115 East Tenth Street· Jim Thorpe, PA 18229
(570) 325-3025 • (570) 325-2181 • FAX (570) 325-8154

SIGN PERMIT APPLICATION

Property Owner _____ Phone _____
Mailing Address _____ City_____ State _____
Lessee _____ Phone _____
Mailing Address _____ City _____ State _____
Contractor _____ Phone _____
Mailing Address _____ City _____ State_____

Location of Sign

Physical Address of Sign _____ Tax Map ID No. _____

Sign Information

Type of sign(s) to be constructed/ altered: Free-standing ___ Wall ___ Temporary ___
Billboard Advertising _____ Other _____
Sign Alteration _____

Size of Sign: Width _____ x Length _____ = Total Sq. Ft. _____
Height of Freestanding Sign or Billboard (off premise) _____
Will the sign be constructed in a regulated wetland? Yes _____ No ____

INCLUDED WITH THIS APPLICATION SHALL BE THE FOLLOWING:

1. One copy of the sign blueprint drawn to scale, with all dimensions and elevations, including what information will be provided on the sign
2. For free-standing signs and billboard signs, provide a plot plan showing the exact location of the sign from the edge of the right-of-way
3. For wall signs, show front elevation and the dimension of the front wall area facing the street

Signature of Applicant _____ Date _____

Borough Use Only

Date Received _____ Cash/Check No. _____ Amount $_____

Approved ____ Denied ____ Reason for Denial _____

_____

Does the sign require a variance? Yes _____ No _____

Comments _____

Permit No _____ Zoning Officer _____ Date _____