otherwise noted, these fees will take effect on October 8, 2026.

RESOLVED by the Borough Council of the Borough of Jim Thorpe this **8th** Day of **October, 2026** at a duly advertised public meeting.

ATTEST:

Brooke Klotz, Secretary

BOROUGH OF JIM THORPE

By: Connor Rodgers
Connor Rodgers, President

By:
Eric Cinicola, Mayor

RESOLUTION 2026-24
BOROUGH OF JIM THORPE

FEE SCHEDULE RESOLUTION
October 8, 2026

ATTACHMENT "A"

RESOLUTION NO. 2026-24
BOROUGH OF JIM THORPE

ATTACHMENT "A"
ZONING, SUBDIVISION & OTHER FEE SCHEDULE

For all permits, any costs incurred by Jim Thorpe Borough which exceed the referenced fee will be billed to the applicant. Permit Application Fee is the minimum due and are non-refundable & will be credited on the cost of approved permit total.

Zoning Permit Application Fee Payable to Jim Thorpe Borough

Residential Application Fee	$ 90.00
Non-Residential Application Fee	$180.00
Sign Application Fee	$ 90.00
Change of Use Application Fee	$180.00

Zoning Permit Application Fees are the minimum due and are non-refundable & will be credited on the cost of approved permit total. Total permit fees charged will be at $90.00 per hour. All fees must be paid prior to release of approved permits.

Highway Occupancy Permit

Residential Driveway	$ 90.00
Non-Residential Driveway	$185.00
Road Opening Permit	Per Attached Penn Dot Fee Schedule
Road Opening Permit Bond	
Underground Facilities (100ft increments)	$ 1,000.00
Surface Openings (Less than 36 S.F.)	$ 500.00
Above Ground Facilities	$ 250.00

Other Permits

Home Occupation	$ 180.00
Mobile Home Park	$ 180.00 + $25.00 per lot
Planned Residential Development	$ 180.00 + $25.00 per lot
Wind Turbine Farm	$ 270.00 + $0.20 per sq. ft. of lot coverage
Timber Harvest	$ 180.00
Short Term Rental Permit	$ 90.00
Short Term Rental Renewal Permit	$ 90.00
Short Term Rental Inspection Fee	$ 90.00
Certificate of Non-Conformance	$ 90.00

Other

Zoning Officer Hourly Rate	$ 90.00

(including, but not limited to investigations, site visits, on-site meetings, hearings, office related work, etc.)

Floodplain Permit (Based on Cost of Construction)

Up to $5,000.00	$10.00 + $1.00 per each $1,000 over $5,000

Sidewalks & Curbs – New/Expanded/Altered*

Sidewalks/Curb Permit Fee with design	$1,950.00
Sidewalk/ Curb Permit Fee without design	$1,000.00
Sidewalk/Curb Engineer Hourly Rate	$ 160.00

Stormwater Management Plan Permits*

Stormwater Plan Determination Fee	$ 350.00
Stormwater Plan Permit Fee	$ 550.00
Stormwater Engineer Hourly Rate	$ 175.00

(Determination fee will be applied to this Permit fee)

Permit Application Fee is the minimum due and are non-refundable & will be credited on the cost of approved permit total. Total permit fees charged will be at $175.00 per hour. All fees must be paid prior to release of approved permit.

Zoning Hearing Board *

Application for Variance, Special Exception, Appeal	$ 1,000.00 (Initial Hearing)
Each Subsequent Hearing	$ 250.00
Ordinance Validity Challenge	$10,000.00

* *Any costs incurred by Jim Thorpe Borough which exceed the above referenced fee will be billed to the applicant. All requests for refunds of unused application fees shall be submitted to the borough in writing.*

Hearings before the Governing Body *

Conditional Use	$ 2,000.00
Appeal Hearing	$ 1,000.00
Other Hearing	$ 1,000.00
Curative Amendment	$10,000.00

* *Any costs incurred by Jim Thorpe Borough which exceed the above referenced fee will be billed to the applicant. All requests for refunds of unused application fees shall be submitted to the borough in writing.*

Planning Commission (Subdivision & Land Development) *

Lot Consolidation	$ 250.00
Sketch Plan – with no improvements	$1,000.00
All other Sketch Plans	$1,545.00
Three (3) Lots or less with no improvements	$1,500.00
Four (4) Lots or more with no improvements	$2,000.00
With improvements with estimated costs to exceed one million dollars ($1,000,000.00)	$8,000.00
All other subdivisions and land developments	$1,545.00
Water and/or Sewer Connection Engineer Review – per hour	$ 220.00
Recreation Fee In Lieu of Land Dedication – per dwelling unit	$4,000.00

* Borough Engineering Review Fees will be an additional cost to be paid by the applicant/developer, at the rate set by the Borough Engineer. No Subdivision or Land Development Plan will be released by the Borough until the Borough receives all fees due.

Please Note: No zoning application is complete until all zoning fees are paid. Submission date will be determined by date when all required documents, information and completed application is submitted.

* *Any costs incurred by Jim Thorpe Borough which exceed the above referenced fee will be billed to the applicant. All requests for refunds of unused application fees shall be submitted to the borough in writing.*

Payment of Fees

All fees are due and payable, in full, at the time the submission (including inter alia an application, appeal, plan or permit request or other package) is presented to the Borough for filing. Any fees noted as "paid under protest", "with reservations", "without prejudice" (or similar language) will cause the submission to be rejected and not accepted; and, under such circumstances, the submission will be returned to the applicant. Any charges over and above the collected application and review fees are the responsibility of the applicant and must be paid in full prior to the release and/or recording of final documents.

Engineering, legal and administrative fees will be charged to each individual account. The initial applicant may request any remaining balance in writing. Any charges over and above the collected application and review fees are the responsibility of the applicant and must be paid in full prior to the release and recording of the plans. Prior to recording, applicant must submit all recording fees to the Borough.

A summary of fees is below:

HIGHWAY OCCUPANCY PERMITS FEES

GENERAL ISSUANCE FEES

459.4(a)(1)	Utilities	$50
441.4(a)(1)	Driveways	
	(i) Minimum Use	$15
	(ii) Low Volume	$30
	(iii) Medium Volume	$40
	(iv) High Volume	$50
	Other (Curb, Bank Removal, Sidewalk & Curb, etc.)	$20
441.4(a)(2) & 459.4(a)(2)	Supplement Fee (each 6-month time extension or HOP revision)	$10
459.4(a)(3)	Emergency Permit Card (each card)	$5

GENERAL INSPECTION FEES

441.4(b)	Driveways	
	(1) Each Minimum Use	$10
	(2) Each Low Volume	$20
	(3) Each Medium Volume	$35
	(4) Each High Volume	$50
459.4(b)(1)	Underground Facilities (Total each 100 linear feet increment or fraction thereof)	
	(i)(A) Opening in Pavement	$40
	(i)(B) Opening in Shoulder	$20
	(i)(C) Opening outside of Pavement & Shoulder	$10
	(ii) If Longitudinal Opening Simultaneously Occupies Two or More Areas Only Higher Fee Charged	
459.4(b)(2)	Surface Openings (Less than 36 square feet)	
	(i) Opening in Pavement	$30
	(ii) Opening in Shoulder	$15
	(iii) Opening outside Pavement & Shoulder	$10
	(iv) If Opening Occupies Two or More Areas Simultaneously Charge Only Higher Fee	
459.4(b)(3)	Aboveground Facilities	
	(a) Poles, Guys/or Anchors Installed Independently Up To 10 Physically Connected Facilities	$20
	(b) Additional Connected Facilities (each)	$2
459.4(b)(4)	Crossings (tipples, conveyors, walkways, etc.)	$80
459.4(b)(5)	Seismograph – Vibroseis method	
	(i) First Mile	$50
	(ii) Each Additional Mile or Fraction Thereof	$5
459.4(b)(6)	Non-Emergency Test Holes in Pavement or Shoulder (each hole)	$5
441.4(b)	Other	$20

ADDITIONAL FEES (varies)

459.4(d)(1) Additional application fees.

441.4(d) & 459.4(d)(2) Additional inspection fees.

Fee Exceptions

The following are exempted from HOP application/issuance fees and general inspection fees. See 441.4 and 459.4. Permittees who qualify for certain fee exemptions under Subsection (c) must still pay for additional application fees and additional inspection fees under Subsection (d).

Applicants Not Assessed Permit Fees	
441.4(c) Reference	**Applicant**
1.	The Commonwealth of PA.
2.	PA political subdivisions. This includes public schools and colleges who derive their revenue from tax dollars.
3.	Governmental authorities organized under the laws of PA.
4.	The Federal government.
5.	Charitable organizations ... (HOP applications submitted under current Chapter 441 only).

459.4(c) Reference	**Applicant**
1.	The Commonwealth of PA.
2.	PA political subdivisions, except when placing a facility longitudinally within more than 100 total linear feet of pavement. In that case, the application and inspection fees for pavement openings will be charged under Subsections (a), (b), and (d).
3.	Governmental authorities organized under the laws of PA, except when placing a facility longitudinally within more than 100 total linear feet of pavement. In that case, the application and inspection fees for pavement openings only will be charged under Subsections (a), (b), and (d).
4.	The Federal government.
5.	Utility facility owners for:
	i. The installation or maintenance of highway lighting at the request of PennDOT or political subdivisions.
	ii. The replacement or renewal of their facilities prior to a PennDOT maintenance project after notice from PennDOT. To qualify for a free permit, the application must include documentation that a facility is being replaced or renewed "after notice from" PennDOT of a Department maintenance project.
	iii. The removal of poles and attached appurtenances.
	iv. Facilities moved at the request of PennDOT or political subdivisions. To qualify for a free permit, the application must include documentation that a facility is being moved "at the request of" PennDOT.
	v. Reconstructing or maintaining their facilities which occupy the right-of-way under private status. (The utility must provide the Agreement Number and date of Agreement whereby private status was granted by PennDOT to be eligible under this exemption. The private status can then be verified through the Bureau of Design and Delivery – Utility Relocation Section.)

A political subdivision or a governmental authority will be assessed an application fee and a general inspection fee when placing a longitudinal opening over 100 linear feet in the pavement. The general inspection fee will be based only on the total longitudinal opening in the pavement. A political subdivision or governmental authority will not be charged a general inspection fee for occupancy of either the shoulder or outside the shoulder.

RESOLUTION 2026-24
BOROUGH OF JIM THORPE

FEE SCHEDULE RESOLUTION
October 8, 2026

ATTACHMENT "B"

RESOLUTION NO. 2026-24
BOROUGH OF JIM THORPE

ATTACHMENT "B"
UTILITY FEE SCHEDULE

Section 1. Sewer Services Charges. The rates charged by the Borough for sewer services furnished by it to the public shall be as follows:

A. Minimum charge. All sewer residential customers shall be subject to a monthly minimum charge based on the required size of meter to render adequate water service, which minimum charge shall entitle the consumer to consumption of 1,000 gallons of water.

(1) R-1 through R-8 are based upon one minimum bill.

Customer Classification	**Size of Meter (inches)**	**Minimum Charge per Month**
R1	5/8 to ¾	$26.92
R2	1	$80.42
R3	1 ¼	$125.72
R4	1 ½	$175.95
R5	2	$301.57
R6	3	$477.61
R7	4	$754.11
R8	6	$1,508.24

(2) M1 through M9 are based upon two or more minimum bills.

Customer Classification	**Minimum Charge Per Month**
M1: Nonmetered Residential	$82.97
M2: Two minimum bills	$55.30
M3: Three minimum bills	$82.97
M4: Four minimum bills	$110.61
M5: Five minimum bills	$138.27
M6: Six minimum bills	$165.91
M7: Seven minimum bills	$194.03
M8: Eight minimum bills	$221.22
M9: Four minimum bills through 1 inch meter	$163.31
R9: Six minimum bills through 1 inch meter	$218.67

(3) S1S through S3 are based upon sewer service only

Customer Classification	Minimum Charge Per Month
S1S: Residential Sewer Only	$57.61
S3: Commercial Sewer Only	$26.84

B. Consumption charge.

(1) In addition to the foregoing minimum charges, all metered consumers shall pay a consumption charge per consumption in excess of 1,000 gallons per month as follows:

Consumption (gallons per month)	Residential per 1,000 Gallons	Commercial per 1,000 Gallons
1,001 to 3,000	$10.65	$12.02
3,001 to 5,000	$9.63	$10.40
5,001 to 20,000	$8.01	$8.80
All over 20,000	$3.64	$4.43

(2) All those customers billed through customer classification M2 through M9 shall have an increased minimum gallon per month for the number of minimum bills. For example, when there are two minimum bills, the minimum gallons will be 2,000 gallons. Further, for example, an M5 customer the minimum gallons will be 5,000 gallons. Any usage in excess of 5,000 gallons will be billed at the consumption charge set forth above.

(3) Surcharges.

[1] Industrial establishments discharging sanitary sewage and/or industrial wastes into the sewer system having a BOD in excess of 200 ppm and a suspended solids content in excess of 260 ppm shall pay a strength of waste surcharge, in addition to applicable volume charges set forth in this Section 1, equal to 5/100 of 1% for each ppm by which the BOD exceeds 200 ppm plus 5/100 of 1% for each ppm by which the suspended solids exceed 260 ppm. Surcharges shall be applicable to billing for sewer rentals or charges imposed upon all industrial establishments. The percentage of surcharge shall be applied to the volume charge for the particular industrial establishment.

[2] The strength of waste to be used for establishing the amount of surcharge will be determined at least once annually either; by suitable sampling and analyses of the wastes for a three-day period during which time the strength of waste being discharged or production is at a maximum; or by relating production and waste strength at the time of sampling to waste strength at maximum production if sampling is not performed at the time of maximum production; or from estimates made by this Borough; or from known relationships of products produced to strengths of waste for those industries where such factors have been established. In establishing waste strengths for surcharge purposes, analysis shall be made in accordance with procedures outlined in the latest edition of "Standard Methods for the Examination of Water and Wastewater" published by the American Public Health Association, Inc.

Section 2. Garbage Services.

A. Fees for residential collection and disposal service shall be set at $38.70 per month.

B. The fees for commercial collection and disposal service shall be $95.11 per month.

C. All bills for collection and disposal service shall be rendered monthly to the owner of each property based on the number of residential and/or commercial units. A residential unit and a commercial unit shall include occupied and unoccupied units.

D. The use of a dwelling or accessory building in the pursuit of an occupation pursuant to regulations contained in Section 500-40 of the Jim Thorpe Borough Code shall be deemed a residential use for purposes of fees for garbage services.

Section 3. Water Services. The rates charged by the Borough for water furnished by it to the public shall be as follows:

A. Minimum charge. All water residential customers shall be subject to a monthly minimum charge based on the required size of meter to render adequate service, which minimum charge shall entitle the consumer to consumption of 1,000 gallons of water.

(1) R-1 through R-8 are based upon one minimum bill.

Customer Classification	Size of Meter (inches)	Minimum Charge per Month
R1	5/8 to ¾	$39.17
R2	1	$100.42
R3	1 ¼	$152.19
R4	1 ½	$209.62
R5	2	$353.19
R6	3	$554.42
R7	4	$870.46
R8	6	$1,732.46

(2) M1 - M9 are based upon two or more minimum bills.

Customer Classification	Minimum Charge Per Month
M1: Nonmetered Residential	$103.32
M2: Two minimum bills	$71.69

Customer Classification	Minimum Charge Per Month
M3: Three minimum bills	$103.32
M4: Four minimum bills	$134.91
M5: Five minimum bills	$166.55
M6: Six minimum bills	$198.15
M7: Seven minimum bills	$230.29
M8: Eight minimum bills	$261.37
M9: Four minimum bills through 1 inch meter	$195.25
R9: Six minimum bills through 1 inch meter	$258.45

B. Consumption charge.

(1) In addition to the foregoing minimum charge, all metered consumers inch shall pay a consumption charge per consumption in excess of 1,000 gallons per month as follows:

Consumption (gallons per month)	Residential per 1,000 Gallons	Commercial per 1,000 Gallons
1,001 to 3,000	$12.83	$13.76
3,001 to 5,000	$10.99	$11.90
5,001 to 20,000	$ 9.17	$10.08
All over 20,000	$ 4.17	$ 8.08

(2) All those customers billed through customer classification M2 through M9 shall have an increased minimum gallon per month for the number of minimum bills. For example, when there are two minimum bills, the minimum gallons will be 2,000 gallons. Further, for example, an M5 customer the minimum gallons will be 5,000 gallons. Any usage in excess of 5,000 gallons will be billed at the consumption charge set forth above.

Section 4. Terms of payment.

A. Bills for water, sewer and garbage furnished for all purposes shall in general be rendered on a monthly basis, a month to consist of any period of approximately 30 days. A fractional part of a month equal to or exceeding 15 days shall be considered a full month for the purpose of determining the minimum charge. Upon request of any user, the Borough of Jim Thorpe will remove the water meter from his property and discontinue minimum charges thereon, and will thereafter upon request and payment of a reconnection charge, established pursuant to a resolution of the Borough Council, reinstall the meter or a similar meter at the property and reestablish service.

B. Usage, service and minimum charges shall be payable at the Municipal Office on a net basis to and including the date shown on the bill rendered. Thereafter, the gross bill shall become due and payable. Failure to receive a bill shall not entitle an owner or user to an extension of time for payment. Any owner or user whose account for utility service is in arrears shall pay the gross amount on each bill until all outstanding indebtedness is paid.

C. If an employee of the Borough of Jim Thorpe collects the amount of delinquent bill at the user's or owner's premises prior to termination of service, a collection charge of thirty ($30.00) dollars shall be collected therewith.

D. Failure to pay either usage, service or minimum charges within 15 days after the gross bill becomes due shall be cause for termination of water services until payment is made on all outstanding charges for water service, provided that in no case shall the water supply be shut off until 10 days after written notice of an intention to do so has been mailed to the person liable for payment.

E. If service is terminated under the conditions set forth in Subsection D above, a reconnection charge of $30.00 shall be paid before service is restored.

F. If the Borough of Jim Thorpe has agreed to provide water service through a separate meter and separate service line to a residential dwelling unit in which the owner does not reside, the owner shall be liable to pay the tenant's bill for service rendered to the tenant by the Borough of Jim Thorpe.

G. All bills shall be considered due and payable when rendered. Payments will be considered delinquent if not received in the Borough Office prior to 15 days after the date of the bill. If payment is not received in the Borough Office within 15 days after the date of the bill, the bill shall be subject to a penalty of 15%. If the amount on a delinquent account exceeds one thousand ($1,000) dollars, the Borough may refer the account in to the Borough Solicitor with instructions to proceed for the collection for unpaid charges, together with all penalties thereon and including cost of compelling payment.

Section 5. Water and Sewer Connection Fees (Per Chapters 355 and 431 of the Jim Thorpe Borough Code).

Tapping Fee - A charge which includes the following components: capacity, distribution and collections, special purpose and reimbursement, to be charged for use of the sanitary sewer and water systems of the Borough that shall be in addition to any charges assessed against the property in the construction of sewer and water mains, as well as other user charges or rates charged for rental and use of the water and or sanitary sewer system itself.

For every dwelling unit, as defined in Section 355-12 of the Borough Code, the Water Tapping Fee shall be $6,000.00 per EDU and the Sewer Tapping Fee shall be $7,000.00 per EDU. Balance due upon permit issuance.

For every non-residential improved property there will be a Water Tapping Fee of $6,000.00 per EDU and a Sewer Tapping Fee of $7,000.00 per EDU. This cost is for the first EDU and an additional EDU for water shall be assessed if there is a separate fire suppression system. In addition to the initial EDU, if there are more EDU's assigned to the non-residential improved property, there will be a Sewer Tapping Fee of $2,500.00 for each additional EDU; and there shall be a Water Tapping Fee of $2,000.00 for each additional EDU.

Connection Fee - A charge to reimburse the Borough for the cost of the installation of the sewer or waterline between the main in the street and the property line. This cost shall be based upon actual cost or average cost of previous similar connections. This fee shall include all road openings and restoration, as well as permit fees and engineering fees in connection therewith. **Total actual costs calculated upon completion of work if the Borough of Jim Thorpe completes work.**

Customer Facilities Fee -A charge to reimburse the Borough for the cost of the installation of the line or service, or both, for the cost of water or sewer facilities servicing the connected property from the property line or curb stop to the proposed dwelling or building to be served. Charge shall be based on actual costs incurred. The Borough may require the owner to install these facilities in lieu of this fee. Fee shall include the cost of providing a water meter or meters. **Total actual costs calculated upon completion of work if the Borough of Jim Thorpe completes work.**

Water Tapping Fee	**$ 100.00 deposit**
Water Connection Fee	**$1,500.00 deposit**
Water Customer Facilities Fee	**$ 100.00 deposit**
Sewer Tapping Fee	**$ 100.00 deposit**
Sewer Connection Fee	**$1,500.00 deposit**
Sewer Customer Facilities Fee	**$ 100.00 deposit**
Sewer Connection Inspection Fee	**$ 90.00**

ALL DEPOSITS ARE NON-REFUNDABLE

Section 6. Meter Testing Fee:

The fee to have a meter tested by an outside party shall be $375.00, or the actual cost charged by the third party at the time of testing. If the meter is found to be functioning correctly, the customer will be responsible for the testing fee. If the meter is found to be non-functioning, the Borough will be responsible for the fee.

RESOLUTION 2026-24
BOROUGH OF JIM THORPE

FEE SCHEDULE RESOLUTION
October 8, 2026

ATTACHMENT "C"

RESOLUTION NO. 2026-24
BOROUGH OF JIM THORPE

ATTACHMENT "C"
BUILDING CODE OFFICIAL ADMINISTRATIVE FEE SCHEDULE

For projects utilizing Advanced Code Consultants – see attached fee schedules

- All fees to be paid directly to Bureau Veritas

Other

Change of Use Application Deposit Fee	$ 160.00
Building Code Official & Inspector Hourly Rate	$ 149.00

(Including, but not limited to investigations, site visits, on-site meetings, hearings, office related work, etc.)

PA UCC Permit Application Fees are non-refundable.

Any costs incurred by Jim Thorpe Borough which exceed the above referenced fee will be billed to the applicant.

All fees must be paid prior to release of approved permits.

BOROUGH OF JIM THORPE
PENNSYLVANIA UNIFORM CONSTRUCTION CODE
PART I – Building/General Permit Fee Schedule

RESIDENTIAL
(One- and Two-Family Dwellings)
PERMIT FEES
Administration fee 25% (determined by municipality) total permit cost

New Construction (8 inspections)	
Plan Review Per Submission	$ 200.00
Single Family Dwelling up to 3,500 gross square feet	$1,200.00
Per 100 gross square feet or fraction thereof above 3,500 square feet	$ 20.00

- *Mechanical, Electrical, and Plumbing Permit Fees included*
- *Gross square footage shall include basement, each floor level, garage, decks, and porches*
- *Measurements shall be from exterior face of wall to exterior face of wall*
- *Sprinkler and Fire Alarm permit fees are additional*
- *Additional inspections charge re-inspection fees*

Additions (5 inspections)	
Plan Review Per Submission	$100.00
Single Family Dwelling Addition up to 500 gross square feet	$600.00
Enclosed porches/sunrooms (unconditioned) up to 500 gross square feet	$375.00
Per 100 gross square feet or fraction thereof above 500 square feet	$ 20.00

- *Mechanical, Electrical and Plumbing Permit Fees included*
- *Gross square footage shall include basement, each floor level, garage, decks, and porches*
- *Gross square footage shall include the entire project area where an addition is accompanied by alterations to the existing structure*
- *Measurements shall be from exterior face of wall to exterior face of wall*
- *Enclosed porches and three season rooms shall be priced as an addition*
- *Sprinkler and Fire Alarm permit fees are additional*
- *Additional inspections charge re-inspection fees*

Alterations and Renovations (2 inspections)	
Plan Review Per Submission	$100.00
Up to 1,000 Gross Square Feet	$200.00
Per 100 Gross square feet or fraction thereof above 1,000 square feet	$ 25.00

- *Mechanical, Electrical, and Plumbing Permit Fees Additional*
- *Sprinkler and Fire Alarm permit fees are additional*
- *Alterations that cannot be calculated by square footage will be calculated per miscellaneous construction fees*
- *Additional inspections charge re-inspection fees*

ADVANCED CODE SOLUTIONS

Decks (3 inspections)	
Plan Review Per Submission	$100.00
Up to 500 gross square feet	$200.00
Per 100 gross square feet or fraction thereof above 500 square feet	$ 20.00
Deck with roof additional	$100.00

- *Mechanical, Electrical, and Plumbing Permit Fees additional*
- *Screened in porches shall be priced as a deck*
- *Enclosed porches and three season rooms must be priced as an addition*
- *Additional inspections charge re-inspection fees*

Accessory Buildings and Detached Garages (4 inspections)	
Plan Review Per Submission	$100.00
Up to 1,500 gross square feet	$350.00
Per 100 gross square feet or fraction thereof above 1,500 square feet	$ 20.00
Where an accessory structure also includes finished & Conditioned space	$150.00 additional

- *Mechanical, Electrical, and Plumbing Permit Fees additional*
- *Additional inspections charge re-inspection fees*

Solar Array (2 inspections)	
Plan Review Per Submission	$100.00
2% of total cost of construction (materials and labor)	$250.00 minimum

- *Electrical permit fees included*
- *Roof mount or ground mount arrays*
- *Additional inspections charge re-inspection fees*

Generators (2 inspections)	
Plan Review Per Submission	$100.00
Per Generator	$225.00

- *Electrical and mechanical permit fees included*
- *Additional inspections charge re-inspection fees*

Demolition Permit Per Structure	
Permit /Documentation Review Per Submission	$ 50.00
Garage/accessory structures (1 inspection)	$100.00
Dwelling (2 inspections)	$250.00

- *Additional inspections charge re-inspection fees*

Manufactured and Modular Homes	
Plan Review Per Submission	$100.00
Manufactured home With Basement up to 2,500 gross square feet (7 inspections)	$895.00
Manufactured home with Pier Foundation up to 2,500 gross square feet (5 inspections)	$795.00
Modular home up to 2,500 gross square feet (7 inspections)	$895.00
Per 100 gross square feet or fraction thereof above 2,500 square feet	$ 20.00

- *Decks, Porches, Garages, or Other Attachments additional*
- *Utility Connections included*
- *Additional inspections charge re-inspection fees*

ADVANCED CODE CONSULTANTS

Swimming Pools/Spas	
Plan Review Per Submission	$ 50.00
Spa or Hot Tub (2 inspections)	$150.00
Above-ground Pool (2 inspections)	$250.00
In-ground (3 inspections)	$400.00

- *Includes Electric Permit*
- *Additional inspections charge re-inspection fees*

Miscellaneous Building Construction Only (Number of inspections to be determined)	
Plan Review Per Submission	$100.00
2% of total cost of construction (materials & labor)	$200.00 minimum

- *Mechanical, Electrical, and Plumbing Permit Fees additional*
- *Sprinkler and Fire Alarm permit fees are additional*
- *Any building projects not covered elsewhere in Part I of this fee schedule shall be priced as miscellaneous building construction*
- *Additional inspections charge re-inspection fees*

Re-inspection/Additional Inspection Fees	
Each Re-inspection	$100.00 minimum

Note: A $4.50 surcharge per permit is required to be assessed on each permit issued, in accordance with Pennsylvania Act 157 of 2006.

ADVANCED CODE
CONSULTANTS

BOROUGH OF JIM THORPE
PENNSYLVANIA UNIFORM CONSTRUCTION CODE
PART II – Electrical Permit Fee Schedule

RESIDENTIAL
(One- and Two-Family Dwellings)

PERMIT FEES

Electrical Alterations Only (2 inspections each)	
Plan Review Per Submission	$100.00
Up to 1,000 Gross Square Feet	$200.00
Per 100 gross square feet or fraction thereof above 1,000 square feet	$ 25.00

- *Projects with only electrical inspections shall be priced by the electrical alterations only schedule*
- *Alterations that cannot be calculated by square footage will be calculated per miscellaneous Electrical Only fees*
- *Additional inspections charge re-inspection fees*

Services, and Feeders (new, repairs and re-connections) (1 inspection each)	
Not over 200 amps	$125.00
201 amps to 400 amps	$200.00
Feeders and panel boards not over 400 amps	$100.00

- *Over 400 amps require commercial fees*
- *This schedule covers service upgrades, repairs, and replacements*
- *Additional inspections charge re-inspection fees*

Miscellaneous Electrical Only (2 inspections)	
Plan Review Per Submission	$100.00
2% of total cost of construction (materials & labor)	$200.00 minimum

- *Building, Mechanical, and Plumbing Permit Fees additional*
- *Any electrical projects not covered elsewhere in Part II of this fee schedule shall be priced as miscellaneous electrical only*
- *Additional inspections charge re-inspection fees*

Re-inspection/Additional Inspection Fees	
Each Re-inspection	$100.00 minimum

Note: A $4.50 surcharge per permit is required to be assessed on each permit issued, in accordance with Pennsylvania Act 157 of 2006.

ADVANCED CODE CONSULTANTS

BOROUGH OF JIM THORPE
PENNSYLVANIA UNIFORM CONSTRUCTION CODE
PART III – Plumbing Permit Fee Schedule
RESIDENTIAL
(One- and Two-Family Dwellings)

PERMIT FEES

Plumbing Alterations Only	
Plan Review Per Submission	$100.00
Per Fixture (2 Inspections – Rough and Final)	$50.00
	$200.00 minimum

- *Projects with only plumbing inspections shall be priced by the plumbing alterations only schedule*
- *Sprinkler and Fire Alarm permit fees are additional*
- *Alterations that cannot be calculated per fixture will be calculated per miscellaneous plumbing only fees.*
- *Additional inspections charge re-inspection fees*

Utility Plumbing Inspections	
Plan Review Per Submission	$50.00
Utility sewer connection (1 inspection)	$125.00 minimum
Utility water connection (1 inspection)	$125.00 minimum

- *Additional inspections charge re-inspection fees*

Miscellaneous Plumbing Only (2 inspections)	
Plan Review Per Submission	$100.00
2% of total cost of construction (materials & labor)	$200.00 minimum

- *Building, Mechanical, and Electrical Permit Fees additional*
- *Sprinkler and Fire Alarm permit fees are additional*
- *Any plumbing projects not covered elsewhere in Part III of this fee schedule shall be priced as miscellaneous plumbing only*
- *Additional inspections charge re-inspection fees*

Re-inspection/Additional Inspection Fees	
Each Re-inspection	$100.00 minimum

Note: A $4.50 surcharge per permit is required to be assessed on each permit issued, in accordance with Pennsylvania Act 157 of 2006.

ADVANCED CODE CONSULTANTS

BOROUGH OF JIM THORPE

PENNSYLVANIA UNIFORM CONSTRUCTION CODE

PART IV – Mechanical Permit Fee Schedule

RESIDENTIAL

(One- and Two-Family Dwellings)

PERMIT FEES

Mechanical Appliances Only	
Plan Review Per Submission	$100.00
Per first Individual new appliance (2 inspections)	$200.00
Per each additional Individual new appliance	$ 75.00
Per Individual Replacement Appliance (1 inspection)	$150.00
Oil Tank replacement, Relocation, installation, removal & closure (1 inspection)	$125.00
Alterations (2 inspections) (gas lines, duct work, etc.)	$200.00

- *Includes associated duct work/piping*
- *Large scale HVAC, refrigeration and process equipment will be based on commercial fees*
- *Alterations that cannot be calculated per the mechanical appliances only fee schedule will be calculated per miscellaneous Mechanical only fees*
- *Additional inspections charge re-inspection fees*

Miscellaneous Mechanical Only (2 inspections)	
Plan Review Per Submission	$100.00
2% of total cost of construction (materials & labor)	$200.00 minimum

- *Building, Plumbing, and Electrical Permit Fees additional*
- *Any mechanical projects not covered elsewhere in Part IV of this fee schedule shall be priced as miscellaneous mechanical only*
- *Additional inspections charge re-inspection fees*

Re-inspection/Additional Inspection Fees	
Each Re-inspection	$100.00 minimum

Note: A $4.50 surcharge per permit is required to be assessed on each permit issued, in accordance with Pennsylvania Act 157 of 2006.

ADVANCED CODE CONSULTANTS

BOROUGH OF JIM THORPE
PENNSYLVANIA UNIFORM CONSTRUCTION CODE
PART V – Fire Suppression & Detection Systems Permit Fee Schedule

RESIDENTIAL
(One- and Two-Family Dwellings)
PERMIT FEES

NFPA 13D or IRC P2904 Sprinkler System (2 inspections)	
Plan Review Fee per submission	$100.00
1 to 75 Heads	$200.00
Each additional head over 75	$ 1.00

- *NFPA 13 sprinkler system, NFPA 13R sprinkler system, NFPA 72 fire alarm system, or any alternative fire suppression system will be priced per the commercial fee schedule*
- *Utility water connection fee per plumbing fee schedule*
- *Additional inspections charge re-inspection fees*

NFPA 13D or IRC P2904 Sprinkler system alterations Only (2 inspections)	
Plan Review Per Submission	$100.00
2% of total cost of construction (materials & labor)	$200.00 minimum

- *Building, Plumbing, Mechanical and Electrical Permit Fees additional*
- *Any NFPA 13D or IRC P2904 Sprinkler System projects not covered elsewhere in Part V of this fee schedule shall be priced as NFPA 13D or IRC P2904 Sprinkler system alterations only*
- *Additional inspections charge re-inspection fees*

Re-inspection/Additional Inspection Fees	
Each Re-inspection	$100.00 minimum

Note: A $4.50 surcharge per permit is required to be assessed on each permit issued, in accordance with Pennsylvania Act 157 of 2006.

ADVANCED CODE CONSULTANTS

BOROUGH OF JIM THORPE

Advanced Code Consultants, LLC

Pennsylvania Uniform Construction Code

Commercial

(Non- Residential – other than One- and Two- Family Dwellings)

PERMIT FEES

Administration fee 25% (determined by municipality) total permit cost

PA UCC Non- Residential Plan Review Fees	
Up to $10,000,000 construction cost	1%
from $10,000,001 to $100,000,000 construction cost	.25%
from $100,000,001 and over construction cost	.10%
$150 minimum per discipline	

PA UCC Non- Residential Inspection Fees	
Up to $10,000,000 construction cost.	1.5%
from $10,000,001 to $90,000,000 construction cost.	1.0%
From $90,000,001 and over construction cost.	0.5%
$200 minimum per discipline.	

Re-inspection/Additional Inspection Fees	
Each Re-inspection	$125.00 per hour 1 hour minimum

- Notes
  - *Mechanical, Electrical, and Plumbing Permit Fees included*
  - *Additional inspections charge re-inspection fees*
  - *Permits issued after work has already begun will result in a 50% administrative fee.*
  - Cost of construction to be determined by provided value or the ICC building valuation data- February 2024
  - A $4.50 surcharge per permit is required to be assessed on each permit issued, in accordance with Pennsylvania Act 157 of 2006.

ADVANCED CODE CONSULTANTS