Borough of Jim Thorpe
101 East Tenth Street • Jim Thorpe, PA 18229
(570) 325-3025 • (570) 325-2181 • FAX (570) 325-8154

Borough of Jim Thorpe
Memorial Bench Program

Often, residents or their loved ones, would like to remember those who have passed in a special manner. Memorial benches allow loved ones to visit Borough parks for serenity and private thoughts of those we have lost. The benches also provide a respite for others visiting our parks, including those bringing their children to enjoy our amenities.

This program is designed to have a consistent plan to be followed for both the Borough and those looking to donate memorial benches.

- All requests for placement of memorial benches must be made to Jim Thorpe Borough via a formal Request for Action.
- All requests will be reviewed and approved by the Council Building & Grounds Committee.
- Taking into consideration requests for specific placement of benches, the Council Building & Grounds Committee will determine final placement of all benches.
- Bench styles shall be determined by the Council Building & Grounds Committee. Styles may differ from site to site.
- Bench plaque styles shall be determined & supplied by the Council Building & Grounds Committee.
- Information to be included on the plaque shall be appropriate for the location of the bench and shall be approved by the Council Building & Grounds Committee. A form will be filled out by the individual(s) purchasing the bench with the plaque information.
- The Borough will not be responsible for any errors on the plaque if the information is incorrect or manufacturer error.
- The Borough will determine where to get the plaques and who will do the engraving. All benches will be installed by the manufacturer, Borough Staff, or other qualified persons as determined by the Borough
- The requestor shall be responsible to pay for the bench and all costs for installation of the bench.
- Costs for installation will be based on the Borough's actual costs. These prices are subject to change based on manufacturer and current Borough costs. No additional fees or costs shall be added.
- The Borough will not be legally responsible for any risks incurred from services provided, including but not limited to, any and all claims for personal injury or damage to said property regardless of whether such loss or damage be caused to the property/person or to others.
- Jim Thorpe Borough has the right to deny any requests.

Adopted by Jim Thorpe Borough Council on the 10 day of April, 2025.

Office Shared/Parks/Memorial Bench Program/Memorial Bench Program Plan 04/10/25 04/10/25

This Institution is an Equal Opportunity Provider and Employer

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BOROUGH OF JIM THORPE
MEMORIAL BENCH PROGRAM
Assumption of Risk and Release of Liability

PLEASE FILL IN ALL INFORMATION AND PRINT AS NEATLY AS POSSIBLE.

NAME ON BENCH: (PRINT CLEARLY): **IN MEMORY OF:**

_____

Individual(s) requesting Memorial Bench:

LAST NAME: _____ FIRST NAME: _____

STREET ADDRESS: _____ PHONE #: _____

CITY: _____ STATE: _____ ZIP: _____

EMAIL: _____ PHONE: _____

In consideration of the use of Jim Thorpe Memorial Park, Twining Park, and the Asa Packer Mansion for the purpose of initiating the Memorial Park Bench Program, the undersigned agrees to indemnify and hold Jim Thorpe Borough harmless from any and all liability, claims, and costs arising from the use of the property/equipment featured above.

I understand that Jim Thorpe Borough is not responsible for any errors or misspelling in the names on the Memorial Benches and any costs arising for corrections will be the responsibility of the person participating in the Memorial Bench Program.

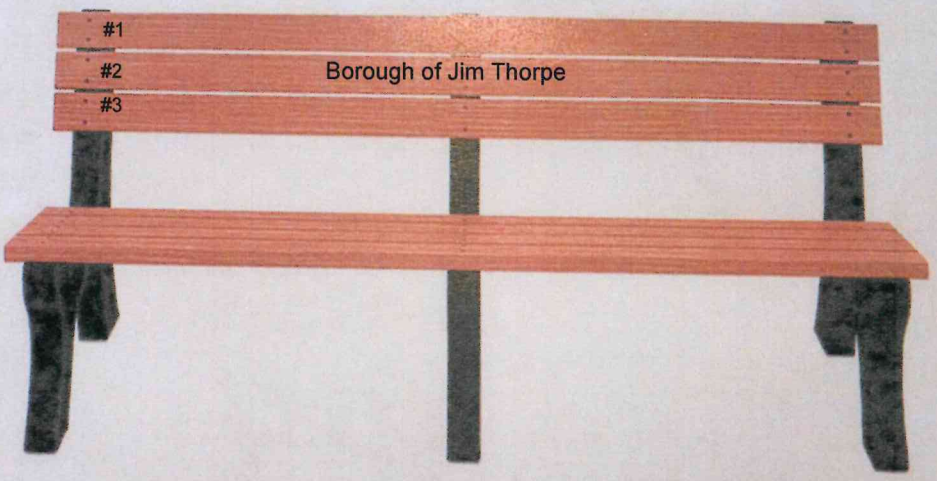
_____ _____

Signature of Participant Date

04/10/25

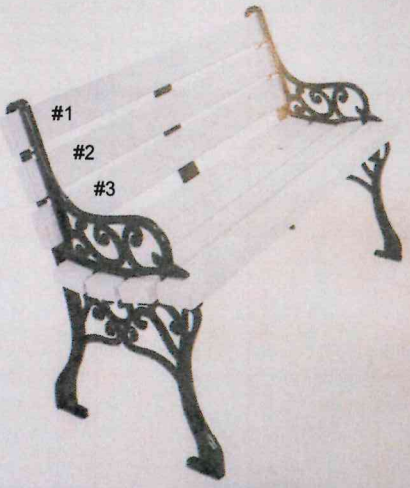
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Style #1



This bench style is available for the Memorial Park and Twining Park

Style #2



This bench style is available for the Asa Packer Mansion

Plaque Engraving only available on this bench



Style #3

This bench style is available for the Memorial Park Playground Area

**All benches are available for memorializing. Costs will vary depending on # of slats used (1, 2 or 3) and characters of message.