JIM THORPE BOROUGH

STORM WATER PERMIT APPLICATION PACKET- Submission Checklist

- ☐ Application and determination fees paid to Borough
- ☐ Application completed in ink and signed by the Applicant and Property Owner, if the Applicant is not the Property Owner or provide written authorization from the Owner to act as their Agent.
- ☐ Completed plot plan with all required information attached. (Please refer to sample provided.)
- ☐ Label the dimension between the proposed impervious area and/or stormwater control measure to the downslope property boundary.
- ☐ Ground Coverage Percentage for new primary structures and/or additions to primary structures (impervious coverage divided by lot area), if applicable.
- ☐ Size (approx. length and width) of structure specified on Application where indicated.
- ☐ Parcel ID number and property address.
- ☐ Contact person including phone number and email address.
- ☐ Copy of Driveway Permit (if required).
- ☐ Highway Occupancy Permit (if required).
- ☐ County Conservation District Approval (if required).
- ☐ Operation and Maintenance Plan
- ☐ All Property lines and proposed location of stormwater facilities must be marked on the plot plan prior to submitting the application.

Jim Thorpe Borough
115 East Tenth Street, Jim Thorpe, PA 18229, (570) 325-3025

www.barryisett.com

BARRY ISETT & associates INC
MULTI-DISCIPLINE ENGINEERS AND CONSULTANTS

**** OFFICE USE ONLY ****

Date Received: _____
Zoning District: _____
Tax Parcel No.: _____
Zoning Permit No.: _____
UCC Permit No.: _____

STORM WATER PERMIT APPLICATION

Application is hereby made for a permit in conformity with requirements of the PA UCC, Pennsylvania Municipalities Planning Code, Borough of Jim Thorpe Stormwater Management Ordinance and any amendments thereto for the following described work.

I. PROPERTY INFORMATION

Residential: ☐ **One Family** ☐ **Two Family** ☐ **Manufactured** ☐ **Non-Residential**

Proposed Work Site Street Address:

City: State: Zip: Tax Parcel ID:

Lot Width: Lot Depth: Lot Size: *(Acres or Sq.ft.)*

Property within Floodplain ☐ Yes ☐ No If Yes, Label on Plot Plan

Do you have an elevation certificate ☐ Yes ☐ No If Yes, attach a copy with submission

II. CONTACT INFORMATION

Applicant: email:

Mailing Address: City: State: Zip:

Phone: Phone: Fax:

(If different than Applicant)
Property Owner: email:

Mailing Address: City: State: Zip:

Phone: Phone: Fax:

Applicant's Engineer: Company:

Mailing Address: City: State: Zip:

Phone: email: Fax:

III. CONSTRUCTION

☐ **Erect a Structure** ☐ Principal ☐ Accessory ☐ **Size** *(length, width and height) i.e. 20' L, 15' W, 12' H:* _____

☐ **Add to a Structure** ☐ Principal ☐ Accessory ☐ **Size** *(length, width and height) i.e. 20' L, 15' W, 12' H:* _____

☐ **Add to a Driveway** ☐ Principal ☐ Accessory ☐ **Size** *(length, width and height) i.e. 20' L, 15' W, 12' H:* _____

☐ **Install a Swimming Pool** ☐ In-ground ☐ Above-ground

☐ **Off-street Parking Area or Parking Lot**

☐ **Other** *(Please Specify):* _____ ☐ *Sidewalk/Curb Install (Provide est. length in feet):* _____

IV. PROJECT DESCRIPTION *Provide a narrative which explains the proposed project based upon the items checked in the previous section (III)*

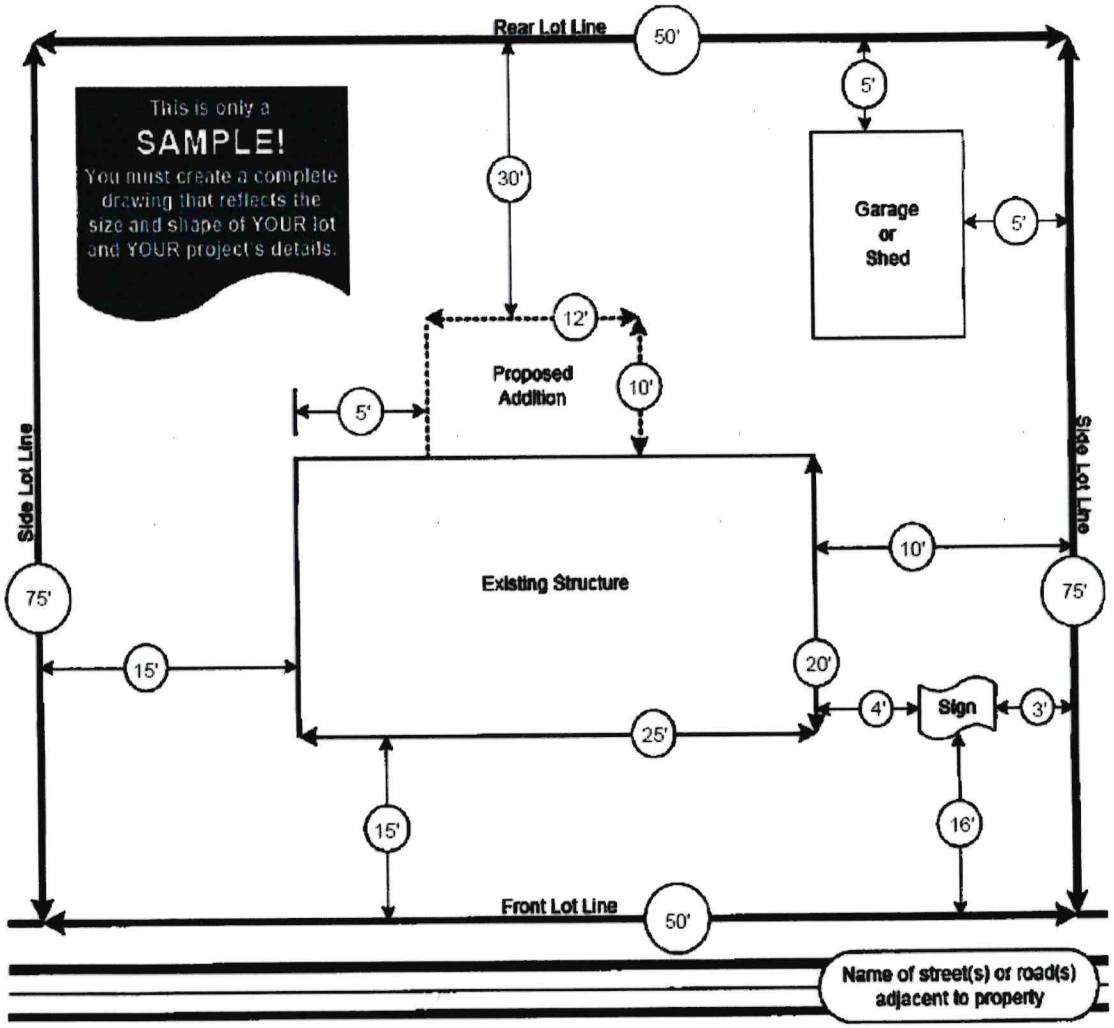
Street Access: ☐ Municipal ☐ State ☐ Other

Sewage Disposal: ☐ Public Sewer ☐ On-Lot **Water Supply:** ☐ Public Sewer ☐ On-Lot

V. PLOT PLAN

PLEASE INCLUDE THE FOLLOWING:

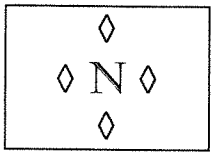
1. Indicate the length of all property lines.
2. Show all existing and proposed structures with dimensions to property lines.
3. Indicate name of streets abutting property.
4. Identify all bodies of water and show distance to proposed structure(s).
5. Locate and identify all existing and proposed septic, well, driveway, and utilities.
6. Construction details for all proposed stormwater and water quality facilities.
7. Proposed and existing grading and limits of disturbance.



IMPERVIOUS COVERAGE

Proposed:_____*(Sq.ft.)* Existing:_____*(Sq.ft.)*

Address: _____



Scale: 1"= _____

PLOT PLAN

** A survey or other prepared plot plan can be attached, in lieu of this sketch sheet.*

Approved by:_____ Date:_____Permit No.: _____

VI. APPLICANT'S CERTIFICATION

I hereby authorize the Municipality Staff to perform inspections related to this application as may be required between the hours of 8 AM and 8 PM. The applicant understands and agrees to comply with the Pennsylvania Municipal Planning Code and Zoning Ordinance, as amended. All information supporting this application shall become part of the records of the Municipality, cannot be returned and may be examined by the public at any time during the normal working hours of the Municipal Office.

Application is hereby made for a permit to erect or alter a structure and/or a drainage system which shall be located as shown on the attached diagram/plot plan and/or to use the premises for the purposes herewith. The information which precedes, together with the plot plan/diagram, is made part of this application by the undersigned. It is understood and agreed by the applicant that any error, misstatement or misrepresentation of material, fact, either with or without intention on the part of this applicant, such as might or would operate to cause a refusal of this application or any change in the location, size or use of structure or land made subsequent to the issuance of this permit without approval of the Borough, shall constitute sufficient ground for the revocation of this permit.

The Owner acknowledges that they are responsible for the operation and maintenance of the stormwater management facilities identified in this application. Approved stormwater management facilities cannot be altered or removed without prior Borough approval.

Applicant Signature: **Date:**

Applicant Name (Printed):

Owner Signature: **Date:**

Owner Name (Printed):

***BOTH SIGNATURES ARE REQUIRED IF APPLICANT IS DIFFERENT THAN OWNER**

**** OFFICE USE ONLY ****

Stormwater Permit Required: ☐ Yes ☐ No

Action Taken: ☐ Approved ☐ Denied

Permit Fee: _____ Application Fee Paid:

Balance Due: _____

Stormwater Engineer Signature: _____ Date: